

## Your Company

123 Your Street  
Your City, ST 12345  
(123) 456-7890

# Business Process Manual

1<sup>st</sup> January 20XX

## STAKEHOLDERS

### Internal

The internal stakeholders at your company should have a significant voice in any process changes. They should either be managers, C Suite, or key champions who will be essential to making the changes you outline in this article.

### External

Are there any parties or people outside of the company who need to be involved in this business process? Their input might be key for you to deciding aspects of the process. Those people should be referenced here.

## OVERVIEW

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## PURPOSE

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## SCOPE

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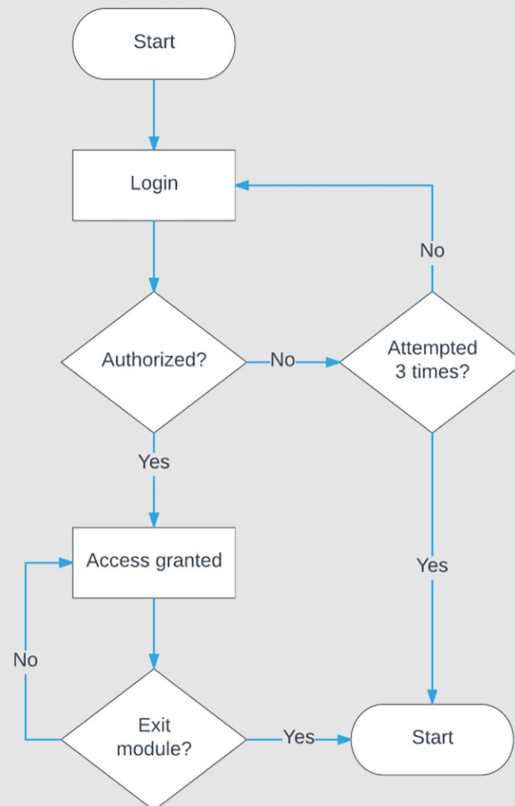
## PREREQUISITES

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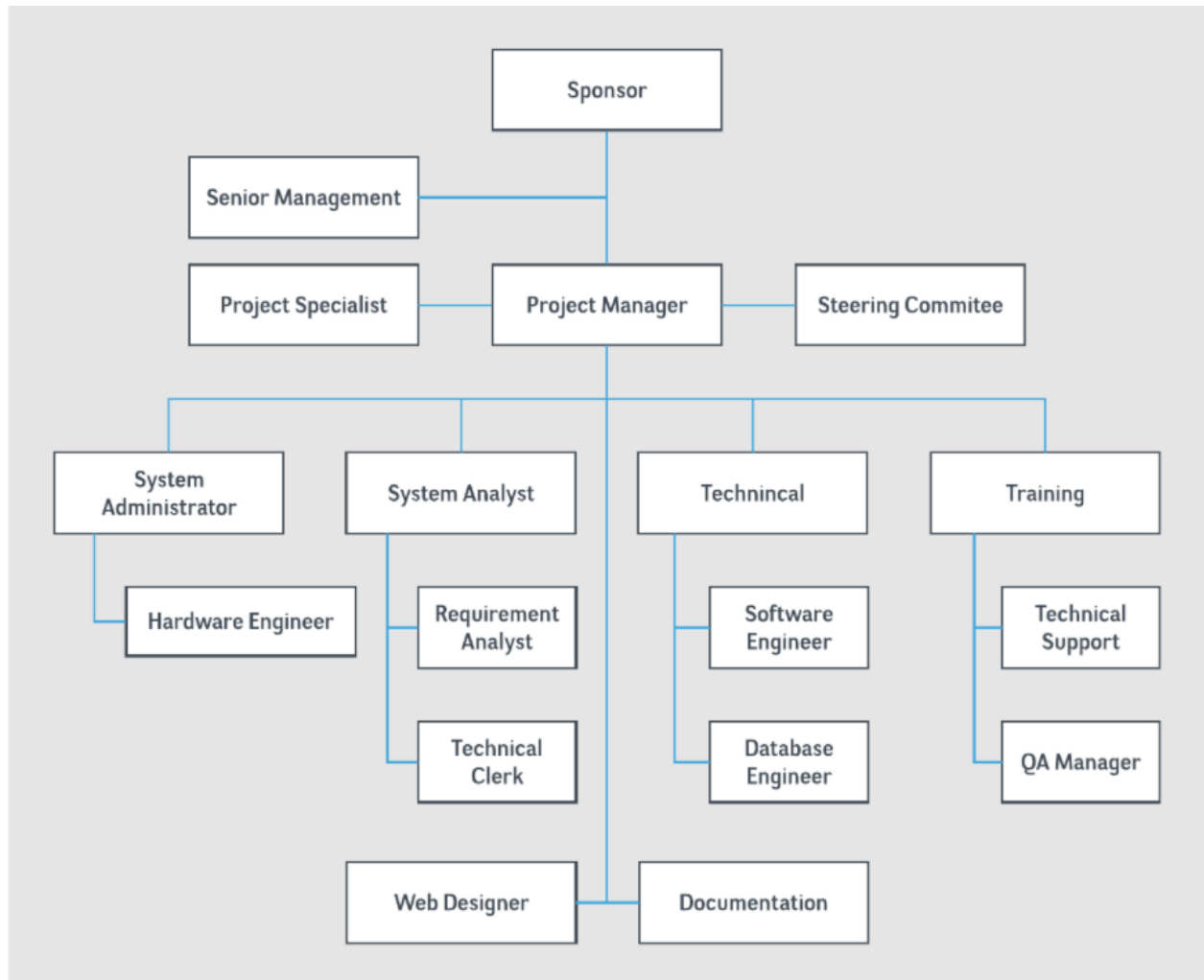
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**Lucidchart tip** | Use "insert" on the Lucidchart side panel to replace this diagram with a similar process flow. If you haven't created one yet, click "Create" to get started.

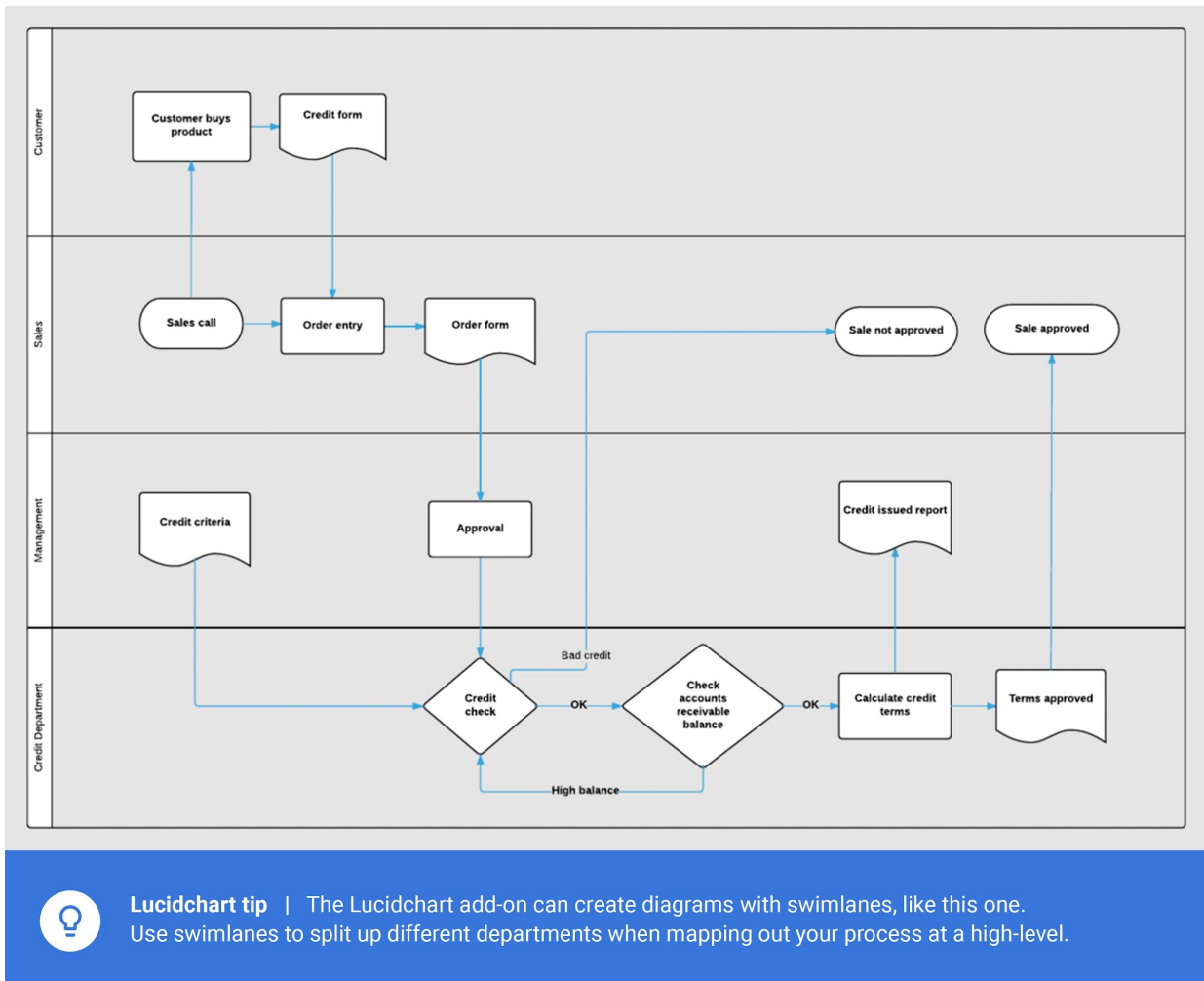
## RESPONSIBILITIES

Nam liber tempor cum soluta nobis eleifend option congue nihil imperdiet doming id quod mazim placerat facer possim assum. Typi non habent claritatem insitam; est usus legentis in iis qui facit eorum claritatem. Investigationes demonstraverunt lectores legere me lius quod ii legunt saepius.



## PROCEDURE

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## RISKS

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## REFERENCES

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