BROAD RUN FARMS CIVIC ASSOCIATION (BRFCA)

Regular Membership Meeting Minutes

March 11, 2026, 7 p.m.

Location: Galilee United Methodist Church

Attendance

Members and guests introduced themselves at the start of the meeting. Based on the transcript, attendees included Carol Kearney, Sarah Oberther, Judy Warren, Rita Fisher, Charles Eastin, James Young, Michael Conley and others. Final attendance should be confirmed against the sign-in sheet. Eric DeJonghe

1. Call to Order

The meeting was called to order at 7 p.m. Attendees introduced themselves, and new attendees were welcomed.

2. Approval of February Meeting Minutes

The February meeting minutes were presented for approval.

Motion: Approve the February meeting minutes.

Action: Motion carried.

3. Treasurer's Report

The treasurer's report was distributed and reviewed.

Discussion included:

- A question from Jonathan Erickson regarding an internet-related line item
- A question about PayPal and whether the previous account had been closed
- Clarification from Sarah Oberther that the PayPal account had been closed and that BRFCA now processes payments through the website, which accepts multiple forms of payment
- Additional clarification that the internet expense was noted in the report

Motion: Approve the treasurer's report.

Action: Motion carried.

4. Survey Results and Event Dates

The board and membership discussed the event survey Sarah Oberther had conducted to gather feedback on 2026 event dates. Sarah noted that the survey was made available through the BRFCA website and was intended to gather member input before finalizing dates.

Discussion included:

- Whether the survey was limited to members
- The chili cook-off date options of March 14, March 21 and April 18
- Whether April 18 received the strongest support through the survey
- Concerns from some attendees that June 6 might be preferable for the picnic because school would still be in session on later dates and many families travel after school ends
- The idea that the incoming board may need to finalize some event dates based on volunteer capacity and logistics

Sarah explained that the chili cook-off survey dates were chosen in part to avoid school spring break conflicts and that the survey indicated stronger support for the April date.

A motion was then made regarding the picnic date.

Motion: Set the picnic date for June 6.

Action: Motion carried.

Additional event date discussion included:

- Chili Cookoff April 18
- Oktoberfest on Oct. 3
- Halloween Hayrides on Oct. 31
- Caroling discussion focused on Dec. 5 versus later December dates, with support expressed for Dec. 5

Survey methodology was also discussed, including concerns about the relatively small number of responses compared with the total number of households in the neighborhood.

5. Newsletter

Sarah Oberther reported that the draft newsletter was pending final approval and related agenda decisions before it could be finalized.

The group discussed the need to review the newsletter before it is sent to print.

Action: Newsletter to be reviewed before printing.

6. Memorial / Pavilion Wish List

The group revisited the earlier discussion about memorial requests for the pavilion property. It was noted that the idea of placing individual memorials at the pavilion had not moved forward, but that a pavilion wish list could be developed for residents who wished to donate something in memory of a loved one.

April was identified as the person who would work on a pavilion wish list, potentially including native plants or other approved items.

Action: Pavilion wish list deferred to a future meeting.

7. Events Coordination

The group discussed whether BRFCA should establish an events coordinator role or roles to help with planning and execution of community events.

Jonathan Erickson indicated willingness to help with coordination, though not necessarily to lead all events.

There was also discussion suggesting that Rachel and Sarah could serve in event coordination roles, though the exact structure was not fully resolved during the meeting.

Action: Event coordination responsibilities to be clarified further.

8. **Logo Design Competition**

Sarah Oberther explained that the current BRFCA logo/sign file is designed as a cut file and does not translate well into a printable logo for merchandise, the website or general branding.

The group discussed moving forward with a neighborhood logo design competition to create a usable identifying logo for BRFCA.

Action: Include logo design competition information in the newsletter.

9. Pavilion Rules and Safety

Judy Warren raised concerns about repeated issues at the pavilion involving unsupervised youth, fires, trash and unsafe behavior.

Discussion included:

- A recent incident involving a large fire and several youths at the pavilion
- Concern that parents should be responsible for minors using the property

- The need for clearer written rules about fire safety, property use and after-dark expectations
- The idea of posting clear signage with a nonemergency sheriff's phone number and instructions on what to do if suspicious or unsafe activity is observed
- A desire to avoid placing neighbors in the position of policing the property themselves

Judy offered to develop a proposal for clearer pavilion rules and procedures for review at a future meeting.

Action: Judy Warren will draft proposed pavilion rules and safety guidance for consideration at a future meeting.

10. Land / Legal Structure Discussion

Bill Fisher raised the topic of potential future land acquisition and cautioned that the matter should not be discussed publicly in detail until a more structured approach is developed.

Discussion included:

- The need to carefully evaluate legal, tax and organizational implications
- The risk of unnecessary expense if the process is not handled correctly
- The possible need to consult an attorney with relevant experience
- The importance of developing a plan before engaging further

Jonathan Erickson commented that similar discussions had gone on for many years without resolution and suggested that a small group should move the matter forward by consulting an attorney and developing a real plan.

Michael Conley suggested that sharing accurate information could help limit rumors.

The matter was tabled until the incoming board is seated.

Action: Discussion tabled for the new board.

11. Elections

President

Eric DeJonghe was nominated for president. No other nominations were made.

Action: Eric DeJonghe was elected president.

Eric DeJonghe made brief remarks noting that he had previously served as president, cares deeply about the community and has worked on community issues in the past.

Vice President

Jonathan Erickson was nominated for vice president. No other nominations were made.

Action: Jonathan Erickson was elected vice president.

Secretary

Colleen Glosson was nominated for secretary. No other nominations were made.

Action: Colleen Glosson was elected secretary.

Treasurer

Sarah Oberther was nominated for treasurer. No other nominations were made.

Action: Sarah Oberther was elected treasurer.

Members at Large

Discussion followed regarding expectations for members at large, including the importance of attending meetings and participating regularly.

Nominations included:

- Rachel Raggio
- Judy Warren
- Karen Lusk
- Charles Eastin

Dan declined nomination.

Action: The listed members at large were approved, pending verification of names and any bylaw considerations regarding simultaneous officer/member-at-large service.

12. Adjournment

The meeting adjourned following the elections at 7:41 p.m.

Motion: Adjourn.

Action: Motion carried.

Action Items

- Sarah Oberther to finalize newsletter content once event dates and other items are confirmed

- Judy Warren to draft proposed pavilion rules and safety guidance
- New board to revisit land acquisition / legal structure discussion
- Logo design competition to be included in future communications
- Attendance and final election names to be verified against the sign-in sheet