

CURRICULUM-VITAE

SIMRAN KUMARI

B-38/2, Budh Vihar, Tajpur Pahari,

Badarpur, New Delhi -110044

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OBJECTIVE :

To contribute the organization with best individual efforts in achieving the organizational goals and to have continuous self-development by way of learning and exposure through new assignment.

ACADEMIC QUALIFICATION:-

- ☐ Pursuing BBA from JMI University
- ☐ 12th Passed from CBSE Board 2018
- ☐ 10th Passed from CBSE Board 2016

PROFESSIONAL QUALIFICATION:

- ☐ Basic knowledge of Computer
- ☐ Successfully Computer Course (CTSP) from Udayan Care, Badarpur, New Delhi-110044

WORK EXPERIENCE:

- ☐ Six months worked with Pearl Printers as a tally calling and computer data entry

STRENGTHS:-

- ☐ Good Communication Skills
- ☐ Ready to take Responsibility
- ☐ Quick Learner and Good Interpersonal Skills

PERSONAL PROFILE:-

Father's Name : Late Rajdeo
Prasad Date of Birth : 15th May, 2000
Marital Status : Unmarried

Sex	:	Female
Nationality	:	Indian
Language Known	:	Hindi & English
Salary Expected	:	Negotiable

HOBBIES

- ☐ Watching Movies
- ☐ Listening Music & Internet Surfing.
- ☐ Reading books

DECLARATION:

- ☐ I hereby declare that information provided by me is true to best of my knowledge and belief.

Date.....

Place.....

(Simran Kumari)