

Chart Centre Badminton Club

Constitution



Overview

A club constitution is basically a guidebook that helps keep everything running smoothly. It lays out what the club is all about, how decisions get made, who does what, and how new members can join. Having one is helpful because it keeps everyone on the same page and avoids confusion or disagreements. If any issues pop up, the constitution gives you something to refer back to. It also makes the club look more organised and serious—especially useful if you're applying for funding or working with other groups. Overall, it helps the club stay focused, fair, and ready to grow.

1. Name

The name of the club shall be Chart Centre Badminton Club ('the club' in this document).

2. Purpose

The purpose of the club is to promote and facilitate the playing of badminton in a friendly and inclusive environment, encouraging participation and development for all members.

3. Membership

Membership is open to all individuals who support the objectives of the club. Members shall pay an annual subscription fee as determined by the committee. A simple online form is used to capture the relevant information for new members like name, contact information and match preferences. Chart Centre registers new members with Badminton England (BE) on their behalf and the BE subscription is clearly identified on the membership form as included in the membership fee.

Before becoming a member anyone can play as a visitor by paying a small fee (£6 as of Aug 2025). Visitors can do this three times before needing to make a decision as to whether they would like to become a full member. To maintain the high playing standard at the club we reserve the right to not invite or accept certain individuals as members based on performance when playing as a visitor. If a visitor is accepted as a member we will reduce the membership fee by deducting the number of paid visitor fees.

4. Committee Structure

The club shall be managed by a committee elected by the members at the Annual General Meeting (AGM). The committee shall consist of the following members:

- Treasurer: Robin Marshall
- Fixtures Secretary: Fran Dobson
- Welfare Officer: Hannah Taylor
- Committee Chair: James Checkley
- Membership Secretary: Nick Dobson

Additional roles may be assigned as necessary.

5. Financial Management

The club committee will be responsible for governing the actions of the treasurer and will have joint access to the club accounts. The committee will set the membership fees based on costs incurred by the club for venue hire and material costs. Up to date fees will be clearly displayed on our website at chartcentrebadminton.org.uk. The club is not set up to make a profit for and no benefits are to be paid to any committee members.

Committee members can claim back costs if material items for the club have been purchased by the individual. To do so evidence should be shared with committee members of the purchase via email or instant message. This should be the exception as the treasurer should be responsible for all purchases where practicable.

6. Meetings

The committee shall meet regularly to discuss club matters. An AGM shall be held annually to review the club's activities, finances, and elect committee members.

7. Amendments

Amendments to this constitution may be made at the AGM or a specially convened meeting, provided that notice has been given to all members and a majority vote is achieved.

8. Dissolution

In the event of the club being dissolved, any remaining funds shall be donated to a local charity or organisation with similar objectives, as agreed by the members.