

[Using Nearpod to Create an Interactive Training]

Introduction: This screencast tutorial demonstrates how to use Nearpod to create an interactive lesson using a Draw It activity and Collaboration Board. It also shows users how to preview, save, and share their lesson. The target audience for this video are professionals who are attempting to use Nearpod to create an engaging training for their colleagues.

Learning Objectives:

1. Describe the steps to creating a lesson on Nearpod.
2. Identify how to use a Draw It activity and a Collaborate Board.
3. Indicate how to preview, save, and launch a live session.

Outline:

1. Introduction
2. Creating a New Lesson
3. Draw It Activity
4. Collaborate Board
5. Saving & Previewing
6. Conclusion

1. [Introduction]			
Visuals/Graphic	Script/Audio	Programming/Animation Notes	Comments
The screencast begins with a webpage open on	You are a professional who has been tasked with creating an		

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nearpod.com. The webpage displays the homepage (lesson library).	interactive and engaging training for your colleagues and you are wondering what resources to use. Well you have come to the right place, because in this screencast tutorial, I'm going to show you three different ways to use Nearpod to create a fun training. Nearpod is typically used for students, but did you know you could also use it as a way to increase the level of engagement of your colleagues? By the end of this tutorial, you'll be able to add Nearpod to your repertoire of apps to use for your next professional development session.		
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2. [Creating a New Lesson]			
Visuals/Graphic	Script/Audio	Programming/Animation Notes	Comments
The webpage is still the same as in the introduction. When the VO reaches, "...you will see two ways..." two callout arrows appear. Both arrows have the text "Create a new lesson". One arrow points to	Once you sign into your account, you will see two ways to create a lesson from your homepage. You can either create a lesson here or you can	When the VO reaches, "...you will see two ways..."the two callout arrows appear using the reveal behavior, easing out to the left. Their speed is at 64%.	

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the “Create” tab at the top of the page, while the other points to “Create a Lesson” in the middle of the page. Once the VO reaches, “...you can use this drop down list”, the cursor will click “Create” and a drop down list with four options will appear. The cursor will click the first option, “Lesson” and the page will advance to the lesson page.	use this drop down list. You’ll see that you have several options but we are going to choose the first one, Lesson.	Once the VO reaches, “...or you can use this drop down...” the arrows ease in to the right. There is also a zoom in to the “Create” tab at the top of the page. Once the cursor clicks on “Lesson”, it zooms out into the next webpage.	
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3. [Draw It Activity]

Visuals/Graphic	Script/Audio	Programming/Animation Notes	Comments
The webpage is now on the Untitled Lesson page. A pop up arrives with lesson options. The cursor scrolls down to reveal the options as the VO continues. Once the cursor clicks the “Draw It” icon, a description appears to the right. When “+Add” is clicked, the webpage changes to the Draw It page. When the VO reaches, “You may type...” the instructions,	Once you get to this page, you’ll see that you can add slides with text and media. However, what we are going to focus on is adding interactive activities. You’ll see that you have options here for videos, web content, quizzes and games. We are going to choose a Draw It activity. You’ll see here that Nearpod gives you a description of what the	When the VO reaches, “We are going to use a Draw It...” a spotlight is used to focus on the Draw It option. When the VO reaches, “You’ll see here that...” the spotlight ends. At the same time, zoom in is used to emphasize the description of the Draw It activity. When the VO says, “We’ll click the Add button,” there is a zoom out.	

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“Draw the first thing that comes to mind when you hear the word ‘collaboration’” is typed into the instructions text box on the web page. The cursor glides over the areas that the VO describes, such as the Draw It library and the search feature, as well as the close button. Once the cursor clicks Save, the webpage goes back to the lesson page.	activity entails. With Draw It, your participants actually get a chance to draw their responses to your questions or prompts. We’ll click the Add button. How often do your colleagues get the opportunity to draw during professional development? Not often, right? So this is part of what makes Nearpod so engaging. You’ll see here that Nearpod provides a Draw It library so you can choose any activity you see here or you can search for Draw It activities that relate to your topic. Or you can close the panel and create your own. Let’s say that your training is about collaboration in the workplace. You may type, “Draw the first thing that comes to mind when you hear the word ‘collaboration’”. For your instructions you can use text or you can add an image, audio, or other media. You can even add a timer. You’ll see that your colleagues can use different tools to draw. They		
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	can use text, they can use shapes, they also can use videos and images. When you are satisfied with your Draw It, you can click save and it'll take you back to the lesson page. Your lesson is untitled, so you may name it Collaboration in the Workplace. Now you can add more content and activities.		
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4. [Collaborate Board]			
Visuals/Graphic	Script/Audio	Programming/Animation Notes	Comments
When the cursor clicks "Add Content and Activities" the pop up from earlier returns with lesson options. The cursor scrolls down to Collaborate Board. Once the cursor clicks "+Add" the webpage changes to the Collaborate Board page. When the VO reaches, "This board can be called..." the word "Collaboration" is typed into the title box on the webpage. When the VO reaches, "You can ask..." the	Let's say you want your participants to have an interactive discussion. So you can add a Collaborate Board. Once again, here is a description of what that entails. With a Collaborate Board, your colleagues can post text and images. Everyone will see them and be able to respond to them in real time. This board can be called Collaboration. Once again, you	Once the VO reaches, "...add a Collaborate Board", there is a spotlight added to the Collaborate Board icon. The spotlight ends when the VO reaches, "Once again...". At the same time, the description of the Collaborate Board receives the zoom in animation. When the VO reaches, "...your colleagues can post", there is a zoom out animation. When the VO says, "...your comment will be..." there is a zoom in animation on the post-it	

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question, “What are some ways you’ve collaborated with your colleagues?” is typed into the instructions text box. When the VO reaches, “Something like...” the sentence, “I plan professional development with my team.” is typed into the collaborate text box and a post-it with that comment pops up on the Collaborate Board. The cursor clicks the heart to “love” the comment. When the cursor clicks “Save”, the webpage goes back to the lesson page.	can add images or other media for your instructions or you can add text. You can ask: What are some ways you’ve collaborated with your colleagues? Your participants can share their thoughts through text. You can also add your own voice to the conversation by adding a comment. Something like, “I plan professional development with my team.” So your comment will be visible as an example when your colleagues join the conversation, and others can react to it as such. They can add images, they can add video, audio, and even gifs. Now we can save this.	that pops up on the Collaborate Board. There is a zoom out animation used when the VO says, “...as such.”	
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5. [Saving & Previewing]			
Visuals/Graphic	Script/Audio	Programming/Animation Notes	Comments
The lesson page contains the activities that were added. Once the cursor clicks save & exit, the webpage changes back to the library.	Once you are done creating, you can preview it here or you can save the lesson, which is what we’ll do. It takes you to your library, where you’ll see	When the VO reaches, “...preview it here,” there is a highlight on the preview button. When the VO says, “...or you can” the highlight ends and there is another one added to the save & exit button. That	

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The library now has the new lesson that has been created. When the cursor hovers over the lesson, options come up, including “Live Participation”, “Student Paced”, “Edit”, and “Preview”. When the cursor clicks preview, the webpage changes to the preview page which contains a preview of the lesson as well as related lessons. The cursor clicks through the two slides that were created, then clicks “Back to my lessons” timed with the VO reference. This takes the webpage back to the lesson library.	your new lesson. Once you hover over it, you have a few options. We can actually preview it from this page, so let’s click preview. And you’ll see here that Nearpod gives you some related lessons based on your topic. When we look over here at the preview, you’ll see the first slide that your participants will see which is the Draw It activity. Once again, you’ll see the activity options here. The next slide is the collaborate board. So participants will see the comment here and others will be able to add their own comments. Since we see everything that’s been added we can go back to the library.	highlight ends when the webpage is changed. When the webpage changes, there is a zoom in on the lesson that now appears in the library. When the cursor clicks the preview button the zoom out animation is used.	
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6. [Conclusion]			
Visuals/Graphic	Script/Audio	Programming/Animation Notes	Comments

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The cursor hovers over the lesson and the same options from before show up. The cursor hovers over each reference in the VO, until it clicks “Live Participation” which takes it to a webpage that generates a code and several options underneath it.	Once you hover again, you can click live participation which is best when you are doing an instructor-led or virtual instructor-led training. Or you can choose student-paced when you have your colleagues working independently. Now if you’re doing it live, you can click live participation and Nearpod will generate a code for you. Your participants will go to nearpod.com and enter the code to join the lesson live. So this video has covered just some of the ways you can use Nearpod to create an interactive training for your colleagues!	Once the webpage reaches the lesson library, there is another zoom in animation used on the new lesson. When the cursor clicks “Live Participation” the zoom out feature is used.	
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