

BOARD OF EDUCATION MEETING
NORTHERN CASS PUBLIC SCHOOL DISTRICT NO. 97

Northern Cass School Library and available via Zoom
Wednesday, January 11, 2023 – 7:00 AM

Present: Brad Bjerke (via Zoom), Sean Jalbert, Penny Johnson, Travis Moser,
Chris Murch, Todd Olson, Lori Steffes (via Zoom)
Learner Member – Jocelyn A.
Paige Carlson – Business Manager
Dr. Cory Steiner – Superintendent

Meeting called to order by Vice-President Jalbert.

Also present: Crysta Schenck, Elementary Principal; and Bryce Laxdal, Activities Director and Angela Kolden, Cass County Reporter via Zoom.

Board Norms were recited by Vice-President Jalbert.

Murch moved to approve agenda as amended with the addition of 6th period prep for L. Bush for the second half of the 2022-23 school year. Moser seconded the motion which passed on roll call vote.

Dr. Steiner provided an update on the items included on the consent agenda. Moser moved to approve the consent agenda for the following: minutes from December 8, 2022 and December 15, 2022 meetings; General Fund, Activity Fund, Hot Lunch financial reports for December; heating and electric reports for December; and General Fund bills for payment as presented. Johnson seconded the motion which passed on roll call vote.

ACKNOWLEDGING GREATNESS

Vice-President Jalbert thanked Dr. Steiner for his work with the YASS grant. Dr Steiner shared that the YASS organization will present at the February 2023 board meeting.

Mason Erstad, Eide Bailly joined the meeting via Zoom.

Administrative reports presented by Dr. Steiner, Mrs. Schenck and Mr. Laxdal. Learner report presented by Jocelyn A. Reports are accessible on the Northern Cass School Board website.

TEACHING, LEARNING, & LEARNER ACHIEVEMENT

Dr. Steiner presented the updates on Transcend and studio proposals for the Middle School update.

John Hagen, Eide Bailly joined the meeting via Zoom.

Mason Erstad, Eide Bailly presented the 2021-2022 financial statement audit executive summary to the board.

Jalbert moved to approve the audited financial statements for the 2021-22 school year. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Mason Erstad and John Hagen left the meeting.

BOARD EDUCATION

Presentation on the educator evaluation process will be completed at the annual board retreat.

UNFINISHED BUSINESS

Discussion held on the roofing bids received in December 2022. Moser moved to accept the bid received from Herzog Roofing for \$ 196,000. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

NEW BUSINESS

Building and Grounds committee report: update from Paul, Steve, Officer Nettetstad and Mr. Laxdal, building fund update, portable no parking signs discussion, visit signs in gym discussion, update on positions, transgender procedure and process, roof bid discussion, tractor trade-in discussion, update on projects, busing discussion, FSCS update.

Teaching and Learning committee report: learner dress code policy review and recommendation, governance work, middle school and studio update, update on positions, review of dress code policy, complaints/inquiry procedure and/or process, transgender procedure and process to review, new course review and recommendations, policy discussion, and legislative session update.

Johnson moved to approve the learner dress code policy as presented. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve math in society as an approved dual credit course starting in the 2024-25 after approval from higher education. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Moser moved to approve the first reading of policy changes ABEA – Wellness Policy, ACAA – Emergency Closings, and ACAA-AR – Telework Procedures; and first reading of new policies ABDA – Accessibility Policy, ADBA-BR1 – Website Accessibility, ADBA-BR2 - Website Accessibility Concerns, Complaints and Grievances, ABDA-E1 - Website Accessibility Complaint and Grievance Form, ADBA-E2 – Website Accessibility Statement, DGHA – Lactation/Breastfeeding, GAAE – Critical Race Theory, and HBCD – Financial Support for Learner Trips to National Events. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Budget and Human Resources committee report: non-certified pay for virtual days discussion, inquiry procedure discussion, governance proposal, potential for studio position discussion, roofing bids, update on positions, negotiations, transgender procedure and process feedback, budget update 2022-23, FSCS update, update on culture commitment.

Moser moved to approve bank pledges from Bank North and Dakota Heritage Bank as of 12/31/2022 as presented. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve Memorandum of Understanding with S. Brandl for the remainder of the 2022-23 school year. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Olson moved to approve transfer from the special reserve fund of \$51,721 to the general fund to cover the costs of the intercom and clock system upgrade. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Murch moved to approve procedure for virtual days and non-certified pay as presented. Discussion held. Moser seconded the motion which passed (Yes: Bjerke, Johnson, Moser, Murch, Olson, Steffes; Recused: Jalbert).

Moser moved to approve tractor trade-in as presented. Murch seconded the motion which passed (Yes: Bjerke, Johnson, Moser, Murch, Olson, Steffes; Recused: Jalbert).

Murch moved to accept letter for resignation from S. Hoard for the remainder of her 2022-23 school year contract. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to accept open enrollment application for a family from West Fargo for the 2022-23 school year. All three children are currently enrolled and moved out of district. Moser seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve contract addendum for L. Bush for a 6th period prep for the remainder of the 2022-23 school year. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Reminder that the board retreat is set for Wednesday, January 25, 2023 starting at 9:00 AM at the West Fargo Conference Center attached to the DoubleTree by Hilton, West Fargo, ND.

Meeting feedback from December presented for information.

Moser moved to adjourn the meeting at 8:20 AM. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Brad Bjerke, President

Paige Carlson, Business Manager