

**Tatamagouche Village Commission Monthly Meeting
May 12th, 2026 at 7:00 pm ~ Tatamagouche Library**

Present: Peter Pope, Habib Richa, Mark LeFresne, Michael Foote, Incoming Clerk Treasurer Brittany Frenette, Outgoing Clerk Treasurer Sara Forbes, Auditor Cindy.

The meeting was called to order at 7:15pm by Peter Pope. It was moved by Mark LeFresne to approve the agenda. Motion seconded by Habib Richa. Motion carried. It was moved by Michael Foote to approve the minutes from April 14th, 2026, as circulated. Motion seconded by Habib Richa. Motion carried.

Old Business/Business Arising from Minutes

- **Active Transportation Plan Update / AT Strategy Discussion** - Received the final report. No invoice yet though. Received on April 23rd from Paul Smith- *"You can certainly invoice us for 50% of this project which I understand will be in the order of \$5000."*

Action Item: Post on website.

- **Before and After School Host program proposal** Michael made a motion to approve the afterschool program. Habib Richa seconded the motion. Motion carried.
- **Audit-** The audit committee met with Cindy, reviewed the management letter. The only recommendation was to continue getting the two- factor authentication set up. The Clerk will continue to work on this. Based on the information provided, it was recommended we transfer \$35,000 into a new GIC specifically for the Capital Reserve Account. Habib made a motion to approve that. Michael Seconded. Motion carried. Mark made a motion to approve the draft financial on the recommendation of the Audit Committee. Habib seconded. Motion carried.
- **AGM Planning-** Space is booked, guests are invited. Posters will go up today.

New Business

- **Review of Financial Statement**
- **Correspondence**
 - Cadets have invited us to attend their event tomorrow, May 13th 2026. Peter to attend.
 - Piper Bowes looking to apply for sidewalk cafe patio permit. Hoping someone can come look at it. Peter will share Cafe By-Laws or connect her with the Clerk to move forward.
 - Michael stated an individual has approached him to ask if there is a permit needed to do Buy & Sell Sales in the local parking lots. It was determined that we do not issue or handle permits for this. It is also taking place on private property, therefore not our jurisdiction.
 - Paul stated that while walking around town he has noticed there is a lot of trash, he has been picking it up, but is there a local spot he can drop it off to dispose of it. Also suggested an annual event to clean up. There is a garbage dumpster with our Sheds, but it is locked. We can see if we can connect him with Steve to dispose of in our bins.

Updates from County

- o Councilor Sherry Martell wasn't present at the meeting.

No other new business

The next monthly meeting of the Village Commission will be held on Tuesday, June 9th, 2026 at 7:00 pm at the Tatamagouche Library.

Habib moved that the meeting be adjourned at 7:48pm.