Browns Valley Elementary School



2026-2027 Handbook

Browns Valley Elementary School

Updated 7/28/26 EF



Plan Vacations Ahead of Time

2026-2027 School Year



Don't forget, when you miss school, you miss out!

Breaks

- Thanksgiving Break Nov. 23rd - 27th
- Winter Break Dec. 21st - Jan 1st
- February Break Feb. 15th - 19th
- Spring Break Mar. 26th - April 2nd

Minimum Days

1st - 5th Grade @ 1:05 p.m.

Aug. 26
Sept. 9, 16, 21, 22, 23, 24
Oct. 1, 7, 14, 21
Nov. 4, 18
Dec. 2, 9, 18
Jan. 13, 27
Feb. 3, 24
Mar. 3, 10, 17, 24, 25
Apr. 14, 21
May 5, 19
Jun. 1, 2, 3, 4

Important Dates

- 8/11 - Back To School Night
- 8/11 - Book Exchange
- 8/12 - 1st Day of School
- 9/18 - Donuts w/Grownups
- 9/21 - 9/24 - Parent/Teacher Conf.
- 9/24 - Picture Day
- 10/16 - Harvest Festival
- 10/26 - 10/29 - Red Ribbon Week
- 11/5 - Picture Retakes
- 11/10 - Veterans Assembly
- 11/20 - 1st Trimester Awards
- 12/10 - Winter Performance @ Five30
- 1/25 - 1/29 - Kindness Week
- 1/26 - 100th Day of School
- 2/5 - Family Dance
- 3/1 - 3/5 - Read Across America Week
- 3/3 - Literacy Night
- 3/12 - 2nd Trimester Awards
- 3/19 - Shamrock Shuffle
- 4/28 - Spring Pictures
- 4/29 - Open House
- 5/10 - 5/14 - CAASPP Testing
- 6/3 - 3rd Trimester Awards & Promotion
- 6/4 - Last Day of School

**Dates are subject to change*

Long Weekends

Mon. 9/7
Labor Day

Fri. 10/30
Teacher Workday

Mon. 1/18
Martin Luther King Day

Mon. 2/8
President's Day

Mon. 5/31
Memorial Day



Report Cards

Trimester 1
11/20/26

Trimester 2
3/19/27

Trimester 3
6/03/2027



Awards Assembly, 5th Grade Promotion & Kinder Promotion on Thur. June 3rd.

Updated 7/28/26 EF

Minimum Days for the 2026-2027 School Year

August	26		Wednesday
September	9, 16		Wednesday
	21-24		Monday - Thursday Family Conferences
October	1		Thursday
	7, 14, 21		Wednesday
November	4, 18		Wednesday
December	2,9		Wednesday
	18		Friday
January	13, 27		Wednesday
February	3, 24		Wednesday
March	3, 10, 17, 24		Wednesday
	25		Thursday
April	14, 21		Wednesday
May	5, 19		Wednesday
June	1, 2, 3, 4		Tuesday - Friday Last Week of School

Release times on Minimum Days are the same as a normal day for TK/Kinder and 1:05 for 1-5th. ***Indicates a BV Minimum Day, and not a Minimum Day district-wide.***

NO SCHOOL

September 7 - Labor Day	February 8 - Presidents' Day
October 30 - Teacher Work Day	Feb 15-19 - February Recess
November 11 - Veterans Day	Mar 26 - Apr 2 - Spring Recess
November 23 - 27 - Fall Recess	April 30 - Makeup Day (if needed)
Dec 21 - Jan 1 - Winter Recess	May 31 - Memorial Day
January 18 - Martin Luther King, Jr. Day	June 7 - Makeup Day (if needed)

Updated 7/28/26 EF

2026-2027 Events & Celebrations

August:

- 11 - Back to School Night @ 5:30-6:30
- 12 - First Day of School

September:

- 21-24 (M-TH) - Parent conferences
- 24 - School Picture Day

October:

- 16 - Harvest Festival
- 26-29 - Red Ribbon Week
- 29 - Fall Classroom Celebrations

November:

- 2-6 - Redemption Week
- 6 - Veterans Day Celebration
- 5 - Picture Retake Day

December:

- 10 - Winter Performance @ 6:30 PM
- 18 - Winter Classroom Celebrations

January:

- 25-29 - Kindness Challenge Week

February:

- 8-12, 22-26 - Penny Wars
- 12 - February Classroom Celebrations
- 12 - Family Dance

March:

- 1-4 - Redemption Week
- 3 - Family Literacy Night
- 16 - Spring Picture Day
- 19 - Shamrock Shuffle

April:

- 29 - Open House @ 5:30-6:30 PM

May:

- 3-7 - Staff Appreciation Week
- 10-14 CAASPP Testing
- 24-27 - Redemption Week

June:

- 4 - Last Day of School

Updated 7/28/26 EF

Every Student • Every Day

The staff at Browns Valley Elementary School is so grateful for the opportunity to partner with you in your child's education and would like to thank you for trusting us with your children. Your help in explaining this handbook to them will ensure that we are all operating under the same set of expectations, and will strengthen the home-to-school connection. Should you have any questions or concerns, please don't hesitate to reach out to the school.

Browns Valley School Staff

OFFICE AND SUPPORT STAFF	TEACHERS
Erin Fischetti - Principal Erica Shaver - Secretary Amanda Wright - Attendance Clerk Charlee Goodson - Outreach Consultant Randy Swann - School Psychologist Judee Berry - Library Tech Xay Vang - School Custodian Ken Baca - BV/COR Custodian Jeremy Dawid - Nutritional Services Antje Miethe - STARS Lead Activity Provider Michelle Holthouse - SpEd Para Shasta Neville - VAPA Para Amanda Reece - Yard Duty	Krishna Domingo - Kindergarten Rachel Ramsey - First Grade Francesca Holcomb - Second Grade Dani Hart - Third Grade Teri Shrader - Fourth Grade Christy Culp - Fifth Grade Lauren Pendergrass - Ed Specialist Maureen Soria - Speech Pathologist Dirk VanStralen - PE Wendy McMartin - Music Juliana Ganitoen - School Counselor

SCHOOL HOURS

Office Hours:	7:30 AM. – 3:30 PM
Kindergarten	8:10 AM – 12:45 PM
1st through 5th	8:10 AM – 2:15 PM

MEALS

Breakfast: 7:50 a.m. – 8:10 a.m.

	Lunch	**Eat**	**Play**
K – 2nd		11:30-11:50	11:50-12:10
3rd – 5th		11:50-12:10	11:30-11:50

On minimum days, grades 1-5 will be dismissed at 1:05 p.m. Minimum days are listed at the beginning of this handbook.

Updated 7/28/26 EF

ARRIVAL TO AND DEPARTURE FROM SCHOOL

Playground supervision is from 7:45 – 8:10 a.m. For the safety of all students, early arrivals cannot be accommodated. If your personal schedule requires an earlier drop off, check your local bus route for morning pick up times and locations. Upon arriving in the morning, students should go directly to the cafeteria for breakfast or to the playground. Browns Valley School is a *closed campus*.

BUSES

The district pre-arranges the bus schedules for the pickup and delivery of students. If you need information, please call (530) 749-6198. Bus transportation is not provided for inter or intra-district transfer students (please refer to MJUSD's transfer agreement). Please remember that riding the bus in our district, although free, is a privilege and not a right. Bus drivers will issue referrals to those students who cannot follow instructions or for those students who are disobedient. Students cited may be asked not to ride the bus for a period of time and the parent/guardian will be responsible for the student's transportation.

SKATEBOARDS, SCOOTERS AND ROLLERBLADES

Skateboards, scooters and rollerblades (including tennis shoes with foldable wheels) are not allowed at school.

PARKING LOT

The staff/parent/visitor parking lots are located near the office on the West and North sides of the school grounds.

Students may be dropped off at the sidewalk but cars may not be parked in this section. If you need to conduct business at the school, park your car in designated spaces. When picking up students, park cars in designated spaces, meet your child at the sidewalk and walk him/her to the car. To ensure student safety, please accompany your child through the parking lot.

If you and your student are staying after school, we ask that you keep your student off of the playground equipment.

TARDY

If a student arrives at school after 8:10 a.m., he/she is to check in at the office *before* going to class. If the student is more than 30 minutes late on three occasions, it is considered as one truant day of absence. A truancy letter will be mailed to the home after an accumulation of 3 days of truancy. Habitual truancy or tardiness will be reported to the Yuba County School Attendance Review Board (SARB) for appropriate action, as required by California State Law. Please remember that even a few minutes late to class results in missed instruction and disturbance not only to your student but to other students as well.

ATTENDANCE

ABSENCES

Regular and prompt attendance is necessary for academic achievement and is required by the State of California. The district considers more than two (2) days of absence in any grading period excessive. Make-up work is the responsibility of the student. In cases of extended illness, parents should contact the teacher and arrange to pick up missed work. This process will help prevent the student from being overwhelmed with the task of completing missed work and assignments.

The state of California recognizes two types of absences: *personal* and *unexcused*. Personal absences are: doctor and dental appointments of students, illness of the student, attendance at a funeral (one day) for a member of the immediate family of the student, quarantine (by a state health agency) of the student, jury duty served by the student, and hospitalization of the student. All other absences are unexcused and may result in truancy; delivered by letter, conferences and possibly review by the State Attendance Review Board.

1 or 2 days a week doesn't seem like much but...

If your child misses....	That equals...	Which is...	And over 13 years of schooling that's...
1 day every 2 weeks	20 days per year	4 weeks per year	Nearly 1 1/2 years
1 day per week	40 days per year	8 weeks per year	Over 2 1/2 years of school
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

How about 10 minutes late a day? Surely that won't affect my child?

He/she is only missing	That equals...	Which is...	And over 13 years of schooling that's...
10 minutes per day	50 minutes per week	Nearly 1 1/2 weeks per year	Nearly 1/2 year
20 minutes per day	1 hr. 40 min per week	Over 2 1/2 weeks per year	Nearly 1 year
30 minutes per day	Half a day per week	4 weeks per year	Nearly 1 1/2 years
1 hour per day	1 day per week	8 weeks per year	Over 2 1/2 years

EVERY DAY COUNTS

If you want your child to be successful at school then , *YES*, attendance does matter!

A note (written by the doctor if the student is sick) with the reason for the absence is required within 3 days of returning to school. Failure to verify the absence will result in it being documented as unexcused.

EMERGENCY CONTACTS

At the beginning of each school year, or when a new student enters Browns Valley School, the parent or guardian is asked to provide emergency contacts and parents are asked to update this information through our online parent

portal. The emergency contacts are individuals that the school can reach out to in the event of an emergency when the parent or guardians can not be reached. *Please always keep this information current.* If you move, change phone numbers or change contact person(s), stop by the school or log onto your parent portal to make the changes immediately. ***Only* those listed on the emergency card will be allowed to pick students up from school.**

MEDICATION

A "Permission to Administer Medication" form with explicit directions from the physician and signed by the physician and parent/guardian, must be completed and on file at the school office before **any** medication can be administered. This includes but is not limited to allergy medicine, eye drops, inhalers, and any over the counter medication. The form must be updated yearly and a new form is needed whenever medications are changed. These forms are available in the school office or on the district website.

All medication must be in the original pharmacy container with the student's name clearly visible along with facts on current dosage and the name of the supervising physician. **All medication** must be kept locked in the school office and will be administered by office personnel.

MONEY/VALUABLES

Please do not allow your student to bring money or valuables to school. The school will not be responsible for the loss of a student's money or valuables during school hours. Money for fundraisers should be given to a staff member as soon as the student arrives at school.

FIRST AID

In case of a student accident during school hours, the school is responsible for first aid only. The school's main concern is the safety and welfare of the students. In the event of an injury of serious nature, the parents or guardians of the child will be notified immediately and if the injury requires immediate attention, 911 will be called. The school cannot care for injuries or illnesses incurred away from school.

HEAD LICE

MJUSD's head lice management program is focused on correctly diagnosing and treating head lice in order to minimize disruption of the education process and to reduce the number of student absences resulting from infestation. The superintendent may establish a routine screening process with the school nurse to prevent the spread of head lice.

School employees shall report all suspected cases of head lice to the school nurse or designee as soon as possible. The nurse or designee shall examine the student and other students who are siblings of the affected student or members of the same household.
If a student is found with active, adult head lice, he/she shall receive information about recommended treatment procedures and sources of further information. The student shall be allowed to return to school the next day and shall be checked by the nurse or designee before returning to class. Once he/she is determined to be free of lice, the student shall be rechecked weekly for up to six weeks.

The principal and school nurse shall work with the parents/guardians of any student who has been deemed to be a chronic head lice case in order to help minimize the student's absences from school.

The superintendent or designee shall send home the notification required by law for excluded students. (Education Code 48213)

cf.5141.3-Health Examinations
cf 5141.6-Student Health and Social Services
cf 5122.2-Exclusions from Attendance
cf 5145.6-Parental Notifications

FOOD SERVICE

Under the Community Eligibility Provision, all students are provided breakfast and lunch at no charge. Contact the Nutrition Services Department for questions or further information (530) 749-6164.

Milk may be purchased to go with lunch brought from home. No gum may be brought to school and soft drinks/soda is not allowed during meals. Glass or breakable containers are also not allowed. Let's all help keep the school clean by throwing garbage away and recycling as much as possible.

CAFETERIA & OUTSIDE EATING AREA EXPECTATIONS

1. Be safe by walking in the cafeteria and eating areas, staying seated until you are dismissed and only eat YOUR own food.
2. Be respectful to yourself, adults and peers.
3. Be responsible by taking only one tray, cleaning up your food and/or mess, and waiting in your seat until you are dismissed.
4. Be a problem solver by "TWIST"ing a problem out.

SCHOOL PHONE AND CELL PHONE/SMART DEVICES USAGE

The school phones are for school business only. Students will not be permitted to use the school telephones or other electronic devices except in cases of emergency. Students are responsible for making arrangements for after school activities and rides home before coming to school. When possible, transportation arrangements are expected to be done prior to the start of the school day. Students are responsible for making sure all of their school materials (books and homework) are in binders or backpacks before arriving in the morning.

If a parent would like their student to bring a cell phone/smart devices to school for safety purposes, the following policy is in place: **Students are allowed to bring a cell phone/smart device to school, but it must remain off and put away during the school day**, so as not to cause any interruptions to class instructional time. Additionally, students are not to use their cell phones/smart devices to take pictures, or to access social media while on school grounds. Please see the last page of this handbook for the district wide cell phone policy. Students may come into the office to use their cellphone to contact parents/guardians but are not to use cell phones/smart devices on school grounds otherwise. **Cell phone/smart device usage is not permitted during school hours.** First offense will result in the phone being confiscated until the end of the day. The second offense will result in the parent having to retrieve the phone from the school as well as a referral. Third offense may result in further disciplinary actions (Marysville Joint Unified School District Administrative Regulation 5131.2). Parents, in this age of "cyberbullying", please discuss with your students proper cell phone/smart device etiquette and note that students across the nation have and will be disciplined up to and including potential prosecution for cyberbullying.

Classroom interruptions are kept at an absolute minimum so that learning will not be interrupted. Messages can be left with the office staff and will be given to the student and or his/her teacher at the earliest convenience. Telephone numbers of students and staff are confidential and will not be given out except outlined below.

TELEPHONE NUMBERS & EMAIL

Parent names and telephone numbers are made available to PTA and room parents so they may contact parents in support of school business and/or activities *only.* These phone numbers are not given out for any other purpose. Any parent who does not want his/her phone number made available, should contact the school office at the beginning of the school year to request that the number not be included on the list.

LOST AND FOUND

Any items found on the school grounds or buses will be placed on the Lost and Found rack. Items found in classrooms will remain in the classroom for an appropriate length of time and then taken to Lost and Found. To ensure timely and proper return of lost articles, we urge parents to mark all personal items and clothing with your child's name. Unclaimed articles will be given to a charitable organization at the end of the school year.

ACADEMIC PROGRAM AND SUPPORT SERVICES

INSTRUCTIONAL PROGRAM

Our program offers many learning experiences to further the social, physical and academic development of each child.

Our school day begins at 7:50 a.m. on the playground with supervised play. It is important that children play together in an acceptable way. Problems playing together do occasionally develop. We use these experiences to teach problem solving and conflict resolution techniques. Please review the STEPS TO AVOID CONFLICT section with your student.

During instructional time, the following subjects are taught:

- Reading, Language Arts (grammar, spelling and writing), Math, Physical Education, Social Studies, Science, Health, computer skills, social skills, Music, Art and character building.

It is important that students do all of their work each day to avoid falling behind. Here are a few suggestions that will help students achieve academic success:

1. BE AT SCHOOL EVERY DAY! Good attendance is most important in being a successful student.
2. Arrive on time.
3. Schedule appointments after school.
4. Choose carefully your place to study at home.
5. Have all materials ready before you begin to study.
6. Read through your assignment before starting so that you include and/or complete all parts.
7. Begin and complete long term assignments (reports) as soon as possible.

TEXTBOOKS, MATERIALS, SUPPLIES

Textbooks are assigned to individual students and are the responsibility of the student. When a student enters Browns Valley School, a set of all the required books is issued free of charge. If a book is lost or missing, the student may pay for a replacement. Students are furnished with most school supplies (pencils, crayons and paper) and have shared access to colored markers or pencils, scissors and rulers.

Depending on the grade level, students may be asked to provide classroom specific supplies such as ear buds, expandable folders or handheld pencil sharpeners.

ONGOING PROGRESS REPORTS

Teachers will schedule parent conferences in the fall to discuss student progress. This conference will give you and your student an opportunity to review his/her academic progress to that point. Please work with your student's teacher to develop strategies to best meet your student's needs and discuss any problems as soon as they develop.

Report cards will be issued three times a year for all K-5th grade students. Kindergarten through 5th grade report cards will reflect the student's progress toward meeting the grade level standards using a 1-4 rubric. Report cards should be reviewed carefully by both students and parents. Questions about grades should be referred to the teacher.

AWARDS

Awards assemblies are held throughout the year to recognize academic & behavior achievements for the students. Awards may be earned by modeling the BVS PBIS expectations and for high standards or learning. Individual classroom awards and rewards may be given and celebrated at teacher discretion.

PROMOTION/RETENTION POLICY

Students meeting grade-level standards of expected student achievement will be promoted each year. If a student is performing below the minimum standards he/she is at risk of being retained. When a student is at risk of retention or recommended for retention other factors considered include Standardized Testing, District Benchmarks, classroom performance and attendance. Identification of an at-risk student should occur as early as possible in the school year so that opportunities for remedial instruction can be provided.

Parents will be informed through conversations, meetings, report cards and letters if their student is at risk of retention. A final determination of retention will be a combined decision of all parties.

STUDENT STUDY TEAM (SST)

At times, students require additional support services from the school site. A step in providing resources for academic, social or psychological reasons, is the Student Study Team. A referral for a meeting can occur through the classroom teacher or from the parent or guardian. If you have questions about this process please see your child's teacher.

RESOURCE SUPPORT PROGRAM (RSP)

Students who qualify for this program, participate in additional academic support services with the school's RSP teacher and/or para educator.

LIBRARY

The school library is an extension of the regular classroom. Classes are scheduled to use the library for book check-out and storytelling periods each week. Individual students may come to the library to check out books or

gather information from reference materials for individual projects after getting permission from their teacher and the librarian. Each student is responsible for the books he/she checks out. Late notices will be sent home with the student for overdue books. Lost or damaged books must be paid for in the library or office.

LIBRARY EXPECTATIONS

1. Be safe: Walk on the right hand side and watch for opening doors.
2. Be respectful to yourself, your peers, adults and to school property.
3. Be responsible by: Knowing your purpose of being in the library, staying on task, and returning books to the correct shelf.
4. Be a problem solver by "TWIST"ing a problem out.

SUBSTITUTE TEACHERS

Substitute teachers perform a valuable service at Browns Valley School. They are important in keeping the educational process alive in the classroom when the regular teacher is absent. It is the student's responsibility to pay attention and follow the substitute teacher's instructions. Substitute teachers should be treated with the same amount of courtesy and respect as classroom teachers and other school staff. Behavior that is unacceptable or behavior that causes a substitute teacher to remove a student from the classroom will result in that student receiving a Referral Form.

EMERGENCY PROCEDURES

FIRE, DISASTER & LOCKDOWN DRILLS

Fire, disaster and lockdown drills are held at regularly scheduled intervals. The alarm system or a combination of the alarm and bells will indicate the type of emergency. Students will respond attentively and immediately to their teacher's directions in each situation.

SHORT TERM EMERGENCY SITUATIONS

In the event of a short term emergency situation (fire drill, bomb threat, etc.), the following procedure will be followed:

1. The teacher will evacuate the students from the building.
2. The students will remain with their teacher throughout the duration of the evacuation.
3. Browns Valley School will not send students home in these situations.
4. An "all clear" bell will be sounded when the determination has been made that the buildings are safe/clear so that normal school activities may resume.

INTRUDERS OR THREATS

If the school has an intruder on campus or receives a threat, the staff will respond calmly and appropriately to the situation giving students instructions, which they are to follow immediately. In these situations, student and staff safety will be the greatest priority. Specific crisis response procedures are outlined in Browns Valley School's Safe School Plan. In the event of evacuation, students may be released only to parents or designees listed on the emergency card.

HOME TO SCHOOL AND SCHOOL TO HOME CONNECTION

Browns Valley School prides itself on its communication and strives to communicate with our community in multiple ways. Please help us in this area by:

1. Regularly checking your student's backpack or homework folder for fliers or notes home.
2. Listening to or reading parent square messages that we send home (telephone calls from the auto dialer). Check your voicemail and listen to the information being provided. Not getting the calls? Make sure we have your current phone number! We try to limit the number of calls, but find this to be an efficient way to reach families.
3. Join our Facebook page: Browns Valley School and PTA Information https://www.facebook.com/groups/727254530716378/ . This is an easy way to keep abreast of school happenings.
4. Participate in the PTA.
5. Being involved in your student's education makes a huge difference. Study after study cites the positive impact that parental involvement has on student success. If you want or need help in learning how to be more active in this way, please don't hesitate to ask. We know that not everybody can volunteer all of the time, but the more you help out, the more it helps your own student and many others!
6. Attending all parent conferences and communicating with your student's teacher. The more we work together, the better we can meet more of your student's educational and socio-emotional needs. Don't be afraid to approach a teacher, leave a voicemail or send an email.

VISITORS AND VOLUNTEERS

At Browns Valley School, parents and guardians are encouraged to be involved in their student's educational program. Whether it is in the classroom, library, or through other support activities, a helping hand is always welcome. If you would like to become involved, please contact your student's teacher, the PTA or the school office. Volunteers will be required to complete a Volunteer training with Browns Valley School Staff prior to volunteering.

For security, health and for student safety, all persons volunteering and having direct contact with students in the Marysville Joint Unified School District *must have TB clearance and fingerprint results* on file at the district office. All visitors and volunteers must sign in at the office for the safety of our school and students. If you are interested in volunteering, please contact the office for the fingerprint form and instructions. Those wanting to volunteer are responsible for the fees associated with clearance.

Volunteers within the classroom are there to assist the teachers and students. Therefore, volunteers may not bring younger or older siblings with them during their volunteer time. Also, volunteers are in a confidential relationship within the classroom and as such, should remember that all students' privacy should be respected and not discussed with other people outside of the classroom.

The volunteer guidelines and requirements discussed in above paragraphs must also be followed for any field trips including off campus activities.

Conferences with either the teacher or other school staff should be by appointment to ensure that the person you want to see is available. If you would like to visit the classroom, please schedule the time with the teacher.

PTA

The Parent Teacher Association is an active support group at Browns Valley School. This organization, through fundraisers and donations, sponsors activities and events for students and families. Annual events include the Harvest Festival, Winter Program, Penny Wars, Sweetheart Dance, Shamrock Shuffle and an end of the year Field Day. This group also organizes the classroom helpers to support activities during the above events and special classroom activities.

Browns Valley PTA, in support of District Administrative Directive 1981/84, encourages *all students* participating in selling items for fundraisers to contact family and friends and *not go door to door.*

The PTA Board meets regularly and sends notices home for general meetings. To become a voting member of our local school PTA, there is a $10 membership fee.

PARENT CONFERENCES

Parent conferences are held in the fall and spring of the school year. These conferences are developed to discuss the academic, social and emotional growth of the student. Additional meetings to discuss various issues are encouraged to be held throughout the year.

EVENTS

Various school-family functions are held throughout the year to provide opportunities for collaboration in the best interest of the students. Please join us in these family-centered activities to support your student's education.

STUDENT EXPECTATIONS AND PROCEDURES

PBIS-Positive Behavioral Interventions & Support

Browns Valley School runs on a set of agreed upon school- wide expectations that is used as a tool for teaching and reinforcing student behaviors.

The PBIS approach is used internationally to enhance academic and social behavior outcomes for students. It is a way for schools to create an understanding of what behaviors they want to see from their school community, create the means to teach and reinforce those behaviors, and to provide interventions and support for students who do not meet expectations.

1. **RESPECTFUL-** Kind and helpful words and actions
2. **SAFE**-Making healthy, careful choices
3. **RESPONSIBLE**-Doing what needs to be done
4. **PROBLEM SOLVERS**- **A**-Ask for help if needed after "TWIST"ing a problem out:

   T-Talk it out & compromise

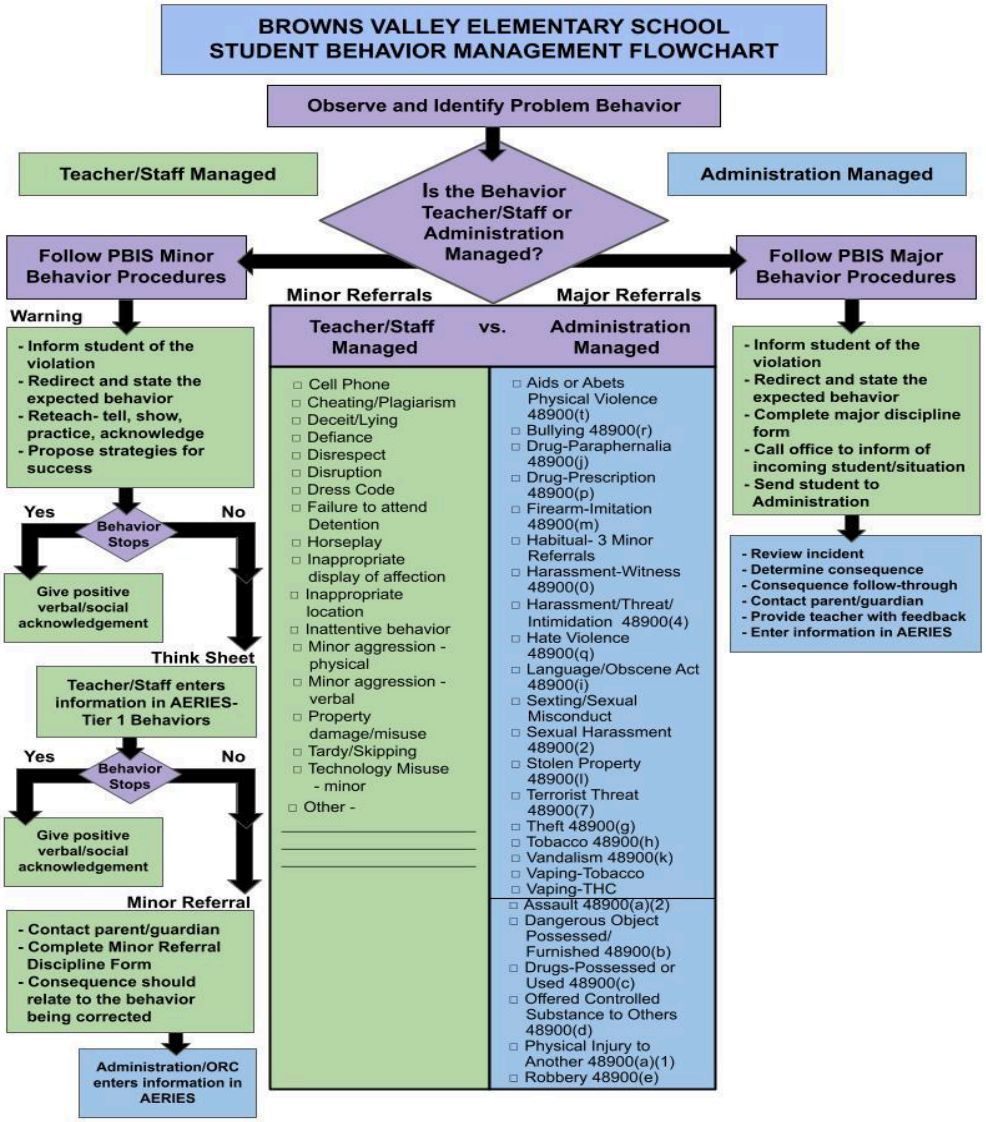
W-Walk away
I-Ignore it & do something else
S-Say "I'm sorry"
T-Take turns & Share

This approach to managing behaviors becomes a positive one. Students are acknowledged for exhibiting the expected behaviors by receiving Beaver Bravo tickets from staff members. These tickets can be turned in monthly for prizes, drawings or experiences.

Please take some time throughout this school year to talk with your student about the expectations at school and the importance of demonstrating our four school expectations - **Safe, Respectful, Responsible, Problem Solver.**

Discipline Flowchart and Definitions

As a PBIS Gold Recognition school, we use the discipline flowchart to determine the level of discipline. It is our goal to ensure that there are tiered levels of support to be consistent across our school.



*Think Sheet-Behavior Definitions

*Minor-Behavior Definitions

*Major-Four Levels of Discipline Table

PROCEDURES FOR DISCIPLINE

Discipline is a word for training. It enables students to make appropriate choices, using defined school rules and indoor and outdoor limitations. Knowing there are logical consequences for inappropriate behavior and choices helps students maintain appropriate, desirable behavior.

Students will receive a *Referral Form* for 1.) Behavior that is harmful to others and oneself 2.) Direct defiance of supervising adults. In most cases, a student will have been warned and given a chance to correct the behavior. When a student receives a referral form, it is to be taken home that day. In some situations, a phone call home from the teacher or the principal will take the place of a referral form.

As parents, you expect your child to follow safety rules and respect others. So we ask that you review the Discipline Notice of phone call and discuss options your child might take to solve problems, participate in safe play and respond appropriately to supervising adults. After discussion, help your child create a plan for correcting his/her behavior. The Discipline Notice is to be returned the next day with student and parent signatures. Parent contact will occur for inappropriate behavior to ensure that the parents and the school are communicating regarding this behavior.

Persistent violations of the school rules may result in a conference to develop a Student Behavior Support Plan.

SUSPENSIONS AND EXPULSIONS

There are certain basic rules for accepted behavior that all students are required to obey. The best discipline is self-discipline. According to California Ed. Code the following are offenses which could or would result in a suspension or expulsion:

1. Physical injury actual (with serious injury)
2. Physical injury actual (without serious injury)
3. Physical injury threatened
4. Possession of a weapon (adhering to the appropriate definitions)
5. Possession of a dangerous object-Grades 1-6
6. Possession of imitation firearm substantially similar to existing firearm leading person to conclude that the replica is a firearm.
7. Selling or furnishing of drugs or alcohol, or possession of any controlled substance, other than alcohol.
8. Under the influence of drugs or alcohol
9. Selling or furnishing any substance indicated to be other than what it is.
10. Committed or attempted to commit robbery or extortion.
11. Caused or attempted to cause damage to school property or private property.
12. Committed an obscene act or engaged in habitual profanity or vulgarity.
13. Defiance or disruption of school activities
14. Sexual Harassment-Grades 4-5.
15. Penal Code 71-Threats to a school employee or school.

SUSPENSION FROM CLASS BY A TEACHER

The Education Code and Board Administrative Regulations allow a teacher to suspend students from his/her class for the day of an infraction. The teacher has the responsibility to call parents as soon as possible. Parents may confer with the teacher in person or by phone.

Students suspended from class will report to the office with class assignment(s) for the period of the suspension. The suspended student shall not be returned to class without the approval of the teacher and the principal or designee. Please remember that one student's classroom disturbance results in many other students losing out on learning time. Please be respectful and aware of how one's behavior affects others.

APPEARANCE & DRESS STANDARDS FOR STUDENTS

In order to ensure a safe, healthy and wholesome school atmosphere, the California Education Code allows districts and schools to set dress codes. Browns Valley School recommends that students' dress attire be clean, neat, safe, appropriate and in good taste. Students violating the dress code will be given the opportunity to correct their dress, offered clothing that will correct it, or will call home to have parents bring them something appropriate to wear to school. Students are not allowed to wear any gang attire such as the display of specific colors (blue, red, or black) bandanas, sagging pants, gang logos, etc. Belts must be worn in belt loops. Jeans, T-shirts, shirts or blouses and tennis shoes are always appropriate and comfortable school attire.

PLEASE ABIDE BY THE FOLLOWING DRESS GUIDELINES

1. SHOES MUST BE WORN AT ALL TIMES. Heels (over 1") and flip-flops are not allowed at school; sandals must have a back strap. During Physical Education, students should wear shoes that have a closed heel and toe, rubber sole and laces or Velcro closure for safety reasons.
2. Clothes should be sufficient to conceal undergarments. See-through garments or mesh/fishnet, tank tops (with straps less than 2"), strapless or halter tops, off the shoulder or low cut tops, bare midriffs tops are not allowed at school.
3. Skirts/shorts with less than a four inch (4") inseam are not allowed.
4. Clothing and jewelry must be free of writing, pictures or any other insignia which are crude, vulgar, profane, or sexually suggestive; advocate racial, ethnic, or religious prejudice; advocate the use of drugs, alcohol or tobacco.
5. Hats and caps are considered clothing falling under the above rule. If worn to school they may be worn on the playground only. Hats must be removed inside all buildings (including the cafeteria). If a hat/cap becomes a problem, it will be excluded from school.
6. No make-up, only lip gloss or chapstick is allowed on campus.
7. Earrings may be ¾ inch in diameter but dangling earrings/earrings over ¾ inch long are not allowed at school because they pose a danger to the student wearing them.
8. Sunglasses may be worn outside buildings or classrooms.
9. Pants must be worn around the waist.

EDUCATION CODE AND BOARD POLICIES

MJUSD TOBACCO-FREE POLICY

In the interest of public health, the Marysville Joint Unified School District has declared itself to be a tobacco-free district as of July 1, 1994. Board Policies 4040, 5050 and Administrative Reg. 4040.1: *All tobacco use is prohibited for students, employees, and visitors to the district at all times (including evenings) and in all locations (including parking lots, vehicles and athletic fields). This includes ANY type of tobacco product*.

We thank you for your cooperation with this policy and look forward to continuing our efforts to provide a more healthful environment.

ALCOHOL/DRUG POLICY

The use, possession or distribution of alcohol, narcotics, hallucinogens, or restricted dangerous drugs will not be tolerated on school grounds, at the school events, or in any situation in which the school is responsible for the conduct and well-being of young people.

As of July 18, 1995: Possession, sale, distribution or use of controlled substances, alcoholic beverages, or intoxicants of any kind, as determined by the Governing Board at a hearing, will be punished by EXPULSION from school. (Board Policy 5040, 5060, and Administrative reg. 5060.1).

PROHIBITED ITEMS

THE FOLLOWING ITEMS WILL NOT BE ALLOWED AT SCHOOL:

1. Tablets, Phones, or any Electronics.
2. Technology or entertainment devices, unless permission is given by the teacher
3. Video games or video game cartridges/consoles
4. All toys
5. Sunflower seeds or unshelled nuts (nuts with the shells still on) of any kind, due to the mess they create
6. Aerosol cans
7. Skateboards, roller blades or scooters, tennis shoes with fold down wheels
8. Hard balls or bats
9. Trading cards
10. Gum or excessive amounts of candy
11. Electronic signaling devices or laser pointers
12. Glass containers
13. Any items defined by the education or suspension code
14. Any item that is disruptive to the learning environment

    (*) If a teacher has requested that a student bring a CD player, CD or iPOD to school, the student must bring it to the office or student's teacher before school.

Confiscated items may only be returned directly to the parent.

PLAYGROUND SAFETY & EXPECTATIONS

1. Be safe by staying in designated play areas, playing approved games, following agreed-upon rules, and being aware of your surroundings.
2. Be respectful to yourself, adults, peers, and school property by responding appropriately.
3. Be responsible by being a good role model, following directions, listening for the bell & freezing, and by returning all equipment.
4. Be a problem solver by "TWIST"ing a problem out.

Browns Valley Elementary School

Bell Schedule and Instructional Minutes

2026 - 2027

Regular Schedule – 147 Days

Kindergarten
8:10 – 9:35 Class time – 85 minutes
9:35 – 9:55 Recess (20)
9:55 – 11:25 Class time – 90 minutes
11:25 – 11:45 Lunch (20)
11:45 - 12:10 Recess (25)
12:10 – 12:45 Class time – 35 minutes
Total daily minutes = 210 minutes

First, Second & Third Grades
8:10 – 9:45 Class time – 95 minutes
9:45 – 10:00 Recess (15)
10:00 – 11:30 Class time – 90 minutes
11:30 – 11:50 Lunch (20)
11:50 - 12:10 Recess (20)
12:10 - 1:00 Class time - 50 minutes
1:00 - 1:10 Recess (10)
1:10 - 2:15 Class time - 65 minutes
Total daily minutes = 300 minutes

Fourth & Fifth Grades
8:10 – 10:00 Class time – 110 minutes
10:00 – 10:10 Recess (10)
10:10 – 11:35 Class time – 85 minutes
11:35 – 11:50 Lunch (15)
11:50 - 12:10 Recess (20)
12:10 – 2:15 Class time – 125 minutes
Total daily minutes = 320 minutes

Minimum Day Schedule – 33 Days

Kindergarten
8:10 – 9:35 Class time – 85 minutes
9:35 – 9:55 Recess (20)
9:55 – 11:25 Class time – 90 minutes
11:25 – 11:45 Lunch (20)
11:45 - 12:10 Recess (25)
12:10 – 12:45 Class time – 35 minutes
Total daily minutes = 210 minutes

First, Second & Third Grades
8:10 – 9:45 Class time – 95 minutes
9:45 – 10:05 Recess (20)
10:05 – 11:25 Class time – 80 minutes
11:25 – 11:50 Lunch (25)
11:50 - 12:10 Recess (20)
12:10 – 1:05 Class time – 55 minutes
Total daily minutes = 230 minutes

Fourth & Fifth Grades
8:10 – 10:00 Class time – 110 minutes
10:00 – 10:10 Recess (10)
10:10 – 11:35 Class time – 85 minutes
11:35 – 11:50 Lunch (15)
11:50 - 12:10 Recess (20)
12:10 – 1:05 Class time – 55 minutes
Total daily minutes = 250 minutes

Updated 7/28/26 EF