

Copy of NCDL ___ Copy of Vehicle Reg for Each Vehicle ___ Copy of Online Vehicle Reg ___ PAID Dues ___ All Fees & Fines Cleared ___

Amount Paid \$ _____ Check or Money Order # _____ Cash _____ Order or Receipt# _____ Assigned Space _____ Date _____ Initials _____

**MIDDLE CREEK HIGH SCHOOL – STUDENT PARKING PERMIT APPLICATION
2024-2025 (Read carefully - Incomplete applications will not be processed)**

- **Step 1:** Complete online [parking questionnaire form](#) on MCHS website
- **Step 2:** Print, complete & have parents signature notarized on this paper application
- **Step 3:** Register/login to [SchoolCash Online](#) for parking & 2024-2025 class dues (Jr & Sr)
Applications will not be processed for students with outstanding fees and fines
 → *Include receipts with application*
- **Step 4:** Make a photocopy of your **valid** NC Driver’s License and vehicle registration(s)
 → *You may register up to two vehicles*
 → *Include copies of vehicle registration*
- **Step 5:** Mail or bring in the completed paperwork with receipts - Beginning July 10th, 2024
 → *See the online parking document for more information about pick up dates*

Parking Registration will be closed from August 12th until August 22nd, 2024

Print Full Name: _____ Student ID# _____ Grade for 2024-25 _____

Address: _____

Student Cell Phone: _____ Parents Contact Number: _____ NC

Driver’s License # _____ Driver’s License Expiration Date: _____

I have a **large truck** as my primary vehicle and am requesting a back in space.

Remaining spots will be sold beginning August 23rd in the main office. Payments may be made by cash, check or via SchoolCash Online.

If available: a limited number of spots will be sold to Sophomores starting October 1st, 2024.

APPLICATION WILL NOT BE PROCESSED WITHOUT THE SIGNED VALIDATION OF THE FOLLOWING STATEMENT:

As evidenced by our signatures, we reviewed and agree to all of the MCHS parking rules and regulations pertaining to operating a vehicle on the Middle Creek High School campus. We understand that MCHS may revoke parking privileges for violations of MCHS or WCPSS expectations or policies. We attest that the registered vehicles are owned by the family of the student applying for the parking space.

_____ Student Name (printed, signed and dated)

_____ Parent Name (printed, signed and dated)

NOTE TO NOTARY: PARENT’S SIGNATURE MUST BE NOTARIZED

State of North Carolina; County of _____

I, _____, a Notary Public for said County and State,
do hereby certify that _____ personally appeared before me this
day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the _____ day of _____, 20__.

Signature of Notary _____

My commission expires _____, 20__.

(Official Seal)

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MIDDLE CREEK HIGH SCHOOL PARKING RULES/REGULATIONS 2024-2025

Fees and Permits

1. The parking fee established by the Wake County Board of Education for the 2024-2025 school year is **\$208.10 (This total includes fees)**.

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.
\$200	\$180	\$160	\$140	\$120	\$100	\$80	\$60	\$40	\$20

Fees will be reduced by \$20 EACH month beginning the first of each month. Parking fees will **NOT** be refunded for:

- Voluntary withdrawal from school (dropping out);
- Long-term suspension from school;
- School-based disciplinary action related to loss of parking privilege;
- Loss of driving privilege due to revocation of operator's license;
- All other refund requests are at the discretion of the principal

2. Parking permits will be available to students with a valid North Carolina Driver's License.

3. Parking Permits must be displayed and visible at all times. Permits must hang from the rearview mirror or center of the dashboard.

4. Vehicles with dark tinted front windshields are not permitted.

5. Only one tag will be issued per student. (**Siblings sharing one spot see front office*) Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another but may **NOT** be sold or loaned to another student for his or her use. The penalty for doing so is revocation of parking privileges. Spaces may **NOT** be shared by students.

6. Students must inform the office immediately of any change in vehicle or license plate and provide a copy of the vehicle registration. Temporary tags must be replaced by hard copies within 30 days.

7. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and call the school for clarification of any matter if you have questions.

Parking Protocols

8. Vehicles must be parked in assigned spaces. The only place available for student parking is the student lot. Students may not park on the road, driveway, in intersections, or in any other place, (including other school campuses). **Vehicles parked in the wrong space or in unauthorized areas will be towed at the owner's expense and the permit will be subject to revocation without refund.**

9. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy #7180 students who violate parking regulations are subject to any or all of the following consequences:

- Revocation of parking privilege
- Ticketing
- Towing and storage of the vehicle (at the owner's expense)
- Disciplinary action
- Criminal charges as prescribed by law

10. Handicapped parking is available as needed on an assigned basis only with the proper documentation from DMV for the MCHS student.

Parking Lot Safety

11. The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 MPH. Seat belts are required for the driver and all passengers.

12. Speeding and reckless driving are prohibited.

13. **STUDENTS SHOULD NOT EXCEED SPEED LIMITS ON THE WAY TO SCHOOL OR DRIVING HOME FROM SCHOOL. NON-RESIDENTS OF JAMISON PARK SHOULD NOT DRIVE THROUGH THE NEIGHBORHOOD WHEN COMING TO OR LEAVING THE SCHOOL CAMPUS.** Supervision is provided for parking lots; however, the school system is not responsible for damages to or theft from vehicles. Students are cautioned **NOT** to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.

14. Student vehicles are subject to search and seizure if there is reasonable suspicion to believe that drugs, alcohol, stolen property, or other contraband are present in the vehicle per Wake County Board Policy 6600.

15. School Board Policy #6430 prohibits the possession and/or use of tobacco products on campus. Students may not possess tobacco products or smoke in cars at any time while on the school campus.

16. Loitering in the parking lot is prohibited. Students should lock their cars and enter the school building upon arrival and leave the parking lot immediately after school. Students need written permission from an administrator, the SRO, or the parking lot attendant to be in student lots during school hours.

Campus Arrival/Departure

17. Student drivers permitted to leave campus for lunch must show their lunch permit to the security officer before departure. It is the **driver's responsibility** to ensure that all passengers in their vehicle have a valid lunch pass prior to leaving the student lot for lunch.

18. Student drivers who check out of school early must present their check-out slip to the security officer before departure.

19. The principal may include additional rules and regulations which will enhance the student parking program at Middle Creek High School

Statement of Understanding

I, _____, have read and understand the rules and expectations outlined in the 2024-25 Middle Creek High School Student Parking Lot Rules and Regulations. Failure to abide by these rules may result in the suspension or revocation of parking privileges at the discretion of Middle Creek High School Administration.

Student Name

Parent Name

Student Signature

Parent Signature