

PRE-OBSERVATION PREPARATION

Instructions: Set your intentions for the observation by completing this chart with 2-3 genuine questions you hope to answer as a result of your observation. Then write 4-6 specific aspects of the lesson you want to pay attention to during the lesson in order to answer your essential questions.

Essential Questions: What do I want to know about the way classes are taught at Centro Cultural?

- ...
- ...
- ...

Observation Point: What specific aspects of the lesson do I want to pay attention to?

- ...
- ...
- ...

- ...
- ...
- ...

OBSERVATION NOTES

Instructions: Connect to your assigned class five minutes before start time to introduce yourself to the teacher. Observe the class and participate in the different activities. Complete the observation notes form with detailed notes and be sure to separate your description of events from your interpretations.

Teacher Name: ...

Level / Schedule: ...

Theme / Topic / Language Focus: ...

Time	Objective Description: "I notice ..." Specific things the teacher/students say and do	Subjective Interpretation: "I'm thinking..." Thoughts, questions, doubts, interpretations, suggestions, etc.
...



ORIENTATION COURSE

<i>What supported the learning process?</i>	<i>What challenges are present?</i>
...	...

POST-OBSERVATION REFLECTION GUIDE

Instructions: You have just completed a two-hour observation of a class at Centro Cultural. Take a few minutes to analyze your notes and respond to the following questions with thoughtful and complete answers.

Moments of Significance:

- 1) What are your immediate feelings about the lesson you just observed? What are some moments or aspects of the lesson that were significant to you and why?
 - ...

Points of Curiosity:

- 2) What are you curious about regarding this lesson? Think of 3-5 questions that you would ask the teacher if you had the chance to process the lesson observation with him or her.

<i>A question I would like to ask</i>	<i>Reasons why I am curious about this aspect</i>
...	...
...	...
...	...
...	...
...	...

The Teacher:

- 3) What can you say about the role of the teacher as a facilitator? A manager? A motivator? A resource? Other roles?
 - ...

The Students:

- 4) Take a moment to describe the group of students. What did you discover (or infer) about their age, gender, socio-economic background, professions, interests, learning styles, learning difficulties, behavior, etc.?
 - ...
- 5) What seem to be their strengths when it comes to English and learning?
 - ...
- 6) What might be challenging about working with this particular group of students?



Your Observation Agenda:

7) Reflect on the essential questions you wrote in the pre-observation section. Were you able to find answers to any of them? If so, what did you learn? Are there any questions that still remain? Did you generate any new questions as a result of your experience?

• ...

8) In the pre-observation section you wrote down 4-6 observation points that you were going to pay attention to in the lesson. Choose three of them that stand out the most to you. Describe what you noticed in the observation and why it was significant to you.

<i>What did I notice about the observation point?</i>	<i>What was significant about this to me?</i>
•	•
•	•
•	•

9) Is there anything in the lesson you disagreed with or would have done differently? Why?

• ...

10) Is there anything else you would like to say about this lesson that was not covered by the previous question prompts? (This question is optional.)

• ...