

PORTER CREEK SECONDARY SCHOOL COUNCIL
Minutes of Regular Council Meeting
December 10, 2025
ZOOM
6:30PM

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and Ta’an Kwäch’än Council and thank them for allowing us to live and work on their traditional land.”

Present:	Council Members: Misty Ticiniski: Chair Marcel Holder Robinson Brice Harding Neil Salvin Jennifer Floyd Jerry Zahora: Secretary Treasurer	Administration: Peter Giangrande: Principal Nicole Cross: Vice Principal
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Regrets: Sarah Kitz: Council Member
Jessie Dawson: Council Member

Guests: Richard Poirier: School Council Liaison, DoE
Jan Olson: Superintendent of Schools, DoE

1. **Call to Order:** Meeting was called to order at 6:33PM
2. **Adoption of Agenda:** Moved by Marcel, seconded by Neil, THAT the agenda be adopted. CARRIED
3. **Adoption of Minutes:** Moved by Marcel, seconded by Neil, THAT the Minutes of Regular Meeting, November 12, 2025 be adopted. CARRIED
4. **Parent Concerns:** A parent requested a meeting with council. Misty and Jennifer to meet with parent.

Discussions took place re: incident at the school. Question as to what is the policy at the school?

Peter provided info: physical assault is under the Code of Conduct. Information is gathered and then a decision is made.

Parents can go to the RCMP to report if there is an active investigation. The should would protect the privacy of the parties, however, once RCMP gets involved there is no privacy part through the school.

Video footage was clear in this case. And will help with the investigation. This will be shared with RCMP. However, the footage cannot be shared with parent. Police can watch video if they request.

There are notes on file as well, i.e.: 1st Aid, suspension, code of conduct.

Accident reports are completed, parents are contacted.

There were witnesses to this incident.

School did an investigation that led to the Code of Conduct – and again, parent can go to the RCMP.

There is access to info – Privacy – David McInnes at DoE could be contacted about this.

What would parent want:

- document as to what happened
- who did 1st Aid
- where is the report; i.e.: suspension of the other student? Length of? Who decides?
- were there other instances in the past
- considerations taken into account?

Plan going forward such as schedules, classes, detailed plan in place for action.

School takes contents of both students into consideration when making a decision.

Victims family is feeling sidelined/overlooked – have not seen anything written. The copy of the incident report is on file.

Suspensions are provided to the Superintendent, Jan Olson as per DoE policies.

Student would also like to know what is going on. School will share the code of conduct with student. School wants to support student and family.

School council will be notified of suspension(s). The chair is cc'd with a copy of the suspension and a bit of the background.

5. **Reports: Committees:**

- 5.1 **Transportation Committee:** A meeting was held on Nov. 27/25:
Distribution of transit passes is going well in high schools however, permission form delays were discussed. To be worked on
Short notice of drop off changes, combined routes, and mixed age groups concerns were raised.
Standard Bus representatives are here to discuss contract compliance enforcement. DoE is meeting with Standard Bus leadership to address service standards.
Council held discussions re: cold weather and whether buses should be running during the extreme cold. Consensus was no, as it is a safety issue for the students especially the younger group.
Next meeting to be held on Feb. 12/26.
- 5.2 **AYSCBC:** Fall conference was held on Dec. 6. New Minister of Education Scott Kent attended. DM, ADM, Superintendents attend as well.

School Councils discussed common issues with Minister.

6. **Principal's Report:**

Staffing Changes/Updates:

- Shannon Devenish hired as .4 LAT on Dec. 8 (until March Break) and there is one more LAT position posted.

Social/Emotional/Spirit:

- Share the Spirit goes well, great community building
Pancake Pals (Dec.5: Pancakes hosted with K classes from Jack Hulland and Cliff Trail (formerly Whistle Bend)
- Door decorating contest
- Grad Butter tarts were baked, ordered and picked up and delivered
- Whole school turkey dinner is planned for Dec. 18:

Academic/Academic Support:

- Informal Reports this week for students emerging and developing

Arts/Athletics:

- Students participate in inter-school Arctic Sports Competition
Students/teachers competition wraps up – students win!
- Volleyball wraps up and basketball starts. Jamie Shaw Basketball tournament will happen this week (weather dependent)

School Growth/Curriculum/Assessment:

- Next PD Day – Jan. 16th: Dept. PD to be held at PCSS
- School Admin will lead staff on that date

Facility/Health and Safety:

- Hold and Secure vs. Lockdown and safe school:
Hold and Secure: some threat in community
Lockdown and safe school: active threat within school. Evacuate to JH (safe school)
- Facility: Some new furniture has been received (through ESED) and Repurposed some spaced within the school

Field Trips:

- Social and Science Experiential (SASE) trips are ongoing;
Overnight winter camping this week: (-24C) overnight trip;
No more trips this week due to the extreme cold
- Some 2nd semester field trip documents have been received and submitted to DoE
- Overseas trip to Portugal happening in April 2026

Budgets:

- The RFP (Request for Proposals) for volleyball nets is going ahead
- No update on capital centralization requests through the DoE (\$2700. Received to purchase sewing machines to help textiles program)

First Nations and Cultural Inclusion:

- Cultural committee meetings are ongoing
- Meeting with KDFN about their MOA is Dec. 11th

Upcoming/Invitations/Council Requests follow up:

- Dec 19 last day of school before Xmas break
- Exams: Jan 9 – 15: literacy exam will happen the 15h of Jan and Numeracy will be Jan 27
- Gr. 10 who miss exams – there will be opportunities to do
- Gr. 12 missed exams – can do again in April
- First day of 2nd Semester – Jan 19
- Code of Conduct work is happening on Feb. 16: Dr. Nikky Yee – all day

7. **Treasurer’s Report:** No report

8. **Old Business and Correspondence:**

- 8.1 Policies:
 Dispute Resolution Policy is on YG website: Yukon.ca;
 To be put on PCSS’s website: Nicole to do

Cold weather policy: Standard Policy across the schools

9. **New Business and Correspondence:**

10. **Adjournment:** Meeting adjourned at 7:59PM. Moved by Brice.
 Next regular meeting, January 14, 2026

MERRY CHRISTMAS AND A HAPPY NEW YEAR

Misty Ticiniski:
 Chair

Jerry Zahora:
 Secretary Treasurer