
AUTHOR GUIDELINES

INTERNATIONAL CONFERENCE OF BUSINESS AND ECONOMY (ICBE) 2026

A. ARTICLE SUBMISSION

1. The submitted paper is original and has neither been previously published in any journal or electronic media nor presented or disseminated at any scientific forum, whether at the local, national, regional, or international level.
2. Article may only be submitted to <https://conference.unika.ac.id/index.php/icbe2026/>
3. Please ensure that your email address is accurate at the time of submission.
4. Authors couldn't make changes to the submitted article.
5. Article will be independently reviewed by the experts and accepted based on scientific value and educational need.
6. Article will be reviewed by peer review of experts in the associated topic. The ICBE Committee will make the final decision of the accepted article. The committee's decision is final and cannot be appealed.
7. If there are any questions, please contact icbe.feb@unika.ac.id.

B. ARTICLE SUBMISSION GUIDELINES

1. Article must be submitted in ENGLISH only. Article in any other language will not be accepted.
2. The body of paper must be written using Times New Roman, font 12, 1.5 space, no space before and after. Each paragraph is indented and the text is justified.
3. Article must consist of max. 5.000 words in total (exclude the references).
4. Sub title, if any, is written in italic
5. All tables, charts, or images must be referred to in the text and must be cited directly or indirectly by indicating the number of the figure, such as table 1 or figure 1. Single space for table. Place tables, charts, or images directly after the

text referring to each. Identify each table, chart, and image with number and title.

TITLE OF ARTICLE
(should not be more than 15 words)

Name of Author¹, Name of Author², Name of Author³ (without academic degree)

¹*Affiliation of Author 1**

²*Affiliation of Author 2*

³*Affiliation of Author 3*

*Email of Corresponding Author

Abstract

The abstract should describe the purpose, methodology, results, and implication with no more than 250 words. It must be written in italic, single space, Times New Roman, and font 12.

Keywords: *provide maximum 5 keywords arranged alphabetically and separated with coma.*

Introduction

In the introduction, explain reasons this research/community service is important and/or interesting. Please explain the purpose(s) and the originality/novelty of the research/community service.

Literature Review (Research) / Problem Statement (Community Service)

Provide the concepts relevant to the work in a systematic way that clarify the conceptual framework of the work. This section also should be explaining the research problem. If any, please explain the hypothesis development (for research).

Provide the detailed problem by the partner/community. Please explain the urgency of addressing this issue, and the gap between the ideal condition and the actual condition (for community service).

Research Methodology / Community Service Methodology

Describe the methodology used in the work, which cover research design, sample determination, data collection, and data analysis briefly and concisely (for research).

Describe the materials and tools used, the community service steps, the methods of measurement and data analysis (for community service).

Results and Discussion

Present the results and discuss the work according to the analysis method applied. Discuss the results in the relations to the concepts, theories, or previous studies relevant to the work (for research). The discussion must address the purpose of the work or answer the problems.

Conclusion and Recommendations

Conclusion

Provide conclusions according to the results and discussion. Conclusion must provide explicit answers of the problems and attainment of the purposes.

Recommendations

Outline implications of the results to either academical or practical side. Also, provide relevant recommendations or suggestions to entities/community and future research/community service.

References

List all references used in the text using the APA reference style. The list covers only those cited in the text and is written in hanging typed, single space and double space between one reference to another. See the example below.

Badiro, E. O. and Mahome, M. (2016). Conducting Tracer Studies for Quality Assurance in East African Universities: A Focus on Graduate Student Voices on Quality Culture. *Journal of Education and Practice*, 7(6), 1-10.

Blazquez, M., Herrarte, A., and Llorente-Heras, R. (2018). Competencies, occupational status, and earnings among European university graduates. *Economics of Education Review*, 62, 16-34.