

Apogaea Board Meeting - March 2019

March 31, 2019

3:30 PM

Secular Hub, Denver

I. Introductions

II. People in Attendance/Quorum: Erik, Commodore Ron, Portia, Shutterbug, Miguel, Deric, Kristen, Eric Bosely, Bravo, Jordan, Dirty Dave, John Atwater, Qwack, Rhino, Buttercup, Andie, Ian, Xilla, Dirk from Secular Hub who hosted us (thank you!)

III. Reports from officers, BOD, and departments:

President: Permit was submitted

VP: Nothing new

Secretary: See agenda items below

Treasurer: We have started dispersing art grant funds, paid our land deposit, and have begun to add money from ticket sales.

BOD reports of non-officers:

Buttercup: Has a new greeter lead, will have a parking lead and cat herder to ratify as well soon.

Ron: Is working on getting us Basecamp project management software for free or lower cost!

Department updates (any depts. present):

BAMF:

All leads are accounted for at this time. Ellen will be Wellness Lead again. Ken has spoken with the Las Animas County Fire Chief. We are in better shape fire-wise this year than last year, but still expecting a stage 2 fire ban this year. Will discuss with fire department the minimum level of adequate staffing for fire staff, whether water truck is necessary this year, etc. What is the preference of the community for placement of fire art this year? Do we want to keep it all at

Center Camp like last year?

John Spear (Medical Lead) has found a potential new medical vendor for us, Groove Medical. They have a history with Sonic Bloom and Arise and they have a good model for integrating volunteers with their paid staff. Ken would like to get a bid from them and see how it would work for us. Groove Medical has a way to insure our volunteers, so he is interested to see if we can use them instead of Event Medical because of this ability to fully cover volunteers. Ken has set a minimum staffing level in his proposal. Would like to incorporate Zendo/Green Dot trained volunteers in order to simplify sanctuary issues and make sure we have adequate coverage. Groove would register licenses for volunteers, and volunteers can then sign up for shifts through Groove as well.

Minimum 3 people on at any time for medical, in addition to a liaison for command post/fire. Also 24 hour on-call leads. This is in addition to volunteer FAST inspectors etc. This means 5 people total at any time, 3-4 who are medical contract. 6-8 hour shifts. (8 hours shifts are to ensure overlaps between 6 hour shifts). If we go with Groove, the vendor will set the schedule.

Ken: Asked for community input on possibly using Groove.

Rhino: Our community is already integrated with Groove and works with them.

Deric: Is Event Medical still an option? Ken says yes, but we are doing our due diligence to make sure we look at all options, and Groove may be a better fit at this point. Ken is leaning toward Groove this year, but is still open.

Concern raised: let's make sure we don't have any medical volunteers being overworked. Ken agreed.

Concern raised: How do we handle decommodification? Groove has branded shirts and signage. Ken: This will be discussed with the vendor.

Concern raised: There is a middle ground between having central fire art only, and totally distributed fire - we could have multiple, controlled fire locations (maybe 3?) Ken supports flame throughout the event, as long as fire restrictions don't change.

Ken: Also working on his succession plan for next BAMF lead.

DPW:

Replacing missing items - Need to replace about \$8600 worth of equipment. Has heard back from dept. leads and they overwhelmingly want to stay with carports. Carports are about \$6K of this number. Also includes 1 generator.

This does not include the big top. If we can get a new top made for the poles we have, great, but this is a custom job, so it probably won't work out for this year because it takes too long.

Rental may be an option for this year. Probably about \$2500. There are also 40x60 inflatables. None in this state though. Possibly could rent the Alchemy tents that they are currently unable to use for 3 years. We would pay gasoline costs to bring the tents out.

Kristen will email Interbecs to ask if any other regionals might have tents we could use.

How big does center camp need to be? Sounds like we are open to different sizes and structures, including a courtyard type structure in the middle.

Commodore Ron prefers not to rent, and notes that you can create a perimeter out of carports and then create a Aluminet fabric giant topper, clamp to poles and create a tall center with shade and a high ceiling using telescoping poles. Does not protect from rain, but carport perimeter would protect from moisture. Commodore Ron will help with pricing and sourcing.

Possibly may rent a storage facility temporarily for new carports because they need to be purchased ASAP, and it would make them easier to access and organize.

Gate:

Andie would like to put the gate closer to the entrance to the lot and change the format. Will spend \$300 to make new gate signs that light up. Will be scanning last year's waivers to PDF. Would like to have a generator for evening lighting. DPW is working with gate for evening lighting. Commodore Ron can buy an LED worklight that is very bright and 18 feet tall. Can use a smaller generator for LED lights because they require less power. Gate also needs cones.

Youth Coordination:

Haley is our new Youth Coordinator, and is working with Rose and Buttercup, and

coordinating with Lea, our Parent and Family Advocate.

Placement:

Bravo: Theme Camp Registration has been extended to April 7. Twenty theme camps have registered so far. Theme Camp Liaison is Xilla.

Volunteer Event Coordinator:

Dirty Dave would like to have an ignition retreat. Will propose a date and event.

Ice:

What to do about ice transport and storage for 2019? Dirty Dave proposes that we purchase ice chests, but there are concerns re: whether we can fit the chests in the trailers, and whether we can move them.

Rangers:

Ian - Moving to online Ranger Training system this year. Hoping this will help with retention with recruitment. Will be handling alpha shifts for new rangers this year with more training opportunities.

AMP

Deric - looking for photographers -- Please send them to him. Storage ideas for media? Wondering about better ways to show photo consent (sometimes wristbands are hard to see). Rhino suggests using camp fundraising events for recruiting photographers.

Registration

Eric B - So far we have registered: 20 theme camps, 1 dept, 8 art installations, 1 mutant vehicle, 4 events registered at Center Camp. Kristen will try to connect with Michael Vale, Drone Lead, and get him to contact Eric.

IV. Agenda Items

1. Ratify February Meeting Minutes - completed
2. Trailer update - Cap'n Ron and Quartermaster not present, so this is tabled
3. Sound Policy Review - Bravo proposed to update, and was given the go-ahead
Current sound policy in Survival Guide (this may not match website?)

Need to update in both places):

Sound Policy

- *There will be NO ROGUE SOUND, which means if you have not registered to have sound you do not have permission to have sound at Apogaea.*
- *All sound gear needs to be checked in at the gate upon entry*
- *Subwoofers must be on palettes. This will prevent the bass from traveling as far as it would with speakers on the ground.*
- *You need to have attended the Sound Camp Town Hall*
- *Signed Apogaea Sound Contracts are required*
- *Sound levels are to be limited at the direction and discretion of Apogaea, in order to respect our participants and neighbors. Different areas have different sound hours and levels. Follow all official directives about your sound.*
- *Be a good neighbor! Talk to the camps around yours to see what they're planning. Turn down your sound or rethink the screaming death metal while the next camp is having their fancy tea party.*
- *All sound camps will be required to have a representative work one sound enforcement shift.*
- *Medium and loud sound camps are required to bring a working microphone to assist with announcements in the event of an emergency.*
- *Anyone who breaks the rules of the sound policy may be ejected from the event*

4. Youth policy review - Kristen - Issue was raised by previous Parent and Family Advocate that the curfew and line of sight policies are far stricter on this land than on previous land, and that this can put an undue burden on parents.
 - a. His concern: Prior to the new policy, we had used the same approach as the big burn - that parents know their children best and should be trusted to use their judgment as long as they don't create a problem (and should face consequences up to and including ejection if they do cause a problem).
 - b. Current Survival Guide policy states:
 - a. *Due to the hazardous nature of the land, children 12 and younger must be under the direct control of a responsible adult at all times. (Direct control means that an adult is physically present with and in sight of a child at all times).*

If the parent knows their children best and feels comfortable with them being out of visual range, do we want to enforce this? It also places a burden on rangers to be reminding people of this policy and watching for line of sight.
 - b. *During the hours of 10 pm to 5 am, anyone under 18 years of age ("minors") must be accompanied by a responsible adult. They do not have*

to be in their camp, but they cannot be unaccompanied. Sleeping children cannot be left unaccompanied in camp.

Issue: this means a 17 year old can't go to the port'o'pottie without waking parents and making them come along. Is this necessary? Are we ok with relaxing this a bit?

Consensus after discussion: Keep the "don't leave sleeping children alone in camp" part, but open to relaxing the other rules and letting parents decide.

5. Critical leads needed - Ranger Event Lead(s), Center Camp leads, WWWWW (possibly Eric B can do this along with registration),, Lamplighters, Community Reporter, Project Manager
6. Ticketing update - Kristen
 - a. The new ticketing system, Burnertickets.com, is free and a gift from fellow burners Matthew Hand and Jeremy Gaston. It is allowing us to give our community a decommodified ticket purchasing experience with NO FEES.
 - b. Initial sale on March 14 went smoothly and we have sold over 930 tickets.
 - c. We have more codes for volunteers, camps, leads, etc., and most people who have been given codes have not used them yet.
 - d. Big thanks to our new ticketing leads Megan and Kate!
7. PO Box digital solution: approved
 - a. 9.99/month for 30 mail items
 - b. \$2 to scan an item if needed
 - c. Can forward items to another address

V -Timeline Check-In:

1. Ratifications and volunteers - Kristen sent out a list to leads of who is ratified and reminded leads to get their people into the system. We've done 2 more groups of ratifications, but we still need more!
2. Please create or edit shifts in VolDB so people can sign up for the correct shifts. Please let us know if you need help!
3. Update and post liability waivers - action item - who wants to take this one on?
Eric B will do it!
4. Permit update - Permit has been submitted and received, one full month earlier than last year!

VI. Public Comments

Dirty Dave suggested we have a floater shift in the VolDB - Kristen will send idea to Bridget

Xilla suggested not to overdo the volunteer shifts in the database and only ask for what you need

Rhino says they are getting metal donated to build a bridge on the land. Glenn and Ray have approved.

VII. Next Meeting Info

April 28, Sunday, 3:30-5:30 Secular Hub was the next proposed meeting date - but this is same day as Rumpus in the Park. Ron will check into booking a space at Improper City April 24 Wednesday instead.

The group was ok with having meetings on weeknights when Sundays were not available.

May 15 - is open at Secular Hub (Wed). (Sun May 19 not open, May 26 is Memorial Day weekend) TBD

July 28 - Sunday 3:30-5:30pm Sec Hub

Aug 14 - Sec Hub open (Wed) (Sun Aug 18 not open, Sunday Aug 25 is Big Burn)

Sep 29 - Sunday 3:30-5:30pm Sec Hub