

MINUTES - REGULAR MEETING  
SUNTEX SD #10 BOARD OF DIRECTORS  
DATE - **THURSDAY, August 4, 2022 7:00 p.m.**

PRESENT: Brett Starbuck, Clayton Macomber, Mary Brown, Shannon Criss

GUESTS: Scott Davies

ABSENT: Sarah Kling, Corissa Wright

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM by Board Chair Clayton Macomber.
2. **WELCOME VISITORS** - Scott was welcomed and the board thanked him for his interest in serving on the board.
3. **PUBLIC COMMENT:** No public comment.
4. **AGENDA ADJUSTMENTS:** Agenda was amended to include 2022-2023 Organizational Designations, Calendar modification and teacher applicant
5. **CUSTODIAL REPORT:** Sarah reported that:
  - IPM training in Ontario was great and there are a few changes to the IPM binder.
  - Barnes Pest Control does spray for weeds. They are going to get back with Corissa.
  - Carpets are clean and cleanup of the classroom is happening.
6. **APPROVAL OF DISBURSEMENTS:** Disbursements to close out 2021-2022 and the July 2022 disbursements were handed out. No bank reports were presented at this time. **Mary made a motion to approve the bank disbursements as presented; Brett seconded. Motion carried.** **APPROVAL OF PAYROLL REPORTS:** No payroll reports.
7. **APPROVAL OF MEETING MINUTES:** **Brett made a motion to approve the June 2, 2022 board minutes; Mary seconded. Motion carried.**
8. **OLD BUSINESS:**
  - Discussion on Teacherage - board will wait to see if it is occupied by a teacher or needs to be winterized.
  - Discussion on the 2022-23 calendar. We followed Crane's calendar and they had the wrong spring break date. **Mary made a motion to approve the 2022-2023 calendar with the change of Spring vacation to March 27th - 31st; Brett seconded. Motion carried.**
9. **NEW BUSINESS:**
  - Shannon informed the board that Brian Hodnett had contacted her via email on July 14th and declined the certificated teaching position. **Brett made a motion to accept the resignation; Mary seconded. Motion carried.**
  - Shannon informed the board that Sarah Kling is in the process of getting her Emergency Substitute License and will be the teacher beginning in the fall. She will be paid at the substitute rate. The position has been posted in several

locations. Sarah will begin as the emergency substitute teacher effective Monday, August 8, 2022 and will be paid at the substitute rate.

- Shannon informed the board that the ESD received a certificated teacher application from a teacher in Brookings, OR. Application was received late August 3rd. Shannon has left a message with the applicant and will talk with her and get an interview set up if there is still interest. Board requested that the interview be an in-person interview.
- Discussion on ESSER/SIA/Educator Retention and Recruitment Grant (HB 4030) was briefly discussed.
- Discussion on filling the board position. Scott Davies will be sworn in at the next meeting.
- 2022-2023

**BOARD ORGANIZATIONAL DESIGNATIONS were delayed to the September meeting.**

10. **SAFETY REPORT:** No safety report.

11. **OTHER TOPICS:** Shannon gave the board members a letter in regards to Administrative Services through the LSP.

12. **TEACHER REPORT:** Shannon informed the board that Sarah is attending the back to school meetings with teachers at the ESD and is participating in the reading training by zoom as she can with her work schedule.

Sarah noted:

- Amplify ELA trainings are on 8/29 and 9/7. School will need to release at 2:45 on those dates since the trainings are from 3:00 - 6:00. Sarah will work with parents.
- Amplify materials are being delivered and school is okay to start without them as there are other resources available online.
- SafeSchool trainings have been completed.
- Registration packet for the Macomber girls is being sent home with Clayton.

13. **ADJOURNMENT:** **Brett made a motion to adjourn the meeting at 7:35 p.m. Mary seconded. Motion carried.**

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Board Chair