

## Password Reset for AARP Accounts

Your AARP Foundation Account is used to log into an AARP Chromebook. The Chromebooks are managed by AARP and do not have a “Forgot Password” option when logging in.

As a result, should you need to reset your password you will need to follow the steps in this document.

### Reset the Account Password on the Chromebook

Only Regional Technical Advisers (RTA) and HQ National Staff can reset the account. Please contact your leadership team and they will escalate the case to reset the account (LC → TC → TCS → RTA → HQ Staff). Make sure to include your personal email (and cell phone number if available) so the RTA or HQ staff can populate this information in your account setting so next time you can do this two-step verification without problem.

Please make sure to follow the chain of command. Don’t send a ticket on your own on the portal without contacting your leadership. This will only slow down the process.

Reference GA12 - [Google Account Verification](#)