

Hickam Officers' Spouses' Club
4725 Bouganville Dr. #391
Honolulu, HI 96818

2025-2026 HOSC Board Meeting

February 2026

Attendees:

1. Lindsay Rowland, President
2. Tracy Henfee, Parliamentarian
3. Holly Gilbert, VP Events
4. Korie Lowry, VP Welfare
5. Bethany Shelly, VP Communications
6. Moira Wilkes, Secretary
7. Kara Pitou, Admin Treasurer
8. Allison Karrels, Welfare Treasurer
9. Nicole Sumrall, Activities Group Coordinator
10. Liz Rook, Socials co-chair
11. Aneth Carpenter, Socials co-chair
12. Lyssa Smith, Community Relations
13. Megan Allen, Media Coordinator
14. Laura Fregoso, Grants Coordinator
15. Tina Minaudo, Scholarship Coordinator
16. Caitlin Beauchamp, Thrift Store Coordinator
17. Carlin Fisher, Advisor

Total: 17 attendees

Total voting members: 14

Call to Order: 6:01pm

Old Business:

1. Approval of January 2026 Board Meeting Minutes
 - a. Since no changes, minutes are approved as written.

Board Reports:

1. President: Lindsay Rowland
 - a. change mailing address from PO Box to Thrift Shop
 - b. CPA
 - c. Review documents
 - d. find position replacements

- e. table for board @ social
 - f. Board social Thursday Feb 5
- 2. Secretary: Moira Wilkes
 - a. Shared working copies of job descriptions, bylaws, and policies and procedures
 - b. If you did not get those documents, send Moira a text and I will share it with you.
- 3. Admin Treasurer: Kara Pitou
 - a. IRS rebuttal response from CPA mailed -- will follow-up on Wednesday to ensure IRS received the letter. If IRS rejects rebuttal to late filing, the CPA will pay the fine.
- 4. VP Communications: Bethany Shelly
- 5. Community Relations: Lyssa Smith
 - a. Private org meeting is February 3rd.
- 6. Media Coordinator: Megan Allen
 - a. Facebook reorganization seems to be improving communication about events
- 7. VP Events: Holly Gilbert
 - a. February Social 19th
 - b. Contact Holly with any issues about the members only facebook page reorganization
 - c. Socials/events supplies box- working on it for future events (Extension cords, tape, scissors, etc)
- 8. Socials Co-Chair: Aneth Carpenter & Liz Rook
 - a. Feb 19th- Make it, Bake it, Fake it
 - b. Volunteers needed for social
 - i. 9-11am set up
 - ii. 4-6pm pre event set up
- 9. Activities Group Coordinator: Nicole Sumrall
 - a. Feedback regarding facebook reorganization- please let Nicole know
- 10. Welfare Treasurer: Allison Karrels
 - a. Bank balances- Thrift shop \$57,437, Welfare \$99,183
 - b. Transition to new TS manager has been great
- 11. Grants Coordinator: Laura Fregoso
 - a. Motion to approve the Aliumanu Middle School to offset the cost of Japan School Partnership a grant to offset the cost of daily meals for \$2,250.
 - i. Laura Motions
 - ii. Lindsay Seconds
 - iii. Discussion: Funds needed by 2/22/26, 501c3 with tax ID submitted. This grant has already been approved by the grants committee.
 - iv. All in favor 14; Opposed 0; Abstentions 0
 - v. Motion: Passed
 - b. Motion to approve the Hickam BSA Troop 135; Blue Eagles to offset cost of troop equipment, a grant for \$2,891.40.
 - i. Laura Motions
 - ii. Kori Seconds

- iii. Discussion: Funds needed by 4/1/26, 501c3 with tax ID submitted. This grant has already been approved by the grants committee.
 - iv. All in favor 14; Opposed 0; Abstentions 0
 - v. Motion: Passed
12. Scholarship Coordinator: Tina Minaudo
- a. Scholarship applications are coming in
 - b. Scholarship reception- Friday 4/10/26, 7pm @ Ka Makani Community Center
13. Thrift Store Coordinator: Caitlin Beauchamp
- a. Thrift shop Saturday is February 7th- please volunteer, doesn't need to be the whole 4 hours, sign up in the sign up genius so Caitlin knows how many volunteers to expect
 - b. Over \$35k in sales in January- TS team continues to excel
14. Advisors: Carlin Fisher
- a. "Lead well and leave well" - board is great, lets finish strong

The meeting was closed at 6:59 pm