

Searching the Database of Accountable Evaluations (DAE)

MCPS regulation <u>IIB-RA</u> requires that all instructional materials and library books are to be reviewed and evaluated prior to purchase and use with students. DAE includes library books and instructional materials (other than textbooks, family life, health and AIDS materials) evaluated after 2001.

- 1. Navigate to the DAE site: <u>https://dae.mcpsmd.org/</u>. You will not need to login.
- 2. In the **Search DAE** box on the left, type your search term in the Keyword field. Use the dropdown menu in **Search by** to filter your search by Title, Author, ISBN, Publisher, Series or All Above. Choose a search option and click on the blue "Search" button.

Search D/	ΑE		
Keyword:	hydroponics		
Search by:	Title Title Author ISBN	2	Search
	Publisher Series All Above		

- 3. In the results list, you will see a list of titles related to your search term sorted alphabetically by title. Above the first title, you will see the number of records found.
- 4. At the bottom of the page select "View per page" to change how many records are displayed at once.
- 5. Click the blue title link to see the full record for a select title.

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Mr. Nerryon, Stewart Steary Very Dates Reside
inght: 1998 Ir: Resh, Howard sher: CRC Press
oonics: Soilless Gardening Explained
9781861255609
right: 2003
M: Bridgewood, Les
sher: The Crowood Press

6. Make sure the title is approved for the grade level(s) with which you are going to use it.

/	If you are purchasing this title for classroom use, make sure TYPE is not Library Material.			
Library Material				
Hydroponics for the Home Gardener				
Key Porter Books				
1st				
9781550133752				
1992				
Kenyon, Stewart				
14.95				
Paperback Non-Fiction Bibliography yes Index yes Illustrations yes				
Evaluation Information				
recommended				
1				
Science(SCI)				
Science(SCI) 10, 11, 12, 7, 8, 9				
	Library Material Hydroponics for the Ho Key Porter Books 1st 9781550133752 1992 Kenyon, Stewart 14.95 Paperback Non-Fiction Bibliography yes Index yes Illustrations yes			

Note: If the title is not on the list or not approved for the use you intend, complete an MCPS Form 365-25 for approval. The form can be found at: http://www.montgomeryschoolsmd.org/departments/forms/pdf/365-25.pdf

*Approved textbooks (including core books and anchor texts) are in EPIC not DAE. For more information about EPIC see:

http://www.montgomeryschoolsmd.org/departments/elearning/epic/EPICuserguide.pdf