



Lutheran Via De Cristo of North Texas

Secretariat Meeting Minutes

January 18, 2025

Attendees:	<p><u>Elected Members Present Online:</u> Barb Guinn, Don Holmes, Debi Gebhardt, Paul Bartells, Sharon Dobbs, Kimbal Markwardt, Sharon Bartells</p> <p><u>Elected Members Absent:</u> Carol Welch</p> <p><u>Appointed Members Present Online:</u> Paul Dobbs, RoxAnne Knauss, Erin Strouse, Lorraine Markwardt, Heather Muga</p> <p><u>Appointed Members Absent:</u> Pastor Phil Heinz, Kyle May, Tricia Huston, Bill Harris, Christian Wilson</p>
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TOPIC/ ISSUE	FINDINGS AND RECOMMENDATIONS	ACTION/ FOLLOW-UP	ACTION OWNER	DEADLIN E
Welcome <i>All</i>	Barb Guinn called the meeting to order. She shared a devotion from Carol VanBuskirk, followed by each of us telling what happened in 2024, and our prayer concerns.	Informational		
Secretary's Report <i>Debi Gebhardt</i>	Kimbal stated that Jerry Gray filled in for him at Training, not Bill Harris. A motion was made by Barb and seconded by Kimbals to accept the Secretary's report as amended. The motion passed unanimously	Action: amend and send the June 2024 minutes to Kyle May for posting	Debi Gebhardt	
Treasurer's Report <i>Don Holmes</i>	A motion was made by Sharon Dobbs and seconded by Kimbal to accept the September 2024 Treasurer's report as submitted. Motions were made by Paul Bartells and seconded by Sharon Dobbs to accept the October 2024 and November 2024 Treasurer's reports as submitted. A motion was made by Kimbal and seconded by Paul Bartells to accept the December 2024 Treasurer's report as submitted. The motions passed unanimously	Action: Post the approved Secretariat Minutes and Treasurer's Reports on the website	Kyle May	
Committee <i>Kimbal Markwardt</i>	Kimbal made a motion, "A committee, consisting of Don, Jerry Gray and Kimbal, be formed to explore CDs or changing our Checking Account to a Money Market and/or Interest Bearing Savings Account with check writing capability, and the committee be given the authority to act on its decision. The committee will make a report to the Secretariat. Sharon Dobbs seconded the motion. After much discussion, the motion passed	Informational	Don Holmes Jerry Gray Kimbal Markwardt	
Audit <i>Don Holmes</i>	An audit is required every year; Jerry did the one last year	Request Jerry Gray to do a 2024 financial audit	Don Holmes	
Secretariat Changes <i>Barb Guinn</i>	Due to circumstances, Sharon Bartells as Pre-Weekend Rep and Lorraine as Rector Cha Trainer. Don so moved; Paul Bartells seconded. The motion passed	Informational		
Discussion <i>Barb Guinn</i>	Many general concerns were brought up: manuals, song books, communication	Note continuity issues to bring to future meetings	Everyone	
Rector's University	Typically in January, but no names have been brought forward. Secretariat was asked to make suggestions	Informational		
El Tintero	Di Piatt new editor. Articles due March 7, as the Weekend is March 20-23	Informational		

Observing Lay Director	Sharon Dobbs has agreed to serve. We will have to find a Weekend Representative next year	Informational		
Staff Training <i>Kimbal</i>	Best a week or 2 after the Weekend, but Easter and other events are complicating the situation. Settled on May 10, 2025	Informational		
Spring Grand Ultreya	May 10, 2025 at Good Shepherd, Irving, 3-6pm to follow Staff Training	Informational		
Number of Weekends? <i>Barb Guinn</i>	After much discussion, it was decided to continue with 2 per year. Next year's dates are April 30-May 3 and Aug. 27-30. December dates were rejected	Informational		
NLS Annual Gathering	Meeting Tuesday of Committee to prepare for 2026. Sites are being considered. 2025 Gathering will be in Charleston SC July 24-27	Informational		
Meeting with NT-NL Synod Staff <i>Sharon Bartells</i>	Jerry, Jane and Sharon Bartells met with Bp Gronberg and Pr Fitting-Snyder. The Bishop is interested in attending a Weekend elsewhere. Pr Fitting-Snyder declared Via de Cristo the Ministry of the Month	Informational		
Pre-Weekend Activity <i>Sharon Bartells</i>	Wants to form teams to go to churches to introduce Via de Cristo, speaking to Pastors, Sunday School Classes, Lent Services, Temple Talks	Informational		

Next Meeting: February 20, 2025

Respectfully Submitted:

Debi Gebhardt

LVDCNT Secretary