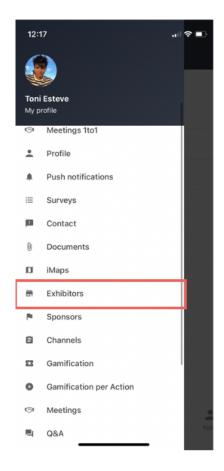


## HOW TO REQUEST A MEETING WITH A MEMBER OF THE EXHIBITOR - ATTENDEE POINT OF VIEW

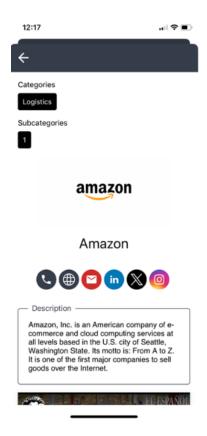
1. Go to **Exhibitors** and choose the **Exhibitor** you are interested in

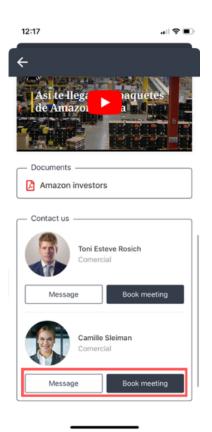






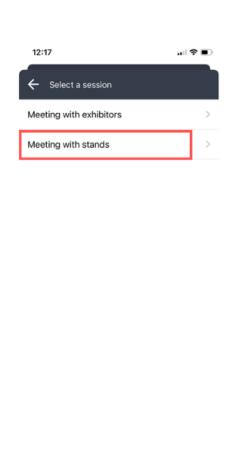
2. The description of the **exhibitor** appears, in the **Contact us** section the **members** appear. **Select** the member with whom you want to schedule the meeting and click **Book meeting**, and the time you want to schedule the meeting.

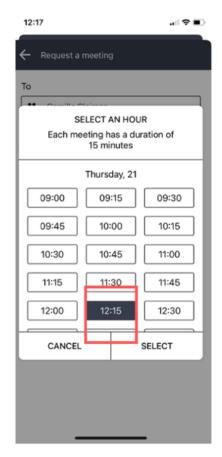






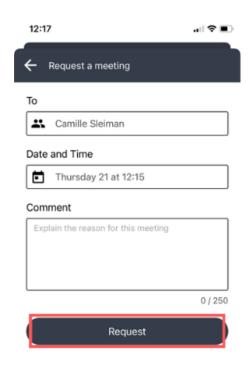
3. Select the **meeting** you are interested in and the **time** you want it.







## 4. Click on Request



5. The meeting has already been **requested**.

In the case that the exhibitor member is ultimately unable to meet, you will receive a request for cancellation or rescheduling.



\*In case the organizer has activated the Show meetings option, all meetings will appear in the **Agenda**.

