

**SOP Title:**

# Welcome Aboard! - New Hire SOP

**Status:** Actionable

**Last Updated:** 6/26/23

**[CLICK HERE FIRST - Watch this video](#)**

## Introduction to ACME CO

[Click Here for a Video](#) [Store Intro]

## ACME Team

[Click Here for a Video](#) [About the Team]

[Team Organizational Chart Link](#)

- Please note this may not have been updated recently. If this is out of date, please send a note to Rob similar to this (with link included) on Slack:  
Hi Rob, is the RJAR Team still current? [Team Organizational Chart Link](#)

## Files and Resources

[Click Here for a Video](#) [About these Files]

[Share Drive Link](#)

## Final Action

Once you've reviewed these videos please confirm with Rob that you have access to each of these. Do your best to get access. Once you've gone as far as you can without help (or are complete with all) Copy and Paste the entire table below and send to Rob via Slack (Preferred) or e-mail (if Slack is not available):

Resource	Access? (Yes or No)
<a href="#">ACME Email</a>	
<a href="#">Slack</a>	
<a href="#">Shopify</a>	
<a href="#">Share Drive</a>	