AI DATA & BUSINESS INTELLIGENCE ANALYST INTERN
(Insights & Optimization)

About Us

Interact Health PRO (IHP) develops operational systems that support rehabilitation coordination, healthcare workflows, medical documentation, and AI-supported business processes.

Our organization uses data and analytics to improve operational efficiency, rehabilitation tracking, communication systems, and strategic decision-making across healthcare and administrative environments.

Role Overview

As an AI Data & Business Intelligence Analyst Intern, you will support data analysis, operational reporting, workflow optimization, and business intelligence systems across IHP.

You will help transform operational and workflow data into actionable insights that improve:

- Rehabilitation coordination
- Workflow efficiency
- Communication systems
- Administrative processes
- Marketing and operational performance

Key Responsibilities

Data Analysis & Reporting

- Analyze operational and workflow data
- Create reports and dashboards
- Support KPI tracking and operational visibility
- Identify patterns and workflow bottlenecks

Business Intelligence

- Assist with performance tracking systems

- Support data-driven recommendations
- Analyze user engagement and operational workflows
- Support reporting automation processes

AI-Assisted Analytics

- Use AI-assisted tools to support data interpretation
- Assist with predictive workflow insights
- Support automation of reporting systems
- Help optimize operational decision-making workflows

Collaboration

- Work with Analysts, Developers, Marketing, and Operations Teams
- Participate in planning and reporting meetings
- Support workflow optimization discussions

AI Integration

You will work with:

- Claude AI-assisted analytics workflows
- AI-enhanced reporting systems
- Airtable operational dashboards
- Make.com automation workflows

AI will support:

- Reporting automation
- Workflow optimization
- Data analysis efficiency
- Operational insights

Technical Skills

- Excel or Google Sheets
- SQL fundamentals
- Reporting tools
- Dashboard concepts
- Data analysis fundamentals

Assets

- Power BI or Tableau
- Airtable
- Automation tools

- CRM reporting experience

Soft Skills & Professional Traits

- Strong analytical thinking
- Detail-oriented mindset
- Organizational skills
- Communication and presentation abilities
- Accountability and professionalism
- Team collaboration mindset

Learning Outcomes

- Gain real-world business intelligence experience
- Learn operational analytics systems
- Build dashboard and reporting skills
- Understand AI-supported analytics workflows
- Participate in strategic operational optimization

Why Join Us?

Become part of a 25+ IHP Intern Team and collaborate closely with Web Developers, Full Stack App Developers, AWS Engineers, Business Analysts, IT & Security Networking, Medical-Health, Social Media, Video Editors, and Administrative Groups. Together, we are launching Interact Health PRO's innovative platforms to transform healthcare, patient outcomes, and virtual care technology.

Compensation

- We provide a high-quality learning opportunity so you make a real workplace contribution.
- We ensure you receive adequate supervision and regular guidance while giving you opportunities to learn the job.
- We provide support in developing learning objectives.
- We are prepared to participate in interviews with a Field Education Office Representative.
- We support tracking of your hours worked.
- We are prepared to complete written performance evaluations and reports required by the College or University during and at the end of the work term.
- We will provide Reference Letters upon request or accept telephone reference.
- Candidates who complete the Internship Terms are eligible to apply for part-time to full-time paid positions as they become available.
- Credits for Internship Completion (where applicable through your institution).

- We request a short “Testimonial“ of your experience and what you learned while working with IHP, to post on our website and on Google.

How to Apply

STEP 1 - Complete the IHP SPRING / FALL 2026 Internship Onboarding Form: https://docs.google.com/forms/d/e/1FAIpQLSeQhAmeN2_cfDZ0e4y2zxY1-RK_jMJ-kMQZImGrokGtvP02UQ/viewform?usp=header

Ensure you use the same form under basic documents to upload:

STEP 2 - Your Cover Letter explaining why you are the best candidate for the Internship Program

STEP 3 - Don’t forget to upload your Resume

STEP 4 - Provide a Link to your LinkedIn profile (if you have one)

Interview Process

- Once all applications are reviewed, candidates that meet all requirements and availability will be considered.
- Candidates will be invited to join a Group Interview will be contacted via email within 48 hours after the interview.
- If selected as our preferred candidate, you will be notified within 24 hours to complete the contract agreements.

Work Environment

- All work will be done online via Zoom.
- Creative work may be used in your personal portfolio, including success stories for future opportunities (respecting confidentiality requirements).

Contact

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