# Appendix E: CHILDREN & YOUTH WORKER APPLICATION FORM



This application is to be completed by all adults in positions of power and/or who could have access to children, youth, or vulnerable adults. An interview may also be conducted.

Please CHECK ☑ the program(s) you are willing to serve, or will be serving with:

☐ Nursery ☐ Children's Message ☐ Sunday School

☐ GEMS/CADET Group ☐ Youth Group ☐ Other (VBS, Soccer Camp, etc.)

**General Information:**

FULL Name: _____ Date of Birth: _____

Street Address: _____ Town/City: _____

Postal Code: _____ Province: _____

Email Address: _____

Do you regularly attend our worship services? Please check ☑ the appropriate box:

☐ Yes ☐ No

If yes, when did you start attending? (Approx. date) _____

MM/DD/YYYY

**Ministry Information:**

| |
|---|
| Please share why you have chosen to work/volunteer in the ministries indicated above. |
| Briefly describe what it means to you to be a follower of Jesus Christ. |
| Briefly describe what it means to you to be Christ-like in your ministry responsibilities. |

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**References:**

List 2 references whom you have known for at least 2 years, persons who are not related to you but who have specific knowledge of your character and ability to work with children, youth, and vulnerable adults.

**Reference #1 Name:** _____

Email/Phone: _____

Nature of Association: _____

Length of Time Known: _____

**Reference #2 Name:** _____

Email/Phone: _____

Nature of Association: _____

Length of Time Known: _____

**Personal Disclosure Information**: Please check ☑ the appropriate response.

Have you ever been arrested, convicted, or plead guilty to a crime?

☐ Yes ☐ No

**If yes, please explain:** _____

_____

Has your driver's license been suspended or revoked within the last 12 months?

☐ Yes ☐ No

Is there any fact, circumstance, or pattern involving your background that would make it inappropriate for you to serve with minors or would compromise the integrity of the church?

☐ Yes ☐ No

**If yes, please explain:** _____

_____

Have you ever participated in, or been accused, convicted, or pleaded guilty or no contest to abuse or any sexual misconduct?

☐ Yes ☐ No

**If yes, please explain:** _____

_____

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### Church History and Prior Ministry Involvement:

List **previous church work/volunteer service** involving children, youth, or vulnerable adults (list church name, city, province, and type of work performed) if any:

List **previous non-church** work involving children, youth, or vulnerable (list each organization name, city, province, and type of work performed) if any:

### Verification and Release:

I recognize that **First Christian Reformed Church** is relying on the accuracy of the information I provide on the Volunteer/Worker Renewal Application form. Accordingly, I attest and affirm that the information I have provided is true and correct.

I voluntarily release the organization and any such person or entity listed on this form from liability involving the communication of information relating to my background or qualifications.

I further authorize the organization will receive a criminal background and vulnerable sector screening, if such information is deemed necessary.

I agree to abide by all policies and procedures of **First Christian Reformed Church,** and to protect the health and safety of the children, youth or vulnerable adults assigned to my care or supervision at all times.

**Printed Name** _____

Signature _____

Date Completed _____

MM/DD/YYYY

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## Criminal Background and Vulnerable Sector Screening

Important: A criminal background and vulnerable sector screening must be completed on persons who receive pay or stipend from **First Christian Reformed Church** and on every volunteer who could have access to children, youth, or vulnerable adults.

I authorize the release of any information which pertains to any record of convictions contained in law enforcement files or in any criminal file maintained on me whether local, provincial, or federal.

**Printed Name** _____

Maiden Name (if applicable) _____

Signature _____

Date of Birth (M/D/Y) _____

NOTE:

*When a criminal background and vulnerable sector screening is received, the original will be kept in a locked file indefinitely and a copy (if requested) will be given to the applicant.*

*A criminal background and vulnerable sector screening that reveals an arrest or conviction will be kept in strict confidentiality.*