

# Move Individual Video Files to Different Folders in Panopto

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If a video ends up in the wrong folder or if you need to move videos to different folders over time, you can easily relocate them in Panopto.

## Move Videos to Different Folders

1. Go to [smith.hosted.panopto.com](https://smith.hosted.panopto.com). If you have not logged in to Panopto in your browser before, you may be prompted to sign in. Smith College Login will default in the drop-down menu. Select **Sign In**, then enter your Smith credentials.
2. To move videos into a different folder, select the **Settings** button.
3. In Overview, under Session Information, select **Edit** beside Folder.
4. Use the dropdown arrow next to the folder name to choose a different folder.