

## COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING  
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.  
ON THURSDAY 7 MARCH 2024**

### **AGENDA**

1. **TO CONSIDER APOLOGIES.**
2. **96.23. CHAIRMAN'S ANNOUNCEMENTS**
3. **97.23. DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**  
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **98.23. TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **99.23. TO APPROVE THE MINUTES OF MEETING** –The Parish Council Meeting held on 16 January 2024  
**100.23.** Matters arising – for information only.
6. **101.23. TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **102.23. TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS. Lead: Chairman**
9. **103.23. TO RECEIVE FINANCE REPORT** **Lead: Clerk**  
To receive Current Liquidity statement and bank reconciliation.  
**Authorise bills and cheques for payment:**  
Bank Tfr Idverde ( Gds Maint & Bins 18 Jan 24) £674.90 (VAT £ 112.48)  
Bank Tfr Ludgershall Men's Shed (Signpost Repair 29 Jan 24) £400.00  
2113 P Gill (Clerk's Sal & Exps Fe 24) £498.73  
2114 HMRC Clerk's PAYE Feb 24) £110.40  
Bank Tfr JRC Cleaning (Bus Shelters 27 Feb 24) £32.20 (VAT %.37)  
Bank Tfr Bank Tfr EDF (Rec Gd Electric 29 Nov 23) £17061 (VAT £ 0.81)  
**Village Hall .** To confirm that the VHT has made proper provision for the payment of its loan owing to the Council. **Lead Cllr Green**  
**Remembrance.** To consider purchasing 2 x Tommy Soldier Statue Silhouettes and X Remembrance Tommy Lamppost signs. **Lead Cllr Knowlson**  
**Grants.** To consider grants applications as received from: **Lead: Clerk**  
**St Andrews Church.**  
**The Courier.**  
**Collingbourne Cricket Club.**
10. **104.23 PLANNING REPORT**  
To consider report and planning applications as received from Wiltshire County Council. **Lead: Cllr Batley**  
**PL/2024/00019.** Listed building consent (Alt/Ext). Internal alterations to ground floor layout and relocation of grain bin dividers Farrier House, Sunton, SN8 3DY  
**PL/2024/01303.** Full planning permission  
Proposed operational building works include: • Demolition of enclosed yard on west elevation of building. • Installation of five up and over garage doors to create secure storage units. • Replacement and raising of roof over training room with insulated box profile cladding. (no increase in overall height of building proposed) • Demolition of internal walls to create open plan training room. • Installation of Disabled WC/Shower and Kitchen. • External cladding of elevations with timber shiplap panelling. • Installation of pedestrian doors, windows and bifold doors to training room to allow sufficient natural light. • Removal of external staircase  
WESTHILL FARM, SN8 3FQ.
11. **105.23. PROPERTY & MAINTENANCE REPORT.**

- Communal And Play Areas Report.** **Lead: Cllr Knowlson**  
**Defibrillator.** To receive an update on installation of the new a new defibrillator.  
**Lead: Cllr Knowlson**
- General Maintenance.** To receive update.  
**Lead: Cllr Lyons**
12. **106.23. SPEEDING**  
**Speedwatch.** To receive update **Lead: Cllr Knowlson**
13. **107.23. HIGHWAYS & ROW.**  
 To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's).  
**A346/A338 Church Street / High Street Junction.** To receive update from Cllr Dennis/Knowlson.
14. **108.23. DIGITAL, COMMS, IT AND ENGAGEMENT.**  
**General Update.** To receive update. **Lead: Cllr K Earle**  
**Agreed Project Plan.** To receive update from lead Cllrs on the progress of projects identified in the Agreed Project Plan as agreed at the 5 May 23 PC Meeting.  
**Lead: Cllr K Earle and Project Lead Cllrs**
- 15 **109.23. ENVIRONMENT.** To receive update. **Lead: Cllr T Earle**
- 16 **110.23. Xmas Big Brunch.** To nominate a lead Cllr. **Lead Chair**
- 17 **111.23. D Day 80<sup>th</sup> Anniversary.** To consider holding a joint event with the Beer Fest and to nominate a lead Cllr. **Lead Knowlson**
- 18 **112.23. COMPLAINTS.** To consider as received.
- 19 **113.23. COUNCIL EMERGENCY CONTACTS ORGANIZATION.** To receive and consider recommendations on an emergency call out organisation. **Lead Cllrs Wood & Dennis.**
- 20 **114.23 TO SET DATE OF NEXT MEETING:** To confirm as the Annual Parish Meeting starting at 7.00 pm on Thu 7 May 2024. To be followed by the Annual Meeting of the Parish Council.

*Philip Gill*

#### **Parish Clerk 2 March 2024**

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.