

St. Juan Diego School



September 1-7, 2024 Newsletter

School Updates

Welcome to the 2024/2025 school year!

The construction fencing is gone, the grass is in and most of the siding is up!



Happy Birthday to...

Mariana MP, Hannah B, Ethan Y, Laila H, Connor M, Holden M, Iris KD, Nolan O, Iyanuoluwa P, Prisha K, Aaron S, Preesha S, Gibb SP, Nyun S, Atticus M

Arrival Procedures

Grades 1-6:

Each morning students on buses will be met by educators and directed along the path by the parking lot to the backyard where they will play on the pavement until 9:15am.

Students that walk to school will enter either through the gate on Flagstaff or the gate by the parking lot (depending on which direction they are walking from). They will play on the pavement until 9:15am

Students that are in EDP will be led to the yard by their EDP facilitators at 9am to play on the pavement until 9:15am.

At 9:15am each day, a bell will sound, all students will line up behind their class pylon. The educators that are on duty will prompt the classes to enter the school in a safe manner.

Educators are on duty as of 9am. **Students should not arrive at school earlier than 9am.**

The only difference for the first day of school will be that, posters will be around the school yard with educator and childrens names on them. Educators will help children find the poster that has their name on it and their educators will meet them there at 9:15am. **Parents will not be permitted on the yard.** If it is a rainy day, all students will be directed into the gym and we will sort classes from there.

Kinder:

On September 3rd, Year 1 (JK) students will not be at school. Year 2 (SK) students will be coming by appointment only, parents and children should enter the school through the front doors.

On September 4th and 5th, Year 1 (JK) students will be attending their pre-scheduled orientation meeting and attending school full time the day after their meeting. Parents and children will enter the school for their appointed time through the front door.

From September 4-6, all kinder students that are attending full days will have the same procedures as everyone else (children on buses will be directed by staff up the path by the parking lot, students that walk to school will enter into the yard by the Flagstaff gate or along the path by the parking lot). The difference for the first week is that the kinder children will not play on the yard, they will be brought by the kinder staff into the classrooms.

We hope that by week 2 all kinders will remain outside to play until 9:15am in their designated area.

Dismissal Procedures

At the end of each day, all students (K-6) on buses will be led by an educator to their appropriate bus. Parents of kinder students, please be advised that drivers will not let kinder aged children off of buses if parents are not at the stop. The children will likely be returned to school and you will need to pick them up from there.

All students (K-6) that walk will be led by an educator to the Flagstaff gate. We ask that parents meeting at the Flagstaff gate be patient as the first week can be chaotic. Educators will not release a child unless they make eye contact with you and this will be a slow process as they get to know who you are.

If you are picking your child up by car, please meet your child at the gate, we do not want children crossing Flagstaff alone. Please ensure that you are driving slowly and are aware of your surroundings at all times. Please also avoid blocking the driveways of residents, even if only for a short time.

All EDP students (K-6) will be led by an educator to the designated meeting places in the yard set out by our Childcare team.

The kinder students will be released a few minutes earlier than everyone else to meet parents and load on the buses.

Staff

Along with a growing school population comes additional staff. Our updated staff list can be found on our [school website](#) under contacts and list of staff. This will be updated as changes occur throughout the school year.

Educators will be trying to send you a communication before the first day of school, our systems have been a bit unpredictable so if you do not get an email from your child's teacher before that time, they will make contact with you shortly after the start up of school.

Please be advised that as we continue to receive student registrations, class assignments for students and staff may need to be adjusted. These changes can occur up to September 30th.

School Cash Online

In order to receive notification about items/events available to purchase, you will need to register.

Here's how:

Step 1: Go to this website: <https://ocsb.schoolcashonline.com>

Step 2: Register by selecting the "Get Started Now" and following the steps.

Step 3: After you receive the confirmation email, please select the 'click here' option, sign in and add each of your children to your household account.

Agendas will be for grades 1-6 and will be the first items posted on School Cash Online for \$10. There will be no activity fee for St. Juan Diego, instead trips and activities will be paid through School Cash Online as they come up throughout the year.

School Contact Information

If you have not yet signed up for School Messenger, you are receiving this newsletter because I have chosen to send this as an emergency message. **This will be the last communication from the school that you will receive if you do not sign up to School Messenger.** In order for you to continue to receive our emails from the school and the educators, please create an account to indicate that you would like to receive our communication. [Here is the link for more information.](#)

St. Juan Diego	
School Address	135 Main Halyard Lane, Nepean, ON K2J 7B6
Phone Number	613-691-6318
Fax Number	613-691-7418
School Email Address	Juan.Diego@ocsb.ca
School Website	https://jua.ocsb.ca

School Twitter	https://twitter.com/StJuanDiegoOCSB

Serious Medication Conditions

If your child has a serious medical condition (asthma, life-threatening allergy, diabetes, epilepsy/seizures), you need to inform the school using the [Life-Threatening Medical Condition Verification Form](#). You will also need to submit the appropriate condition-specific [Plan of Care form](#).

If your child requires medication prior to the administration of life saving medication (e.g., Benadryl) an [Administration of Medication](#) form needs to be completed and signed by a physician. Medication must come to school in the original container. All medication is to come to the school office.

The school is not permitted to give any child routine medication on a short-term basis e.g. Tylenol, antibiotics, cough medicine etc.

Please send the completed information along with new epipens/inhalers etc with your child to school or by email (Juan.Diego@ocsb.ca) prior to September 13th, 2024.

Reporting Student Absences

Feel free to call our school phone number (613-691-6318) and speak to one of our office administrators, you can also leave a phone message or send an email to juan.diego@ocsb.ca. If you forget to call, don't worry... we will contact you to check in.

Picking Up Early

If you are picking your child up for an appointment, please write a note in your child's agenda to inform the educators and email the school. Your child will be called to the office once you arrive. Please allow enough time for children to be called down and pack up their items.

Volunteers

We are looking forward to school activities, field trips etc this year, all of which require volunteers. A vulnerable Sector Check is required for anyone to volunteer in a school, including parents. [Please see this link](#) on how to apply to volunteer for any school within the OCSB. When applying, please specify that you would like to volunteer with St. Juan Diego. If you have any questions that are not answered by the link, please email volunteers@ocsb.ca.

We will be looking for volunteers to help with Cross Country right away.

OSTA/ Bussing

For any questions regarding bus or van transportation, [please see this link to the OSTA website](#). All routes,

times and eligibility is done through OSTA and not the school.

Please check the website daily for bus delays, cancellations and changes. At this time, there is a shortage of drivers to begin the school year.

Parent Homework

- [Sign up for School Messenger](#) so that you continue to receive school communication
- [Sign up for School CashOnline](#) so that you will be informed when we post school lunches, class trips etc.
- [Update Parent Portal Information](#)

School Board Calendar

[Link to this year's calendar for K-6](#)

School Council

The role of Catholic School Council volunteers is recognized and mandated by the Ministry of Education. One of the requirements of the Education Act is that School Council elections must take place within the first 30 days of the new school year.

Please take the time to read the [OCSB School Council Guidelines](#) and give thought to nominating yourself for a position. School nominations and elections will be held virtually with the use of a Google Form.

Once the new School Council is in place, we will organize our first meeting, review the constitution and begin planning. All parents/guardians are welcome to attend our monthly meetings whether you are part of the executive or not.

[Please use this form to nominate yourself for a School Council position.](#)

Parish

Mass Schedule

Mass is being celebrated in the gymnasium at St. Joseph High School, 3333 Greenbank Road on Saturday at 5:00 pm and Sunday at 10:00 am. Masses will resume on September 7th.

Bulletin

[The weekly bulletin is posted on the St. Andrew Parish website.](#)

First Communion

2025 First Communion Registration For ALL (both Catholic school and public school) baptized Catholic children.

You can only register your child for the reception of the Sacrament of FIRST COMMUNION in person at ONE of the following Parent Information Meetings (parents only).

These meetings will take place in the parish hall at St. Monica Church. Choose ONE of these meetings to attend: Tue Oct 1 @ 7:00 pm Thu Oct 8@ 7:00 pm Thu Oct 10@ 7:30 pm

*****Oct. 10 is the deadline for registering** - no extensions or exceptions Please call Milva Calla, School Age Sacrament Coordinator if you have any questions (613-727-1067 x 238).

Upcoming Dates

September 3

- First day of school
- Welcome Assembly for staff and students

St. Juan Diego School
135 Main Halyard Lane
Nepean, ON K2J 7B6

Juan.Diego@ocsb.ca
jua.ocsb.ca