



# Investments & Securities Tribunal

Plot 1072 Cadastral Zone B10, Along Jabi - Airport Road, Opposite Major Oil Filling Station, Dakibiyu, Jabi, Abuja. [www.ist.gov.ng](http://www.ist.gov.ng)

## INVITATION TO TENDER

### 1.0 INTRODUCTION

#### 1.1 Brief Background

The Investments and Securities Tribunal (IST) the adjudicatory arm of the Capital Market established under Section 274 of the Investments and Securities Act (ISA) 2007.

1.2 In compliance with the Public Procurement Act (PPA), 2007, the Tribunal hereby invites experience and competent contractors and suppliers with relevant experience for the under listed projects:

#### 2.0 SCOPE OF WORKS/SUPPLY

LOT NO.	PROJECT/TITLE	LOCATION
Lot 1	Supply of Power Generating Set	Abuja

### 3.0 ELIGIBILITY REQUIREMENTS

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
- b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years (2022, 2023, 2024) valid till 31<sup>st</sup> December, 2025;
- c. Evidence of current Pension Clearance Certificate valid till 31<sup>st</sup> December, 2025;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2025;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2025;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2025 or valid Certificate issued by BPP.
- g. Evidence of Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);
- h. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Investments & Securities Tribunal or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- i. Company's Audited Accounts for the last three (3) years – 2022, 2023 & 2024 duly acknowledged by the Federal Inland Revenue Services (FIRS);
- j. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- k. Verifiable documentary evidence of manufactured and marketed specific goods for at least two (2) years, and similar for at least five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the supply;
- l. List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- m. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- n. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **4.0 COLLECTION OF TENDER DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the **Director Procurement 2<sup>nd</sup> floor, right wing, Procurement Dept., Plot 1072 Cadastral Zone B10, Along Jabi - Airport Road, Opposite Major Oil Filling Station, Daki-biyu, Jabi, Abuja** on evidence of payment of a non-refundable tender fee of **₦10,000.00** per Lot, paid into the Investments & Securities Tribunal's Remita account (3000045568) via generation of RRR on the Remita Platform in any reputable commercial bank in Nigeria.

#### **5.0 SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the Technical and Financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to **Honourable Chairman, Investments & Securities Tribunal, Plot 1072 Cadastral Zone B10, Along Jabi - Airport Road, Opposite Major Oil Filling Station, Daki-biyu, Jabi, Abuja** and clearly marked with (*the name of the project and the Lot number*). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at 2<sup>nd</sup> floor, Procurement Dept., Plot 1072 Cadastral Zone B10, Along Jabi - Airport Road, Opposite Major Oil Filling Station, Daki-biyu, Jabi, Abuja not later than **Monday November 17<sup>th</sup>, 2025 by 12.00 noon**.

#### **6.0 OPENING OF TECHNICAL BIDS**

Only the **Technical** bids will be opened immediately after the deadline for submission on **Monday November 17<sup>th</sup>, 2025 by 12.00 noon** in the Tribunal's Court Room, Ground Floor right wing, Plot 1072 Cadastral Zone B10, Along Jabi - Airport Road, Opposite Major Oil Filling Station, Daki-biyu, Jabi, Abuja, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of Director Procurement 2<sup>nd</sup> floor, Procurement Dept., Plot 1072 Cadastral Zone B10, Along Jabi - Airport Road, Opposite Major Oil Filling Station, Daki-biyu, Jabi, Abuja, as the Investments & Securities Tribunal will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Director (Procurement)" on e-mail: [jaboloma@ist.gov.ng](mailto:jaboloma@ist.gov.ng)

#### **7.0 GENERAL INFORMATION**

- a. Bids must be in English Language and signed by an official authorised by the bidder;
- b. Bids submitted after the deadline for submission would be returned un-opened;
- c. All costs will be borne by the bidders;
- d. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- e. The Investments & Securities Tribunal is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**Signed:**  
**Management**  
**Investments & Securities Tribunal**