

Design & Development Contract

Prepared for:

[Client.Company]

Created by:

[Freelancer.FirstName] [Freelancer.LastName]

This Freelance Contract (this “Contract” or this “Freelance Contract”) is entered into and made effective as of [Date] (the “Effective Date”) by and between [Client.Company], with an office located at [Client.Company.Address] (“Client”), and [Sender.Company], with an office located at [Sender.Company.Address] (“Freelancer”).

WHEREAS:

1. The customer has a need for services; and
2. Freelancer has an interest in performing such services for Customer; and
3. The parties wish to set forth the terms and conditions upon which such services will be provided to the Customer;

NOW, THEREFORE, in consideration of the foregoing and the mutual promises herein contained, the parties hereby agree as follows:

Description of Services

Project Name:[Project One] (the "Project")

Project Duration:[6 months, from September 1 2021 to March 1 2022]

Scope of the Project:[Design and Development for a Website]

Deliverables

Freelancer will deliver to Client [Design and Development for a Website].

[Write about what the project entails here. For instance, if you’re writing blogs for a medical website, talk about how long each blog should be and how many sources you need to include per blog. If you’re producing art pieces for a client, talk about whether the pieces will be done traditionally or digitally and what you will be painting or drawing.]

Expenses

To meet Client’s needs, Freelancer will require the following expenses to complete the project:

1. [Wordpress Theme Yearly Subscription - \$44]
2. [Hosting Yearly Subscription - \$14]

TOTAL: [Total expenses]

Project Schedule

Timeline: The Project will start on [date] (the “Start Date”) and end on [date] (the “Completion Date”).

Deadlines: Every [week/month], Freelancer will finish [number] of [articles/blogs/art pieces/etc.] and submit them to the Client on [day of the week] along with a timesheet (the "Timesheet") showing how many hours were spent on the Project.

Milestones:

By [month, year], Freelancer will be expected to have finished [number][articles/blogs/art pieces/etc.].

By [month, year], Freelancer will be expected to have finished [number][articles/blogs/art pieces/etc.].

Pricing and Rates

Freelancer Hourly Rate:[5 USD]

Project Cap [Per Week/Per Month]:[40 hours a week and/or 176 per month]

Total Hours:[1056 hours for the whole project]

Payment Terms and Schedule

Clients will pay Freelancer every [week/month/two weeks/etc.] on [day of the week] through [payment method] according to the hours on Freelancer’s Timesheet.

If Freelancer is behind the Project Schedule and does not meet the due dates as laid out in the Project Schedule, Client will [describe what the Client will do in such a circumstance, such as delaying payment until work is done properly].

Terms and Conditions

This Freelance Contract is governed by the terms and conditions provided here and in **Attachment A**, attached hereto.

IN WITNESS WHEREOF, by their respective signatures below, the parties have caused the Contract, inclusive of Attachment A, to be duly executed and effective as of the Effective Date.

On behalf of,

[Freelancer]

Signature:

Date: 01/01/2022

[Freelancer Name]

On behalf of,

[Client.Company]

Signature:

Date: 01/01/2022

[Client.FirstName][Client.LastName]