INFRASTRUCTURE COUNCIL MINUTES
Thursday, February 8, 2024
2:00 PM - 3:30 PM

Attendees: Meggie Wright, Brent Munoz, Ian Coronado, **Robin Geyer, Josh Manders, Susie Kekec, Ellen Osterkamp**, **Carrie Young, Jennifer Hayward, Rick Glover, Luis Maggiori**

Minutes: Amy Skehan

ANNOUNCEMENTS:
- **No updates from College Council due to no meeting since the last Infrastructure Meeting**
- **Next College Council meeting will be on 2/14/2024 (via Zoom or in person in the boardroom)**

APPROVE January 11th MINUTES
Robin moves to approve the minutes with a few spelling corrections, Ellen seconds.
Motion carries with no objections.

AGENDA APPROVAL
Meggie moves to approve the agenda, with the removal of TBD on Bond update. **Susie** seconds the motion**. *Motion carries with no objections.***

BUSINESS

Software Purchasing and Requests Policy
- Discuss - excellent work done at the work group meeting, the committee took time to review the document and then discussed questions.
    - Members reviewed independently and updated the draft policy providing comments asynchronously, Brent accepted changes made by the group.
- Vote- Josh motions to vote on the request as it stands now; Ian seconds. Unanimous vote.
- Meggie will prepare to take it to College Council, mentioning that this still will go through notice and comment and then College Council and send it out through Lane Weekly, at which time the committee will review responses.

[President's Proposed Changes to College Council](#)
- Meggie pointed out that in the memo President Bulger requests that the College Council and affiliated councils implement the resolutions and confirm action by no later than March 31st, 2024/ Committee discussed - multiple members noted that they felt that what the President is outlining is within the purview of the councils and discussion on timelines of implementing policy review, aligned with the academic year. Meggie planned to look at the minutes of the College Council meeting. Under C action item- policy deadlines Oct to March 6 month timeline for resolutions of any policies that are under review for the 2023-2024 academic year.
  https://go.boarddocs.com/or/lanecc/Board.nsf/goto?open&id=CY8RTP6F8EFA
- C- 2023-2024 academic year policy review deadlines - voting was not unanimous, it was passed by a majority decision.
- Link shared by Robin - https://www.lanecc.edu/about-lane/leadership/governance/governance-system-manual
- file:///C:/Users/geyerr/Downloads/GIT%20Strategies%20for%20Implementation.pdf (file from the GIT google drive), emailed by Robin during the meeting.

- Jennifer comments that we might be out of time - Meggie and Jennifer will discuss a possible draft response, send it to the committee to review and respond and then begin drafting a formal response -
- The council isn't in consensus regarding a response to this; plan to discuss it at the next meeting.
- Unclear what the March deadline is for - final policy formation or policy drafts

(TBD) Bond Update - Q/A

Current Work Groups/Subcommittees

Software purchasing and requests	
Wayfinding	
Sustainability	

Membership
- Brent Munoz -- Vice President Information Technology

- Jennifer Hayward -- Facilities Management and Planning Director (vice chair)
- Ian Coronado -- Division Dean of Academic Technology
- Robin Geyer -- Member by Position
- Luis Maggiori -- Member by Position
- Sawyer Smith -- ASLCC appointed
- Kyle Solomons -- ASLCC appointed
- Richard Glover -- Faculty Council appointed
- Anne McGrail -- LCCEA appointed
- Meggie Wright -- LCCEA appointed (chair)
- Josh Manders - Classified LCCEF appointed
- Susie Kekec -- Classified LCCEF appointed
- Carrie Young -- Classified LCCEF appointed
- Ellen Osterkamp -- MSC appointed

Resources
- [Official Infrastructure Council Work Plan 23-24](#)
- [Unofficial work plan with priority ranking](#)

Next meeting is March 14, 2024
Motion to adjourn the meeting, no objections *- Meeting adjourned at 3:39*

Zoom Meeting -
[https://lanecc.zoom.us/rec/play/hUdxkSAKbe_SnQFBb0SLjL_f5FAwe9PZKwhSg7nOoJUL_hCPce7KnFButU7R6VEXukpJ6QRBysy7o3W2.Wt-EtLKR1_TIN1HM?canPlayFromShare=true&from=share_recording_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Flanecc.zoom.us%2Frec%2Fshare%2Fn6pW21opY7KFQ9FpkYwWk9IIH_9G6wQOEZS3huAhGVDvfoagmpDzVvcoBWWA7u6H.EU0hMCKt6nCTOtM2](#)