



CALL FOR ARTISTS

2019 Emy Frenzt Arts Guild Gallery Exhibition Request for Proposal

As a regional arts and culture service organization, Twin Rivers Council for the Arts (TRCA) works to ensure that arts and culture thrive in Greater Mankato. TRCA is a nonprofit organization that advocates for the arts, cultivates public participation by connecting people to arts and culture and creates partnerships between the business, creative, and academic communities.

MISSION

TRCA's mission is to enrich and strengthen our communities by celebrating, supporting, and promoting regional arts and culture. One of the ways TRCA fulfills this mission is by supporting Greater Mankato artists through exhibitions in the gallery space at the Emy Frenzt Arts Guild. The space can accommodate a wide variety of works including paintings, photography, poetry, installations, and more. We welcome collaborative projects and proposals that think outside the box.

SUBMISSION PROCESS

Exhibitions for the Emy Frenzt Gallery are chosen through an application process. Applications are now being accepted on a rolling basis for exhibitions beginning January 2019. Applications are reviewed and chosen based on artistic quality, originality and craftsmanship, as well as space considerations. 3-dimensional works must be displayed in corners or close to the walls. Collaborative projects are encouraged; prior exhibit experience is preferred, but not required. The gallery committee selection panel reviews the entries and makes the final decisions. Each chosen exhibition is hosted for approximately three weeks. All artists that apply will be notified of the selection panel decisions within three months via email. If selected, the exhibition fee is \$25 for the general public and \$10 for TRCA Affiliates. There is no application fee.

ACCEPTANCE/INSTALLATION PROCESS

Upon acceptance, TRCA will notify you via email to confirm dates and send a contract to be completed and returned. TRCA will promote the exhibition on the Twin Rivers website, social media, poster and press release to local media. The artist is responsible for the creation, printing, and mailing of exhibit postcards if they so desire. Postcards must include the TRCA logo and be approved by TRCA staff prior to printing. The exhibit is hung and taken down by the artist, and a space diagram is included as part of the email packet sent out. Please let us know if you will require assistance hanging your exhibit. Labels and artwork tags are the responsibility

of the artist. The opening reception will be held on the third Thursday of the month from 5-7pm. Light refreshments are provided by TRCA.

A commission rate of 30% is paid to TRCA if a piece is sold during their gallery exhibit with the artist receiving the remainder. Most entries should be for sale. A gallery contract will be required prior to installation.

Questions? Please contact the Twin Rivers office at info@twinriversarts.org / 507-387-1008.

(Please scroll down for complete document)

Gallery Exhibition Application

Application deadline - Ongoing

Name: _____

Address: _____

Day phone: _____ Cell phone: _____

E-mail: _____

Website: _____

If accepted, the exhibition fee is \$25 for the general public and \$10 for TRCA Affiliates.

I'm am a Twin Rivers Council for the Arts Affiliate (check one) _____ Yes ___ No

Brief description of your vision for an exhibit at Twin Rivers Council for the Arts:

Other galleries/venues where your work is or has been featured (include phone number and contact information).

Previous Solo Exhibits/Honors/Awards: *Please attach a complete artist resume if you have one.*

Please list dates during which you are unavailable to show. Is there a season you would prefer to show? Please give both your first and second preference and we will do our best to accommodate.

Work samples: Submit five digital images by email to the Twin Rivers office, amanda@twinriversarts.org. Submissions can also be saved to a CD and mailed to the Emy Frenz Arts Guild (523 S 2nd St, Mankato, MN 56001). Images should be approximately 1200x1800 pixels or larger, 300 DPI, JPG format. Please label according to the following list.

GUIDELINES FOR IMAGES:

Name each file as follows: ArtistLastName_ArtistFirstName_SampleNumber.filetype

Work samples should be labeled as follows: Jones_Jane_01.jpg

Name work samples in the preferred order of review so the number matches the description form.

Image Formatting:

1. File type accepted: **Images must be attached as a JPG**
2. Dimensions: 1800 pixels on the longest side
3. File size: JPGs must be under 2MB
4. Format so the image opens to the proper viewing orientation (vertical or horizontal)

EXAMPLE

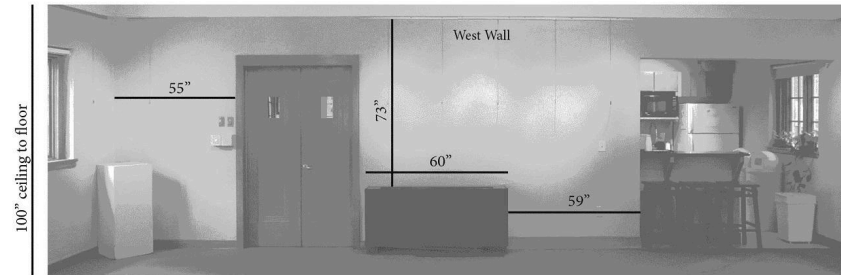
Work Sample 1

1. Title of work:
2. Order to view
3. Completion date
4. Type: Image
5. Medium
6. Dimensions
7. Statement – Provide information that will identify the piece
8. Retail Price

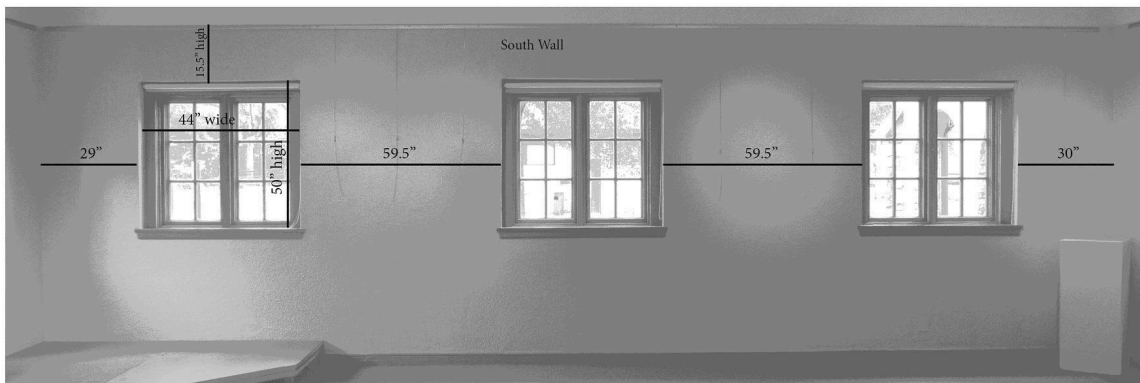
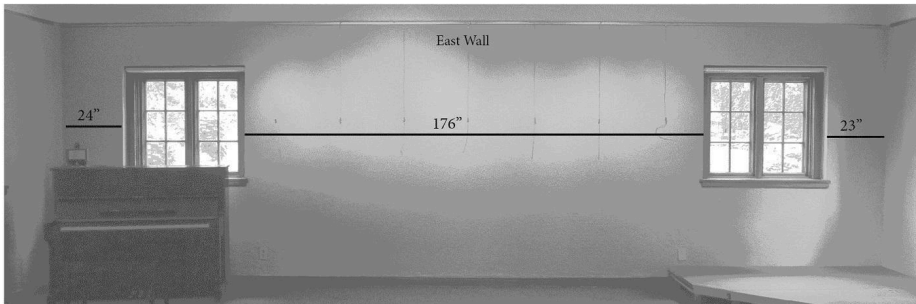
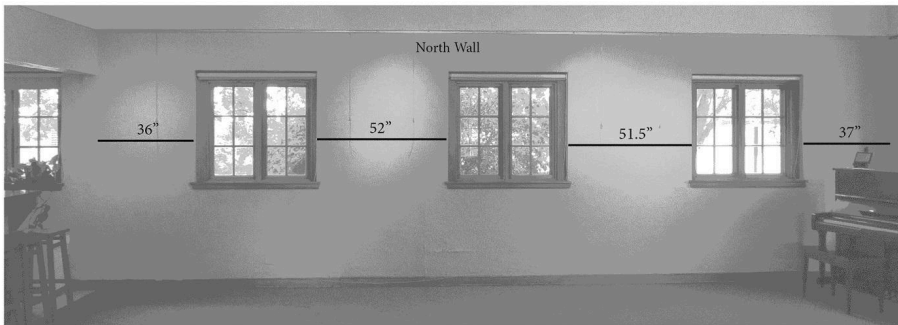
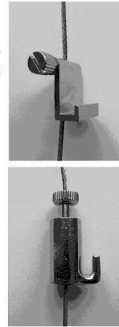
Follow the above example for all work samples submitted.

Email your completed application to: amanda@twinriversarts.org.

Gallery Specs Sheet (1)



Images of hook system used at TRCA.



(All windows are the same size and are at the same height from the ceiling line. Images can be hung over a window if they are large. There is a room-darkening roller shade on each window.)

Gallery Specs Sheet (2)

Hanging supplies:

28 Hook cables with about 48 hooks to hang on the cables.

One - 16"x16"x36"high pedestal – used for guestbook and sign in.

One freestanding ornate easel that can be used for a large framed image to be on the floor.

All of the hooks can be raised, lowered, or doubled up or removed from/on the cable system by depressing the top plunger in the hanger mechanism.

PLEASE remember to have all your pieces hang ready prior to your exhibit. No nails may be put into the walls. Any 3M or other hanging products must be preapproved by the Gallery Coordinator prior to installation. There is white teacher's sticky tack for hanging tags, along with other miscellaneous supplies in a 4 drawer plastic cabinet in the closet next to the front desk.

For reference:

Gallery hours are Mon, Tues, Wed, Fri: 12:00 PM - 4:00 PM and Thursday: 4:00 - 8:00 PM

Emy Frentz Arts Guild is located at 523 South Second Street, Mankato MN 56001

Phone - 507-387-1008 / Email - info@twinriversarts.org