

Cherokee County Schools
2230 Airport Road, Marble, NC 28905
Ph:828-837-2722Fax: 828-837-5799

Rental Car Request Form

(Vehicles are reserved at a daily rate through King Ford)

Driver's Name:

Driver's License:

Workshop Attending:

Passengers:

Destination:

Departure Date: Departure Time: AM: PM: Return Date: Return Time: AM: PM:

Funding Code:

Approval: Date:

Car Classes:

Escape: \$71.18 []

Explorer: \$82.13 []

Expedition: \$93.08 []

RENTAL CAR PICK-UP CRITERIA

THIS INFORMATION MUST BE COMPLETED BEFORE PROCESSING

- 1) [] I request to pick up the rental car for use at Central Office.
- 2) [] I request to pick up the rental car for use at King Ford

NOTE: A copy of your driver license must be attached to this request. The driver must be an active CCS employee with a clean driving record.

For Office Use: PO#	Certificate of Automobile Coverage Driver's License copy PO approved
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authorization.

R-05-15-2025