

US BioTek Shipping Instructions

(kit delivered to your home)

Purpose: to help you ship your kit to the lab correctly and avoid any sample rejection.

IMPORTANT — REQUIRED LABELING: Every sample vial/container must be labeled individually. If even 1 vial is unlabeled, the lab may reject the test and you will need to repeat the collection.

Step-by-step shipping process

1. Complete the sample collection according to the instructions specific to your kit.
2. Confirm that each vial/container is labeled, one by one.
3. Place the samples in the provided return packaging (bag(s), box, or envelope).
4. Use the return envelope that matches your kit.
5. Drop off the package with FedEx (or the carrier indicated) and follow any signature/document instructions, if required.
6. **Keep your tracking number.** Write it down or take a photo of the return label so you can follow tracking updates.



Choose the correct return envelope (colored dots)

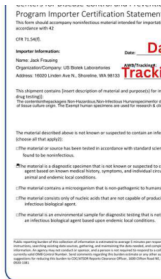
Different sample types have unique shipping needs. US BioTek has added colored dots to kits and return labels—simply match the dot on your kit to the dot on the return envelope.

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Commercial invoice signature (if included)

The person handing over the samples to FedEx must sign the commercial invoices (4 copies) located in the pouch attached to the return envelope. After signing, place 3 copies back into the pouch and hand the 4th copy to the FedEx driver or staff member.



Additional document (if included)

If your kit includes an additional notice or insert, keep it with your documents. Complete the CDC importer certification statement with the date, tracking number, and specimen type, then attach it to the commercial invoices, if included.

Final reminder: If any of the above instructions are not followed, including labeling each vial individually, the lab may reject your sample and you will need to repeat the collection.

Shipping questions: tracking@usbiotek.com (include your tracking number).