MASCONOMET REGIONAL DISTRICT

Budget and Capital Improvement Subcommittee

Meeting Minutes **February 27, 2026**

MEMBERS PRESENT: J. McLean, Chair (Boxford), W. Hodges (Topsfield)
OTHERS: Jeff Sands (Masconomet)

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 1/5/26 at 1:05 PM.

2. Meeting minutes from 1/30 not available for review. Will issue in future.

3. Capital Improvement Discussions

- Reviewed MSBA Schedule in Detail
  - See MSBA memo dated 10/29/2025 (attached)
  - Full committee needs to vote to approve on April 8th
  - Ask for this year is 1.74M – this is not 20% of project cost because it is an MSBA program so not required
  - Town approval needed by June 1st
  - Masco documents due to MSBA by July 1st
  - Schematic design must complete no later than May 1st of 2027
  - Funding must be approved by Sept 2027. Special fall town meetings will be required.

4. FY26/27 Operating Budget Discussion

- Reviewed budget scenarios 1 & 2
- Discussed category 3 changes to reduce costs… removal of 600 Chrome books can be accommodated

5. Other business

- Next meeting targeted for March 13th

6. Meeting adjourned at 2:19 PM