EARLY CHILDHOOD

IEP CHECKLISTS

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Child's Name:	DOB:	

DOMAIN MEETING-INITIAL EVALUATION

		an Notification of Conference—"Identification of Needed Assessments" (use this for a domain meeting)		
	Parent/Guardia	Parent/Guardian Waiver of 10 Days Requirement to hold meeting (if applicable)		
	Parent/Guardian Excusal of an IEP Team Member (attach written reports of excused members i appropriate)			
	Conference Summary Report (Includes <u>Demographics Page</u> and <u>Attendance Sheet</u>)			
	Parent/Guardian Notification of Decision Regarding a Request for an Evaluation (attach WRITTEN Parent Request for Evaluation if available)			
If eval	luation deemed	appropriate, please add:		
	Parent/Guardian Consent for an Initial Evaluation – (Includes <u>parent signature for evaluation</u> and <u>Domain Matrix)</u>			
	Additional Notes			
	Were Parental Rights Reviewed? Date: By:			
	Copies sent to:			
		Parent/Guardian on by		
		Case Manager		
	0	Home School District		
		Uploaded to EmbraceIEP on by		
	Π	Original Placed in Student's Temporary File on hy		

	Chil	d's Name:		_ DOR:	-
R	EQUESTE	ED INITIAL I	EVALUAT HELD	ION - NO M	EETING
		EVALUATION	I NOT APPR	OPRIATE	
	Evaluation	ardian Notification ritten Parent Requ		,	uest For An
	e: If a writte quest to atta	en request is unav ch.	railable, pleas	se assist the pare	ent in writing
(Copies sent to:	Parent/Guardian on	by _		

Uploaded to EmbraceIEP on _____ by _____.

Original Placed in Student's Temporary File on ____ by _____.

Case Manager

Home School District

Child's Name:	DOB:
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DOMAIN + ELIGIBILITY IEP WITH NO ADDITIONAL DATA NEEDED

	invitation only for a domain meeting)		
	Parent/Guardian Waiver of 10 Days Requirement for Meeting Notice		
	Parent/Guardian Excusal of IEP Team Member (attach written report of excused member if appropriate)		
	Conference Summary Report (Includes <u>Demographics Page</u> and <u>Attendance Sheet</u>)		
	Parent/Guardian Notification of Decision Regarding a Request for an Evaluation (Check that evaluation is appropriate even if no additional information is required)		
	Parent/Guardian Consent for Initial/Re-evaluation Evaluation – (Includes <u>parent signature for evaluation</u> and <u>Domain Matrix</u>)		
	Documentation of Evaluation Results		
	Eligibility Determination (must be hand written-enter into EmbraceIEP after meeting) Reminder-Hand write eligibility on the conference summary page		
	Eligibility Criteria Checklists for all Disabilities Considered		
	Applicable Evaluation Reports & Protocols (Psychological, Social Developmental Study, Speech, OT, PT, etc.)		
	Parent/Guardian Notification of Conference Recommendations (eligibility must be hand written-enter into EmbraceIEP after meeting)		
lf elig	gible, then include these IEP pages:		
	Present Levels of Academic Achievement and Functional Performance		
	Goals and Objectives/Benchmarks: Number of goal pages		
	Educational Accommodations and Supports		
	Assessment		
	Educational Services and Placement- Reminder-Hand write placement on the conference summary page		
	Functional Behavioral Assessment and Behavior Intervention Plan (if applicable)		
	Autism Considerations (EDC Determination of Autism Only)		
	Remote Learning Plan		
	Parent/Guardian Consent for Initial Provision of Special Education Placement		
	Additional Notes		
	Early Childhood Outcomes Entry Form MUST HAVE IF INITIAL IEP		
	El to EC tracking page-completed with eligibility information (CFC referrals only)		
	Were Parental Rights Reviewed? Date: By:		
Copi	ies sent to:		
	□ Parent/Guardian on by		
	□ Case Manager		
	Home School District		
	Uploaded to EmbraceIEP on by		
	Original Placed in Student's Temporary File on by		

DOMAIN MEETING - REEVALUATION		
Parent/Guardian Notification of Conference–Identification of Needed Assessments (use this invitation only for a domain meeting)		
Parent/Guardian Waiver of 10 Days Requirement for Meeting Notice (if applicable)		
Parent/Guardian Excusal of IEP Team Member (attach written report of excused members if applicable)		
Conference Summary Report (Includes <u>Demographics Page</u> and <u>Attendance Sheet</u>		
Parent/Guardian Consent for a Reevaluation – (Includes <u>parent signature for evaluation</u> and Domain Matrix)		
Parent/Guardian Notification of Decision Regarding a Request for an Evaluation		
Additional Notes		
Were Parental Rights Reviewed? Date: By:		
Copies sent to:		
□ Parent/Guardian on by		
□ Case Manager □ Home School District		
Home School DistrictUploaded to EmbraceIEP on by		
Original Placed in Student's Temporary File on by .		

Child's Name: _____ DOB: ____

		Eligibility Determination Conference + Initial IEP		
	Parent/Guardiar	n Notification of Conference		
	Parent/Guardiar	n Waiver of 10 Days Requirement for Meeting Notice (if applicable)		
	Parent/Guardiar	n Excusal of IEP Team Member (attach written report of excused members if appropriate)		
	Conference Sur	nmary Report (Includes <u>Demographics Page</u> and <u>Attendance Sheet</u>)		
	Documentation	of Evaluation Results		
	• .	nination (must be hand written-enter into EmbraceIEP after meeting)- Reminder-Hand write e conference summary page		
	Eligibility Criteria	a Checklists for all Disabilities Considered		
	Applicable Evalu	uation Reports & Protocols (Psychological, Social Developmental Study, Speech, OT, PT, etc.)		
		Parent/Guardian Notification of Conference Recommendations (eligibility must be hand written-enter into EmbraceIEP after meeting)		
lf eligi	ible, then include	these IEP pages:		
	Present Levels	of Academic Achievement and Functional Performance		
	Goals and Objectives/Benchmarks: Number of goal pages			
	Educational Acc	Educational Accommodations and Supports		
	Assessment			
	Educational Services and Placement			
	Reminder-Hand	d write placement on the conference summary page		
	Functional Behavioral Assessment and Behavior Intervention Plan (if applicable)			
	Parent/Guardian Consent for Initial Provision of Special Education and Related Services			
	Autism Considerations Checklist (EDC Determination of Autism Only)			
	Remote Learning Plan			
	Additional Notes	3		
	Early Childhood	Early Childhood Outcomes Entry Form (MUST HAVE IF INITIAL IEP)		
	El to EC tracking	EI to EC tracking page-completed with eligibility information (CFC referrals only)		
	Were Parental F	Rights Reviewed? Date: By:		
(Copies sent to:			
		Parent/Guardian onby		
		Case Manager Home School District		
		Uploaded to EmbraceIEP on by		
	0	Original Placed in Student's Temporary File on by		

Child's Name: _____ DOB: _____

	Child's Name: DOB:		
	ANNUAL REVIEW		
	Parent/Guardian Notification of Conference		
	Parent/Guardian Waiver of 10 Days Requirement for Meeting Notice (if applicable		
	Parent/Guardian Excusal of IEP Team Member (attach written report of excused members if appropriate)		
	Conference Summary Report (Includes Demographics Page and Attendance Page		
	Present Levels of Academic Achievement and Functional Performance		
	Goals and Objectives/Benchmarks: Number of goal pages		
	Educational Accommodations and Supports		
	Assessment		
	Educational Services and Placement HANDWRITTEN		
	Handwrite the placement on the Conference Summary Report		
	Functional Behavioral Assessment (if applicable)		
	Behavior Intervention Plan (if applicable)		
	Autism Considerations Checklist (EDC Determination of Autism Only)		
	Remote Learning Plan		
	Additional Notes		
	Parent/Guardian Notification of Conference Recommendations		
	Goals and Objectives/Benchmarks with Documented Progress from Previous IEP		
	Related Service Provider Log (do not attached to Parent's IEP copy unless specifically requested—just school & VASE copy)		
	Were Parental Rights Reviewed? Date: By:		
Not	ce: Did you complete the Early Childhood Outcomes Progress Rating if the meeting took place between February 1st and July 31st? Copies sent to: Parent/Guardian on by Case Manager Home School District Uploaded to EmbracelEP on by		
	Original Placed in Student's Temporary File on by		

	IEP REVIEW ONLY - MEETING HELD	
	Parent/Guardian Notification of Conference	
	Parent/Guardian Waiver of 10 Days Requirement for Meeting Notice (if applicable)	
	Parent/Guardian Excusal of IEP Team Member (attach written report of excused members if applicable)	
	Conference Summary Report (Includes <u>Demographics Page</u> and <u>Attendance Page</u>)	
	All IEP pages that had changes made	
	Additional Notes (with explanation of why changes were made)	
	Parent/Guardian Notification of Conference Recommendations	
Note: Did you complete the Early Childhood Outcomes Progress Rating if the meeting took place between February 1 st and July 31 st ? Copies sent to:		
	 Parent/Guardian on by Case Manager Home School District Uploaded to EmbraceIEP on by Original Placed in Student's Temporary File on by 	

Child's Name: _____ DOB: ____

Child's Name:	DOB:
	MENDMENT ting Required)
mendments can be completed for m ement may not be made through ar	ninor changes to an IEP only. Changes in amendment.
Parent/Guardian Notification of IEP	Amendment
All Revised IEP Pages	
Additional Notes (if necessary)	
Copies sent to: Parent/Guardian on Case Manager Home School District	
	by porary File on by