
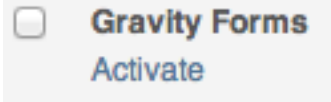
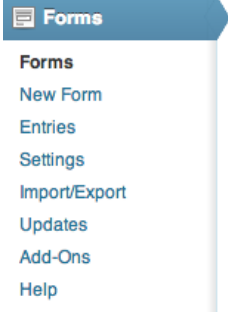

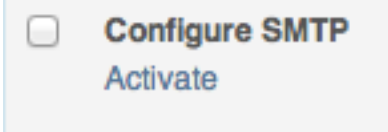



Gravity Forms Mail Configuration

Use these Wordpress v3.4.2 directions to create and configure form collection tools using the Gravity Forms plugin.

Directions	Images
Select Plugins	
Select Activate , under Gravity Forms	
Under Gravity Forms select Help Use the directions outlined to craft your form	
To enable email notifications for new form entries: * Select Plugins * Select Activate , under Configure SMTP	 
Under configure SMTP, select settings	

Type in the following:

SMTP host: mail.henrico

SMTP port: 587

Use SMTPAuth: check the box

SMTP username: your hcps email username

SMTP password: your hcps email password

Sender email: your hcps email address

Sender name: Your name

The screenshot shows an email configuration interface with the following fields and values:

- Send e-mail via Gmail?** (unchecked)
- SMTP host:** mail.henrico
- SMTP port:** 587
- Secure connection prefix:** (dropdown menu)
- Use SMTPAuth?** (checked)
- SMTP username:** jemcdonald
- SMTP password:** (masked with asterisks)
- Wordwrap length:** (empty text box)
- Enable debugging?** (unchecked)
- Sender e-mail:** jemcdonald@henrico.k12.va.us
- Sender name:** Joyl

At the bottom, there are two buttons: **Save Changes** and **Reset Settings**.