

VON STEUBEN LOCAL SCHOOL COUNCIL

September 18, 2025 - 6:30 p.m.

Social Room in-person

Audience may view via Google Meet Stream:

Video call link: <https://meet.google.com/aip-cdfu-vps>

Or dial: (US) +1 484-466-9934 PIN: 462 502 058#

6:30pm: Call to order and roll call

Meeting called to order by the LSC Chair or designee at _____ pm.

Roll call list	Present	Absent
Jennifer Sutton, Principal		
Clarita Santos, Parent (CHAIR)		
Willie Correa, Parent		
Ray Koltys, Parent (SECRETARY)		
Nicole Spreen, Parent		
Miriam Martinez, Parent		
Kimberly Short, Parent		
Elissa Rabin, Community (CO-CHAIR)		
Patty Hart, Community (FOIA/OMA)		
Erica McQueen, Teacher		
Brian Huang, Teacher		
Debbie Moss, Staff		
Ananya Bhatt, Student		
Madeline Herman, Student		
Beatrice Hirsch, Student		

6:32 pm: Reading of the Norms

The Von Steuben MSC Local School Council is elected to represent parents, students, teachers, staff and community members by

- *Approving school fund and resource allocation.*
- *Developing and monitoring the annual Continuous Improvement Work Plan (CIWP).*
- *Selecting and evaluating the performance of the school's principal.*
- *This meeting will be conducted with these primary areas of responsibility in mind.*

We will:

- *Start and end on time*
- *Focus on the above topics as the filter criteria. If the topic does not meet the filter above, then it will be parked (stopped) and placed in the parking lot*

- *Focus on what action is being requested of LSC*
- *Make informed decisions by reviewing material before the meeting*
- *Assume positive intent behind questions*
- *Ask questions to seek information or knowledge*
- *Address conflict appropriately*
- *Respect for all stakeholders*
- *As needed, any member of the LSC may invoke the ELMO (Enough, Let's Move On) suggestion to move the conversation forward.*

6:34 pm: Approval of agenda

Recommendation is made that the agenda be adopted as submitted.

Moved by _____ seconded by _____.

6:36 pm: Approval of previous meeting minutes

Motion is made by _____ and seconded by _____ that the August 21, 2025 minutes be approved as submitted or with corrections.

6:38 pm: Introductory Comments

The LSC Chair or designee will welcome guests and review the meeting procedures including announcement of speaking guests and public comments. (All those wishing to make a public comment, please sign-in in-person by the start of the meeting—to save time, those wishing to speak on the same topic are requested to select one speaker—with a 2 minute time limit for each speaker.) Public comment will be addressed as appropriate during the meeting.

6:40 pm: Chairperson's Report & [Distinguished Service Award](#)

- Follow-up on Strategic Planning

6:50 pm: Principal Report & Items for Vote

- Principal's Report

7:05 pm: Public Comment (if there are sign-ups)

7:09 pm: Budget & Finance Committee Report

- Meeting Dates
- Vote on Budget items (see below)
- Fundraising Approvals

7:15 pm: Other Stakeholder/Committee Reports

- PPLC Report
- Student Report
- Principal Evaluation Report

7:25 pm: Review Action Items

7:30 pm: Adjourn

Addendum: *Budget items for vote*

Budget Transfer Summary August 19 - September 3, 2025			
Math Instructional materials	2,335.00	Reappropriation of math funds	Local Funds
Check/Book Transfers over \$10,000.00			
Lifeguard Bucket	10,145.00	Compensation for lifeguard	PIE Account
Student Transportation	15,000.00	Additional funds needed for sporting events	Student Field Trip Account

All fundraisers now need to be approved by the LSC per our network chief:

- Competitive Engineering Snack Sale (for tournament fees & uniform supplies)
- Link Crew Club Fair Snack Sale (supports Link Crew activities)
- Cluster Program weekly Friday Cafe Cart (Work-based experience, Supports community trips, Special Olympics, family events)
- Jaaba Club Snack sale (supports club apparel)
- BSU Snack Sale (supports uniform purchases and field trips)
- Girls Basketball Snack Sale (supports equipment & apparel purchases)