

AUSKF 2024 Membership Registration Procedure - Sport:80

2/26/2024

Dear Federation Representatives:

The 2024 membership period is 4/1/2024 through 3/31/2025. For the 2024 membership registration, member federations have the option of utilizing the spreadsheet-based system or online registration system. If your federation hasn't yet signed up for the online registration system, you may consider either transitioning completely to the online system or adopting a hybrid system that allows some members to register online individually while other members can be registered through the traditional system. AUSKF IT Committee migrated the membership data from our previous platform to a new membership management platform, "Sport:80" last September, and we have been using Sport:80 (<http://auskf.sport80.com/>) since the 2023 membership cycle and going forward. Members now have the convenience of enrolling for their 2024 membership before the scheduled start on March 15, 2024 via Sport:80's "auto-renewal" platform, thereby avoiding any lapse in membership going forward. Members who have selected "auto-renewal" will have their memberships renewed on April 1st. They will receive a confirmation email.

Please note that Sport:80 will charge a processing fee per renewal, which will be passed onto the membership. This is a change from the previous years' practice where AUSKF covered processing fees for both AUSKF and federation membership fees. Starting from this year, the processing fees will be paid by the members.

For federations that have been using the online registration, the products created for the 2023 membership will still apply unless you set an expiration date or changed their active flag. If your federation needs to change the membership fees for 2024 year, please contact Jarrod Hatakeyama-sensei of AUSKF IT Committee (jarrod.hatakeyama@auskf.org).

If your federation chooses to start the online registration from this year, please contact Jarrod Hatakeyama-sensei to arrange for the online registration as soon as possible. Below are the instructions you need to follow:

- Set up your bank account to accept payments from Stripe. The federation representative will need the following information for the bank account holder: Name (first, middle, and last), birthdate, SSN, phone number, email, address (street, city, state, and zip), bank

name, account number, routing number, and federal employer identification number (FEIN). Along with that information you must provide a photo copy of a passport or a picture of your driver's license (both front and back).

- Set up the 2024 federation membership fee schedule (different products for different ages and membership types).
- Review and edit the generic waiver and release form as some states require more explicit language or different forms for legal purposes.

Registration Process

Below is a summary of information about the registration process.

1. Online Registration Start Date (3/15/2024):

AUSKF website Sport:80 - <https://auskf.sport80.com/public/wizard/a/1247/home>

The 2024 membership runs from 4/1/2024 through 3/31/2025, and we will roll out the online registrations for individual members on **March 15, 2024**. This means that the federation representatives need to set up their bank account and fee schedules BEFORE the roll-out.

If you have any issues logging in, signing up for, or renewing your membership please visit <https://auskf.sport80.com/> and click "Contact Support." You'll be taken to a list of articles that will provide the necessary instructions. If you still are unable to login, sign up for, or renew membership, - please log a support ticket by clicking "Contact Support" at the bottom of the screen.

2. AUSKF 2024 Membership fees:

- Adult (18 years and over) \$60
- Children (17 years and under) \$30
- Full time students \$30
- One time Initiation Fee \$50*

*Please note that we have revised the one-time, initial membership fee to \$50 for the 2024 year and beyond.

Sport:80 will charge a processing fee per renewal, passed onto the membership. From this year onward, the processing fees are paid by the members.

Age will be that as of the timing of registration.

3. 2024 Membership Renewal Due Date:

March 31, 2024: Per AUSKF Policies and Procedures, annual membership is due March 31st each year. The annual AUSKF insurance count is based on these numbers.

Keiko Umemura
Treasurer of AUSKF