



PROSPECT MOUNTAIN HIGH SCHOOL

August 16, 2024

Dear Parents and Guardians of Freshmen:

We are looking forward to welcoming your student to Prospect Mountain High School (PMHS) at the end of the month.

Entering into a new community can be both exciting and a little overwhelming, and we hope the following information will help you to be well informed and prepared so your student can successfully transition into PMHS and the Timberwolf pack!

Freshmen and New Students Orientation Day

On **Thursday, August 29th** we will hold a Freshmen Orientation Day. Buses will pick students up in the morning and drop them off in the afternoon; refer to the local newspaper or our website

<https://pmhs.pmsau.org/o/pmhs> ⇒ Families ⇒ Bus Routes for more details.

Freshmen orientation will start at 8:00 a.m. and include introductions of staff members, and a review of important information that will help you be successful. Afterwards, students will practice moving through their daily schedule in order to orient themselves with the building and meet all of their teachers. Lastly, students will have lunch, enjoy games with peers and staff before being dismissed at 2:36 p.m. for the day.

There will be no school on **Friday, August 30th** and **Monday, September 2th**. On **Tuesday, September 3rd**, is the first day of school for all students in grades 9 through 12.

Important Documents & Forms

On the first day of school, your student will be given a **Return to School Packet**. Please ask your student for this paperwork; there are forms that will need your signature. You will receive a calendar, health information sheet, technology agreement, and bell schedule.

Additionally, it is important that you visit our website to review the **Emergency Plan Letter** (parental guidance in case of an emergency) and the **24-25 Student Handbook**. The Student Handbook will be available on the school website after August 23, 2024. If you need a print copy please reach out to the school office at the number listed below and let staff know.

If any of the above-mentioned documents do not make it home on day one, they can be found on the Prospect Mountain High School website under Families and Students or by contacting the Main Office at 603-875-3800.

Some students require additional medical-related forms and you can find them on our website on the nurse's page. Such forms include the Prescription Medication Form, the Special Dietary Medical Statement, and the Allergy Emergency Action Plan. If applicable, you will need to sign- or have a doctor sign- and have your student turn it in to his or her first period teacher.

School Counseling Department

If you have any questions or concerns about your student's schedule, please contact the School Counseling department. It is easier to change schedules before school begins, so please call over the next couple of weeks to make any adjustments.. Schedules can also be viewed inside Infinite Campus.

Mrs. Sheff	Director, School Counseling	Juniors/class of 2026
Mr. Dube	School Counselor	All seniors also sophmores A-K
Ms. Sauer	School Counselor	All freshmen also sophmores L-Z
Mrs. Anderson	School Counselor	Student Intervention Counselor

All contact information can be found on our website under the School Counseling.

Staying in Touch

In addition to Infinite Campus, I also encourage you to regularly access our school's website. The website provides access to important information such as the calendar and lunch menu; it also will host snapshots of school events and news.

The administration is proud to serve the Prospect Mountain family and look forward to getting to know our students and their families. This year Prospect Mountain High School is happy to announce a three person administration team. David Latchaw, Principal comes to PMHS from New Castle where he was principal of their elementary-middle school; Dennis DelBarone, Assistant Principal comes to PMHS from Laconia Middle School where he was their Assistant Principal; Kristen Lee, Dean of Students comes to PMHS from the ConVal School District as an Assistant Principal. All three have been working all summer to ensure that we are ready to welcome your students and staff for the upcoming year.

David, Dennis and Kristen welcome hearing from you. It takes all of us to give the students the support they will need to navigate the next four years in preparation for adulthood. It is an exciting time for all of us but also a critical time for our students. Please do not hesitate to contact any of us at 603-875-8800 or reach out via email: dlatchaw@pmhschool.com or ddelbarone@pmhschool.com or klee@pmhschool.com.

Enjoy the rest of your summer.

Kind regards,

David Latchaw
Principal

Dennis DelBarone
Assistant Principal

Kristen Lee
Dean of Students