



**TIMBER LANE
ELEMENTARY**

**PARENT TEACHER
ASSOCIATION**

📍 2737 West St, Falls Church VA

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🌐 TimberLanePTA.MembershipToolkit.com

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2.21.23 PTA Meeting Minutes

Call to Order at 7:06 p.m.

18 participants at 7:15, 11 members (quorum reached)

Administrative

- Approve January Minutes (Jen)
 - Lisa French moves to approve the minutes
 - Sally Harris seconds
 - No vetoes
- Fundraising Update
 - Completed Fundraisers: Waiting on PancakeHouse numbers
 - Other smaller fundraisers on GoFundMe to help offset PTA budget for projects like STEAM courtyard
 - Ukulele Donors Choose: March 15 fundraiser at Taco Rock planned
 - Amazon Smiles ending; can shift efforts toward BoxTops (General Mills). Must download app.
 - T-shirts still available; adult sizes only; will be sold at BINGO night.

Upcoming Events

- **February:**
 - 2/23 Paint Night (Mollie) + fundraiser at Baddpizza
 - 70+ sign ups; art supplies will come home Wed or Thurs with students for anyone who signs up by tonight, but anyone can join in and use supplies they already have at home
 - Can order pizza as early as 2 p.m.
- **March:**
 - Bingo Night – In Person
 - Jenny Utterback volunteered to lead the event; possibly on 3/16 but more details to come soon
 - 3/15 Taco Rock Fundraiser to support ukulele
 - 3/19-3/26 Silent Auction (see below)
 - 3/30 STEAM Day
- **May:**

- 5/8-5/12 Teacher Appreciation Week
 - Need Volunteers – plan early and break it into small, manageable tasks easily accomplished as a group.
- 5/25 Family Heritage Night

Silent Auction

- **We need MORE volunteers**
 - Visiting, calling, emailing businesses
 - Coordinating pickups of donations
- **We need DONATIONS!**
 - Do you have a talent you could teach?
 - Do you own a business you could donate a gift card etc.?
 - Do you have a vacation home you could donate time at?

Admin Update

- Attendance: Students should miss no more than 18 days from the school calendar
 - Absenteeism negatively affects student achievement
 - It is also a factor in accreditation
 - Notices go home after 3, 5, 10 total missed days (does not have to be consecutive)
 - Looking for ways to celebrate strong attendance
- VIP Program launched today with the first volunteer. February skits are full, but more slots will open in March.
- Testing Updates:
 - SOL testing schedule went home last week in Wed. folders
 - Our testing window is 5/5-5/19; retakes week of 5/22
 - 1st graders taking Naglieri week of 3/6
 - 5th graders taking field test week of 3/20
- Staff retention: 94% returning

Misc.

- Capital Area Food Bank continues to provide a Family Market once a month: Need volunteers to help set up food supplies from 2:30 -3:30 and to help break down boxes and clean up at 5:30. Sign up here:
<https://www.signupgenius.com/go/10C0F4FA5A923A3FDC34-capital>
- Next Heritage meeting 3/7 – focus on Bolivia
 - RSVP will go out in Talking Points
- Interest in PTA-run afterschool activities next year. We will raise the idea at the next board meeting. Kelsey Thompson interested in helping.

1. President – Dave Moya, ptapresidenttimberlanees@gmail.com
2. VP – Kristin Crysler, ptavptimberlanees@gmail.com
3. Treasurer – Carolyn Sweterlitsch, ptatreasurertimberlanees@gmail.com
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From the Zoom Chat: