

Policy: 4130P
Section: 4000 - Community Relations

Procedure - Title I, Part A Parent and Family Engagement

Implementation for Parent and Family Engagement Federal Requirements

For districts with more than one school participating in Title I, Part A: Complete only Section 1. Each participating school must have its own school-level parent and family engagement policy.

For districts with a single school participating in Title I, Part A: Complete Sections 1 and 2.

Steps:

- Choose the sections that best match your district's Title I, Part A profile.
- The components of the ESEA Parent and Family Engagement do not change; only the descriptions or implementation actions do.
- The Parent and Family Engagement policy (both at the district and school levels) must be reviewed annually with parents. Ensure the adoption date is within the past 12 months.
- Tailor the descriptions to accurately represent your district. Address all components clearly in your descriptions to provide sufficient context for implementation.
- If you have more than one participating Title I, Part A school, please remove Section 2.

SECTION 1

The district will support effective parent and family engagement and strengthen student academic achievement through actions that support each element of the federal requirements in ESEA Section 1116 (A-F) and if applicable, Section 1116 (c)(d)(e)(f), as listed, and described below.

- A. Jointly Developed and Parent Input.** Parents and families will have the opportunity to jointly develop and provide input for the Title I, Part A program and policy. The district will involve parents and family members in:
- The development of 4130 Procedure, this includes establishing a parent advisory board, by requesting for parents interested in the parent advisory council (PAC) in August and together the school leader with the board of directors meets with members on a quarterly basis.
 - The Consolidated Grant Application (CGA) Title I, Part A section by using the feedback from the PAC.
 - Developing school improvement plans (SIP), such as a combined SIP and Schoolwide Plan (SWP) or Targeted Assistance Protocols (TAS) by using feedback from the PAC.
- B. Technical Assistance.** The CEO coordinates, technical assistance, and other support for planning and implementing effective parent and family engagement activities.
- C. Integration.** The district will coordinate and integrate parent and family engagement strategies with other relevant federal, state, and local laws and programs by utilizing the mentorship program during back to school conferences, curriculum night, and scholar-led conferences.
- D. Annual Evaluation.** The district will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under Title I, Part A and use the findings to design evidence-based strategies by holding an annual meeting to discuss the findings and create an action plan.

SECTION 2

The district will support effective parent and family engagement and strengthen student academic achievement through actions that support each element of the federal requirements, as listed, and described below.

- A. Communications.**
- The school will notify parents and family of the parent and family engagement policy in an understandable format, language the parents can understand and parent friendly by dissemination at Back to School Conferences with the Mentor.
 - The school will provide parents with timely information about Title I, Part A programs during Back to School

Conferences.

- The school will offer parents a flexible number of meetings and transportation, childcare, or home visits by offering them in the evenings and online.

B. Annual Title IA Meeting.

- The school will convene an annual meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' right to be involved by utilizing the back to school conferences.

C. School-Parent Compact.

- The school develops a school-parent compact with parents that outlines how parents, the entire school staff, and students will share the responsibility for improved academic achievement by using information collected from the annual meeting to update the compact and then having parents and students sign the compact at the beginning of each year.

D. Building Capacity.

- The school will build parents' capacity for strong engagement by inviting them into the school on a regular basis through exhibition nights, family nights, volunteering opportunities, info sessions and scholar-led conferences 3 times per year.
- The school will help parents understand the achievement levels of the challenging State academic standards, state and local academic assessments and alternate assessments, Title I requirements, and how to monitor their child's progress and work with educators by utilizing the mentorship program where teachers review scholars academic progress three times per year with families.

Adoption Date: **July 31, 2024**

Classification: **Essential**