Internship Semester Frequently Asked Questions

FAQ - Internship Semester <mark>General Questions</mark>

Q: Who will support me during the Internship Semester
    A: You will be assigned a point of contact from the Office of School and Community Partnerships. Your academic advisor, course instructor(s), and point of contact will assist you with your academic requirements.

Q: What are the semester requirements?
    A: 1) Complete the Internship Semester Canvas resource modules for your licensure track.
    2) Attend all (2) live sessions throughout the semester
    3) Complete the attendance log and upload it to Taskstream at the end of the semester (program-specific requirement)
    4) Complete the Field Experiences Checklist according to your course instructor's direction and upload it to Taskstream at the end of the semester: Visit the OSCP Clinical Page for documents: [Attendance Log](#) **and** [Field Experience Checklists](#)

Q: As the teacher of record, do I still need to log my attendance hours?
    A: This varies by program. Please email your course instructor and academic advisor to confirm your specific requirements for attendance documentation.

Q: Do we have to complete everything on the field experience checklist?
A: Your course instructors will provide guidance on which items need to be completed on the checklist. Communicate directly with your course instructors about the tasks on your checklist.

Q: When do I submit my checklist and attendance log to Taskstream?
A: Your checklist and attendance log should be submitted to Taskstream at the end of the semester. Any questions about checklists and attendance logs should be directed to your course instructor(s), not the Office of School and Community Partnerships.

FAQ - <mark>Internship Semester CANVAS Resource Page</mark>

Q: Can you enroll for a Canvas Resource Page from your phone?
A: No. You must enroll from a computer using your NinerNet credentials.

Q: Is this Canvas resource page a course?
A: No. This Canvas resource page provides information and training on the Internship Semester requirements, helping you prepare for the student teaching semester.

Q: What should I do if I don't see the Canvas Resource Page in my Canvas dashboard?

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A: You must self-enroll in the Internship Semester Resource Page using the link provided to you by OSCP. You will not be able to access the Resource page until you self-enroll from a computer.

Q: Is live session attendance required?
A: Attendance is expected for the two live sessions. At each live session, you will complete a Google form, which will be used to track your participation. If you have a class during that time, prioritize attending class, as asynchronous sessions will be available for those unable to attend the live session.

Q: Who should I contact for help with Canvas during the Internship Semester?
A: Your assigned OCSP Point of Contact. Your Point of Contact will share information with you throughout the semester.

Q: What should I do if I am unable to access the Internship Semester Canvas Resource page links?
A: Make sure you are logged into Google with your Charlotte account. Then click "Authorize."

Q: How do I know when live sessions are?
A: Visit the "Internship Semester calendar" on the Internship Semester Canvas resource page or check the email sent to you from your assigned OSCP Point of Contact.

Q: How do I know when modules are due?
A: Visit the "Internship Semester calendar" on the Internship Semester Canvas Resource Page or check the email sent to you from your assigned OSCP Point of Contact.