

## **BYLAWS OF THE SHELBY YOUTH SOCCER ASSOCIATION**

### **Article 1 Name**

The Shelby Youth Soccer Association is formed as an unincorporated Association known as Shelby Youth Soccer Association, herein referred to as "SYS" or the "Association".

### **Article 2 Purpose**

The purpose of SYS is to promote the sport of soccer, support organized soccer teams under the jurisdiction of SYS and encourage good sportsmanship on and off the field for players, coaches and parents.

### **Article 3 Affiliation**

SYS shall be affiliated with and comply with the rules, regulations and authority of the United States Soccer Federation (USSF), United States Youth Soccer (USYS), Ohio Youth Soccer Association North (OYSAN) and the Appleseed Youth Soccer Association (AYSA) or the league affiliation that has been approved by the Board of Directors of the SYS.

### **Article 4 Powers**

SYS Association's Board of Directors shall be the governing body of the SYS and shall have all the powers that are deemed necessary to fulfill its stated purpose. These powers include, but are not limited to the drafting or creating of rules and regulations; discipline and/or sanction of member teams, coaches, players and parents; supervision of fields of play for SYS games/practice; appeals of member grievances; registration of players and teams; and administration and/or supervision of all SYS sponsored events or camps.

### **Article 5 SYS Colors**

The primary color of Uniforms for SYS affiliated teams shall be Red and Grey. Secondary color for uniforms shall be Black or White. The team uniform colors shall not be deviated from the chosen colors unless the member team has permission from the Board of Directors.

## **Article 6      Membership**

The membership shall be composed of registered active SYS players, parents or guardian of players, coaches and any other individuals approved by the Board of Directors. Only coaches, parent / guardian of players and sponsors shall be automatic members.

Voting Members are coaches, sponsors and each household of current registered SYS players and shall each have one vote at any General Membership or special meeting.

Through unanimous vote by the entirety of the Board of Directors, members may have their membership suspended or permanently revoked for disciplinary reasons.

## **Article 7      Board of Directors - Elections And Terms**

### **A: The Board of Directors shall consist of the following officers**

President  
Vice President  
Secretary  
Treasurer  
Registrar / Board of Regents (BOR) (same person)

### **B: Terms of Office**

The Membership shall elect the above officials by a majority vote for a term of 2 years. Voting shall be conducted at a General Membership meeting which takes place after the end of SYS fall season.

Members may volunteer for the Board positions, but they must be approved by a majority vote of all voting members present at the General Membership meeting where vote was cast.

The officer's term begins at the adjournment of the meeting that the officer was elected or appointed. Or if temporarily filling a vacancy before the end of another Board member's term of office has ended, the new officer begins immediately after being elected. All Directors shall serve on the board until their successors are elected, unless their service has been terminated due to resignation, death or removal from office by the other Board Directors.

Officers resigning from the Board of Directors shall be replaced at the next regularly scheduled General Membership meeting or any meeting of the Board. The newly elected officer shall assume the term of office left by the resigning officer. This new Board Member shall be nominated and elected by a majority of members present at the meeting.

At the end of an officer's term, unless another member is nominated for office or is opposed by a majority vote of another present member at the General Membership meeting, a Board Member may volunteer to remain on the Board in the same position as elected to begin a new term. Those members present at the General Membership meeting will vote on the new term for the officer. A majority vote will confirm or deny the new term of the officer.

### **C: Removal from Office**

A majority of voting members, at any regularly scheduled meeting or an emergency meeting attended by at least 4 other Board of Directors, may end the term of an elected or appointed Board of Director. Upon this, a new Board Member shall be voted in or appointed to the remaining term of the removed Director and the new Board Member shall immediately begin their duties on the Board of Directors. The officer removed shall immediately cease all Board duties and will no longer be considered a Board Member of the SYS.

### **D: Absences**

Any member of the Board of Directors who accumulates three (3) consecutive unexcused absences from the Board of Directors and / or General Membership meetings in a calendar year may have their office declared vacant by a majority vote of the Board of Directors.

### **E: Background Check**

Any and all board members must submit to a criminal background check. Any criminal record or finding of the background check must be submitted to the current Board of Directors to be discussed and voted on. A majority vote on the matter is final.

## **Article 8 Duties of Officers**

The day-to-day business of this Association shall be constructed by the Board of Directors. The Board has the power to create all rules of operation that they see fit to remain in line with the purpose of the SYS Association. The Board of Directors are also to carry out any discipline to promote the purpose of the SYS.

**The President** will preside over all meetings of the Board of Directors and General Membership meetings and sign or approve all orders authorizing capital improvements, equipment and uniform procurements. The President shall also enforce the provisions of the bylaws and appoint committees and committee members not otherwise provided for in the bylaws. The President shall also act as a signer on the SYS Association's checking account. At any meeting, the President may make or break a tie vote, and if voting shall always vote last.

**The Vice President** shall assist the President in the discharge of their duties, shall be in charge of FundRaising Activities, ensure fields are lined and ready for use by the SYS Association and keep inventory of all physical property owned by the SYS.

**The Secretary** shall keep correct and accurate records of all meetings for the SYS. Read and help issue all orders, directives and documents for the SYS. The Secretary shall file and keep for future references all correspondence and pertinent records and documents. The Secretary shall document all meeting minutes and shall provide the Board Members with a typed copy within two (2) weeks after the meeting takes place.

**The Treasurer** shall receive all dues and other income due the SYS for any fund from any source and give official receipts for it. And perform additional functions as follows:

- 1) Prepare a financial report for the regular meetings of the Board and SYS general membership.
- 2) Keep all financial record up to date and available for examination at all meetings
- 3) Write and sign checks drawn on SYS funds. The treasurers shall be bonded for a minimum of \$20,000.
- 4) Provide at each Board meeting an accounting of all SYS Association income, expenses and purchases.
- 5) Assure that the SYS Association's taxes are filed and current along with any other filings to maintain good standings with the IRS and State of Ohio as a not for profit organization or association.

**The Registrar** shall register all players wishing to participate in the sport of soccer through the SYS. The Registrar shall classify all participants as to age, gender, school attending, regional residency, experience and any other

information as authorized by the Board of Directors. The Registrar shall conduct scheduled sign-ups as directed by the Board of Directors.

**The BOR** shall function as the SYS representative to the affiliated league as decided by the Board of Directors. The BOR shall report all information relevant to SYS at each meeting of the Board of Directors and General Membership meetings.

The President, Vice President, Secretary, Treasurer and Registrar / BOR shall attend all Board of Directors and General Membership meetings.

## **Article 9 Meetings**

The Board of Directors shall meet at least once a month during April, May, June, August, September and October.

The day-to-day business of the SYS Association shall be discussed and conducted by the Board of Directors at these regular meetings.

Board meetings may be called at any time by the President or by three (3) members of the Board. A majority of the Board present at any meeting of the Board shall constitute a quorum. Board members shall be notified of each meeting at least seven (7) days prior to such meeting, or otherwise agreed upon by Board members.

Each member of the Board shall be entitled to vote at each Board or General Membership meeting, with the President voting last.

Electronic Meetings / Voting by Email may be utilized if it is the last resort to conduct necessary business for the SYS Association. These methods may only be utilized if the majority of the Board agrees, and there are enough Board Members present to conduct said business.

A General Membership meeting shall be held after the conclusion of each fall season. It is expected that the meeting will be held in October. Other General Membership meetings may be held at the direction of the Board of Directors.

Special meetings of the General Membership may be called at any time by the President or by a majority of the members of the Board of Directors.

Quorum. For the purpose of conducting a meeting of the General Membership, a quorum will be defined as a majority of the board members present at the meeting in addition to any general members not on the Board who are eligible to

vote and who are present at the meeting. In the absence of any general members not on the Board at the General Membership meetings, the presence of a majority of the Board will satisfy this requirement for establishing a quorum. If a quorum is present, the affirmative vote of the majority of voting members represented at the meeting shall be the act of the General Membership.

Voting rights at any meeting of the General Membership shall be as follows:

- A) Each Board of Director shall have one vote
- B) Each household of a current registered player/ players will be entitled to a single (1) vote. This vote must be cast by a person 19 years of age or older and that person must cast their vote in person at the meeting.

## **Article 10 Authority Of The Board Of Directors**

The Board of Directors shall be responsible for administering the routine operations of the SYS Association in the following manner:

- A) Provide for all necessary physical and real property required to train the SYS players to play the game of soccer.
- B) Ensure that all registered players receive fair and equal treatment
- C) Ensure that players' physical and emotional wellbeing are not sacrificed or compromised to achieve team superiority, personal gain for the coaches or special ambitions of the individual
- D) To ensure the general interests of the Bylaws are followed
- E) Set other rules and guidelines not otherwise established by these Bylaws
- F) Levy punishment it deems necessary to ensure that the integrity of the SYS Association's Bylaws and rules are upheld and support good sportsmanship.

Except for the routine expenses (insurance, equipment, supplies for field preparation and maintenance and uniforms) of operating the SYS Association, all monetary issues shall be resolved in the following manner:

- A) Purchases or expenditures, other than routine, of less than two hundred and fifty (\$250) dollars need the approval of the President of the Board of Directors.
- B) Purchases or expenditures, other than routine, of more than two hundred and fifty (\$250) dollars need the approval by a majority vote of the Board of Directors.
- C) All fund raising projects or undertakings shall require approval of the Board of Directors by majority vote.

The Board of Directors shall have oversight over the formation of teams and assigning of coaches and assistant coaches for all teams.

**Article 11      Membership Dues and Expense Reimbursement**

Membership dues, in the form of registration fees, are payable prior to the beginning of the season. Membership dues shall be approved by a majority vote of the Board of Directors prior to registration opening for the new season.

No member or elected office holder shall be reimbursed for their time or any unauthorized expenses by the board. All authorized expenditures on behalf of the Association shall be reimbursed on a timely basis following the approval of a majority vote by the Board of Directors.

**Article 12      Coaches, Spectators, Players and Rules**

Each team shall have a Head Coach

Coaches, spectators and players shall abide by SYS's "Code of Conduct" as established by the Board of Directors.

The Association shall adopt rules of play, field sizes, game length, ball size, ect as established or adopted by Appleseed Youth Soccer Association (AYSA).

The Association through its Board of Directors may implement policies and rules concerning registration, safety and good sportsmanship not otherwise addressed within these Bylaws. This is done through a majority vote of the Board.

**Article 13      Amendments**

Amendments to the Bylaws may be made at any meeting of the Board or general membership or a special meeting by a vote of at least two-thirds (2/3) of all votes cast.

Notice of proposed amendments or changes may be announced and shared at the meeting in which the amendments or changes are to be voted on.

These Bylaws are Approved and Adopted at the General Membership meeting and their intent is to guide the Shelby Youth Soccer Association for its purpose. All Board of Directors are here on a voluntary basis and are here as Representatives of Shelby Youth Soccer Association.

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President of Shelby Youth Soccer Association

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Date

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Secretary of Shelby Youth Soccer Association

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Date