SPACE GENERATION ADVISORY COUNCIL

Submit your Proposal!

You would like to organise an SGAC Owned Local event in your country? Submit a proposal now!

If you plan to organise a partnered event, please send your proposal/concept note/event description directly to the Events Coordination Team (events@spacegeneration.org).

Would you like your event to be endorsed by SGAC (via our social media or potentially the SGAC newsletter) and/or would you like to use our SGAC logo at your event, please reach out to the Events Coordination Team with your proposal.

PERSONAL INFORMATION

- Tatiana
- Komorna
- Slovak
- Nationality 2 (if any)
- Nationality 3 (if any)
- Current Country of Residence

YOUR INVOLVEMENT WITH SGAC

- Have you attended any SGAC event before?
    - Please indicate the name(s) of the event(s) you attended:
- Have you organised any SGAC events before or were you part of an Event Organising Team?
    - Please indicate the name(s) of the event(s) you organised:

YOUR PROPOSED EVENT

- V4 Local event
- Why would you like to organise an SGAC Owned Local Event? (200 Characters)
- What are the objectives of your event? (200 Characters)
- In which country would you like to organise your event?
    - Please note that all SGAC Owned Local Events are called SG[country].
- In which city would you like to organise your event? *If you don't know the city yet, please indicate: N/A*
- Do you already have a specific date in mind for your event?
    - Please provide the desired date for your event: *Submit a proposal for your SGAC Owned Event at least 4 months in advance – the Events Coordination Team has to review and approve your proposal for you to organise the event on behalf of SGAC.*

SPACE GENERATION ADVISORY COUNCIL

LOGISTICS

- Do you already have (a) potential venue(s) in mind for your event?
    - Please indicate the name(s) of the potential venue(s), the address(es) and a link(s) to the venue's website, if any:

DELEGATES

- How many delegates to you plan to have at your event? *Please note that SGAC Owned Local Events usually have less than 100 delegates.*

ORGANISING TEAM

- Are you the Event Manager?
    - Please indicate the name (first and last) of the Event Manager:
- Please provide the names (first and last names) of the potential members of the Organising Team: *If you do not have an organising team right now, please put N/A.*

SPONSORS/PARTNERS/ASSOCIATED EVENT

- Do you already have potential sponsors and partners in mind for your event?
    - Please list the potential Event Sponsors/Partners or upload a file of potential sponsors/partners:
- Do you plan to organise your event in conjunction with another event/conference? *
    - Please indicate below the name of the associated event as well as the link to the associated event website, if any, and briefly describe the benefits of this constellation and any collaboration ideas that may exist:

BUDGET

- Please submit a preliminary budget for your event: *Upload your preliminary budget. Please try to include as many details as possible including the potential expenses, income as well as the balance. Please consider that SGAC expects its events to generate at least 20% of surplus. (Accepted formats: XSL, PDF, DOC, DOCX, Google Docs, Google Sheets. Up to 5Mbs)*
- Are you planning to charge a registration fee for your event? *

PROGRAMME

- Please submit a preliminary programme for your event: *Upload your preliminary programme here. (Accepted formats: PDF, PPT, DOC, DOCX, Google Docs, Google Sheets. Up to 10Mbs)*
- Do you already have potential speakers and experts in mind for your event?
    - Please list your potential the potential Event Speakers and Experts or upload a file of your potential speakers/experts:

SIDE-EVENT ACTIVITIES

- Do you plan to have any side-event activities (tours etc.)? *Please note that side-event activities can be held the day prior or after your event if necessary.*
- Please describe your side event activity(ies): (200 Characters)

OTHER

- Is there anything else you would like to mention before you submit your proposal? (200 Characters)

SUBMIT!