Article X Job Postings

- X.1 The parties recognize that the University has discretion over who is hired as a Graduate <u>Worker Student Employee</u>, and the qualifications for Graduate <u>Worker Student Employee</u> positions, <u>and selection</u>, and the methods used to make such hiring decisions.
- X.2 The parties also acknowledge that Graduate Worker Student Employee appointments may be made without posting, including appointments to fulfill a commitment of support made to a Graduate Worker Student Employee, and through departmental assignment, in connection with advising relationships with faculty members, or through arrangements made between departments.
- X.3 The University recruitment website or equivalent shall may be utilized to post positions not filled as stated in X.2 of this Article. Application deadlines for positions posted to a University website shall be no sooner than two weeks after jobs are posted, except in emergency situations (position will start within two weeks). The positions posted on the University recruitment website will include necessary and legally required information, including, but not limited to,
 - A. <u>Classification and a summary of the nature of required duties (job requirements, including expected hours required or appointment percentage (% FTE) if applicable, and qualifications);</u>
 - B. <u>Procedures regarding the application and re-application process including the name and location of the office where inquiries and applications may be made;</u>
 - C. Hiring criteria;
 - D. <u>Deadlines for application</u>, acceptance and notification;
 - E. Effective dates and duration of appointment (when applicable);
 - F. Salary range or wage range;
 - G. Benefits and compensation information applicable to the position, including health insurance and tuition and fee waiver, or exemption information, if applicable, office contact information where applicable.
 - H. <u>Statement indicating that the position is covered by a collective bargaining agreement and a website link to the current collective bargaining agreement.</u>
- <u>X.4</u> Nothing in this Article will prohibit an employing unit from advertising or filling an available position in a manner other than the University recruitment website.