

2023 Coconino County Master Gardener Plant Sale & Garden Festival

VENDOR APPLICATION

Saturday, May 20, 2023, 10M-2PM (setup Friday 1PM or Saturday 8am)
Colton Community Garden/Museum of Northern Arizona
3101 N. Fort Valley Rd, Flagstaff, AZ 86001

The University of Arizona/Coconino County Extension/Master Gardener Association (CMGA) is pleased to announce the fifth annual Master Gardener Plant Sale and Garden Festival. We are seeking growers, vendors and those in the gardening and landscaping industry to provide plants, garden-related item, and information on your business to local farmers and gardening enthusiasts.

The Museum of Northern Arizona's, Colton Community Garden is generously sponsoring this event. Free parking, loading, and admission is available for those attending. Tables, electricity, and water will not be provided. Some shade and some sunny areas will be available depending on your arrival. Sites will be assigned on a 1st come 1st served basis. You will need to provide your own EZ-up or umbrella. You will be responsible for your own sales so cash is encouraged. The Sale opens at 10am and continues to 2pm. For more information, contact Loni Shapiro at ldscns@gmail.com.

Set-up must be completed between 8-10am.
Deadline to apply for space: May 5, 2023

Business/Applicant Name _____

Mailing Address _____

Phone _____ Email _____

Please describe what you plan to sell or the type of business you manage or own: _____

As planning continues you will receive communications by email with further directions and what will be occurring during the day. It will be similar to last year with many activities for young and old, like garden talks, food, and opportunities to visit the wonderful Colton Gardens

Booth Fees:

All vendors pay \$25 (individual, business, non-profit) for a 10ft. x 10ft. space.

Booth space may be shared with another vendor (limit 10 ft. x 10 ft.). Proceeds benefit CMGA programs and community garden grants.

10 % of all sales over \$300 will also go to CMGA

5% for those under \$300. These will be collected at the end of the event, so records should be kept on totals during the sale.

Responsible Person

Signature for approval of the fees _____

Please return your application and booth fee to Loni Shapiro by mail (see below) or in person to the Extension office (2304 N. 3rd St., Flagstaff, AZ)

Loni Shapiro

1401 N. 4th St., Apt. 119, Flagstaff, AZ 86004

Check payable to: CMGA or Coconino Master Gardener Association

General information for vendors:

All vendors wishing to do business in Arizona must apply through the state to obtain a state TPT license. We have been told it can take several weeks for the state to process an application, so we encourage you to apply well in advance of the event if you do not already have a state issued TPT license which includes the city of Flagstaff. Your TPT application must be filed with the State of Arizona, not sent back to CMGA with your festival application. Both the state and the City of Flagstaff have the right to audit an event to check for proper licensing of vendors, so we encourage you to have your license with you at your booth during the festival weekend. Additional information can be found on the State of Arizona Department of Revenue website <https://www.aztaxes.gov/Home/WelcomeRegister>