

Florence Township Memorial High School

Student/Parent Handbook 2026-2027



2026-2027 FTMHS Parent/Student Handbook

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A Message from the Principal

Welcome to the 2026–2027 school year! Florence is a special place, and likewise, its schools are special in that they offer our students an opportunity to learn and grow within a very caring and supportive environment.

Parents, in order for your children, our students, to achieve their very best, it's important that we work together. Although we have many wonderful teachers at FTMHS, we believe that every child's first and most influential teacher is their parent or guardian. Your children respect and admire you. They watch you and listen carefully to your words. By working as **partners**, we will be able to communicate a very clear and consistent message to our young people.

Our goal at the High School is to provide each of our students with an **excellent education**. We believe that in order for this to occur, our school must have a culture of learning that is well-grounded in the principles of **respect, achievement, and integrity**. All people deserve respect at all times. Achievement is tied directly to a person's work ethic. **(Students – please understand that in order for you to achieve your dreams during and after high school – you must be willing to put forth your best effort each and every day.)** Lastly, being a person of integrity means doing the right thing simply because it's the right thing to do.

Thank you for taking the time to review our Student/Parent Handbook for the **2026-27** school year. It is full of important and useful information. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

John Cogan

John Cogan
Principal, FTMHS

General School Information

- **1st Day of School for Students**

Thursday, September 3, is our first day of school for students, and it will be a one-session day. Students should report to school no later than **7:30 a.m.**

- **Back-to-School Night**

This event will be held on **Tuesday, September 22**, from **6:00 p.m. – 8:00 p.m.**

- **Genesis Parent Portal**

The Genesis Parent Portal is now open.

- Please use this resource to complete/update/sign-off on important electronic forms.
- Use this extremely valuable tool to monitor your child's **grades, assignments, and attendance**.

- **NewsFLASH**

At the beginning of each month, our **NewsFLASH** will be shared with students and parents. This newsletter celebrates our students and keeps everyone informed.

- **Character Education Program**

Every month at least one student – from each grade level – will be recognized for the fine job he/she has done in bringing the word of the month to life. These students are nominated by our school staff. The Character Education “**Word of the Month**” for September is **Friendliness**.

- **Principal's Academic List**

Each marking period, students who earn A's in ***all*** of their courses will be assigned to the “Principal's Academic List.” We have added this program based upon the feedback we received from students, staff, and parents. **We have students who are hungry to show what they can do, and we're eager to recognize them!**

- **Academic Achievement Program**

We will once again be challenging our students to settle for ***nothing less*** than their best. We want to see our students succeed, and we will be communicating to them that we want them to set their sights on earning a GPA of ***at least*** a 3.0 (or a “B” average) with no “D” or “F” grades in any course for each marking period of the school year. Students who earn ***at least*** a 3.0 will be recognized and **celebrated** throughout the school year for their academic accomplishments!

- **Grit & Gratitude Award** – With this program, one student from each grade level will be selected for the “Grit & Gratitude Award” each month. It is for students who try their best, show resilience, and express appreciation to those who help them.

- **Advanced Placement Courses at FTMHS** – AP Courses are college-level courses which have been approved by the College Board. We offer fourteen AP courses at FTMHS for students in grades 9 – 12. These courses provide our students with challenging learning experiences, and they also afford our students the opportunity to earn college credits by virtue of their success on AP exams. This, in turn, allows our students and parents to save money on college!

The College Board has released our students' students' AP scores for the 25-26 SY. **197** AP exams were administered last spring, and **81%** of our students earned a score of at least a “3” on one or more than one of their AP exams! Also, according to an “College

Credit Report” from the College Board, **29%** of the Class of 2026 earned a score of a “3” or higher on at least one AP exam! This is all **fantastic** news! Congratulations to our hardworking students, our dedicated teachers, and our wonderful parents on this truly impressive accomplishment!

Below are two websites that I encourage you to explore to learn more about the benefits of the College Board’s AP Program. The first link below is a search engine through which you can find out what AP exam scores are required for your child to earn college credit at the school of his or her choice. The second link is informational and will likely answer any questions you may have.

- [AP Credit Policy Search – AP Students – College Board](#)
- [What Is AP? – AP Students | College Board](#)

Students who take AP courses can also earn dual credit through RCBC. Please contact your child’s school counselor for more information about this.

- **Dual Credit Distance Learning Opportunities**

By virtue of a partnership with RCBC, we are again able to offer our 12th grade students ***Dual Credit Distance Learning*** opportunities for the **2026-27** school year! By “dual credit,” we mean that these opportunities will allow our students to ***simultaneously*** earn high school and college credit. This is an **extraordinary** opportunity for our students as it will provide them with interesting and challenging learning experiences as well as reduce the cost of college tuition!

- **Cell Phones**

Students must comply with the Yondr system and may not use personal electronic devices during the school day unless permitted by a 504 Plan or IEP. Only school-issued Chromebooks are permitted. Other devices are prohibited and subject to the cell phone policy. Damaging or tampering with a Yondr pouch or district-issued securing device will result in a minimum one-day out-of-school suspension and responsibility for repair or replacement costs.

- **Breakfast & Lunch Program**

- o Our food services vendor, Sodexo, has introduced a variety of nutritionally balanced options into the lunch menu.
- o Breakfast is available in the high school cafeteria every morning.

Meal Prices	Paid Lunch	Reduced Lunch	Paid Breakfast	Reduced Breakfast
High School	\$3.35	\$0.00	\$1.85	\$0.00
Adult Meals	\$4.50		\$2.00	

- **Chromebooks & 1:1 Learning Environment**

As you know, we have a **1:1 learning environment** at the High School.

- o The Chromebooks that your children will be using this year are expensive.
- o Please consider purchasing a **Protection Plan**. The cost of the Protection Plan is **\$35**, and parents may purchase this plan for their kids for the **2026-27 SY**.
- o Damage caused through abuse and neglect will, of course, not be covered through this plan. For example, in cases where it has been determined that a

computer has been damaged deliberately, the student will be responsible to pay \$250 to cover the cost of a new Chromebook.

- o To purchase the Protection Plan, please have your child bring in a check for \$35. We are unable to accept cash. Checks should be made payable to "Florence Township Board of Education."

- **Locks**

If your child has purchased a school lock, please make sure that he/she remembers to bring it to school to lock his or her locker. Students who have not purchased locks will have the option of purchasing or borrowing one at the start of the school year.

- o Locks cost \$7, and they may be purchased in the Main Office.
- o Students who elect to borrow locks must return them at the end of the school year.
- o Student lockers are the school's property and our school has the right to search lockers as often as may be necessary to protect the safety and well-being of our school community.
- o Students should not bring to school anything that is inappropriate.
- o Students should not consider their lockers to be their private property.

- **Vaping & Vape Detectors** – Vaping is prohibited in our school/campus. Nothing is more important than the health and safety of our students. We have vape detectors in our school for this reason. Because we cannot determine the substance in vapes (and/or other related devices), any student with these devices (or any related paraphernalia) will be referred for drug testing.

- **PSAT/NMSQT**

We will be administering the **Digital** Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) to all of our **10th and 11th grade** students on **Wednesday, October 28**. As a result, we will have a **delayed opening** (for our 9th and 12th grade students) on this date. Bus schedules will be forthcoming. Please note that this opportunity is coming at **no cost** to our students/parents and there is no need for our 10th or 11th graders to pre-register for the PSAT/NMSQT.

The PSAT/NMSQT is a standardized test that provides **first hand practice** for the **SAT**. The PSAT/NMSQT measures critical reading skills, math problem-solving skills and writing skills. In addition, it provides 11th grade students with an opportunity to enter NMSC **scholarship programs**, and it gives all participants the opportunity to gain access to **college and career** planning tools.

Administration and Key Communicators

Mr. Christopher Conti, President
Mrs. Traci Wainwright, Vice President
Mrs. Michele Boracci

Board of Education

Dr. Bernard Isaacson
Mr. Bryan Miller
Mrs. Sheray Norfleet

Mrs. Jennifer Papp
Mrs. Toby Popso
Mr. Michael Sullivan

Please dial 609-499-4620 to reach the High School Offices. When asked to do so, enter the extension number of the person you would like to reach.

Title	Staff Member	Extension
<i>Central Office – 609-499-4600</i>		
Superintendent	Dr. Donna Ambrosius	1000
Business Administrator	Mr. Luis Valencia	1007
Administrative Assistant	Mrs. Mary Wainwright	1001
Business Office Manager	Ms. Leah Koveloski	1004
Assistant to the Business Administrator	Mrs. Wendy Spera	1006
<i>Administrative Offices – 609-499-4620</i>		
Principal	Mr. John M. Cogan	4202
Vice Principal	Mrs. Maria E. Sadar	4204
Athletic Director/Vice Principal	Mr. Derrick Goduto	4150
Technology Coordinator	Mr. Mukesh Gupta	4227
District Technology Assistant	Mr. Lucas Ciarlante	4229
School Resource Officer	Officer Darrell Fisher	4109
Guidance Counselor	Mr. Joseph Varga	4223
Guidance Counselor	Mrs. Marjorie Duffy	4224
Social Worker	Ms. Eugenia Lewis (LTS)	4221
Substance Awareness Counselor	Mr. John Lamaestra	4225
ESS/Effective School Solutions	Ms. Ta’Lisa Hutton	4219
ESS/Effective School Solutions	Ms. Amber Benziger	4218
School Nurse	Mrs. Samantha Cartier	4212
Principal’s Secretary	Mrs. Alyson Perino	4200
Vice Principal’s Secretary	Mrs. Karla Haig Belcher	4201
Guidance Secretary	Mrs. Kathleen Gola	4217
Athletic Director’s Secretary	Mrs. Carly Jones	4149
<i>Child Study Team – 609-499-4600</i>		
Director of Special Services	Mr. Christopher Butler	2015
Psychologist	Ms. Rachel Dale	2019
Psychologist	Ms. Rachael Fruman	2029
Learning Disabilities Teacher Consultant	Ms. Andrea Gerrard	2018
Learning Disabilities Teacher Consultant	Ms. Kayla Newman	2016
Social Worker	Ms. Eugenia Lewis (LTS)	2020
Board Certified Behavior Analyst	Ms. Tracy Ent	2017
Physical Therapist	Ms. Nikki Lubert	2017
Occupational Therapist	Ms. Haley MacNair	2017
CST Secretary	Ms. Candice Quillen	2017

Faculty

Business & Technology Department

Ms. Alanna Blitz, Mr. Christopher DeGaetano, and Mr. John Dow

English Department

Mr. Austin Brown, Mrs. Erika DeWitt, Ms. Cristina Donofrio, Mrs. April Eckart,
Ms. Georgie Rodan Ryan, Ms. Avina Sharma, Ms. Allison Shelley, and Mr. Matthew Weatherbee

E.S.L. Department

Ms. Jodi Diaz

Fine/Performing Arts Department

Mrs. Ann Croley, Mr. Marc Donovan, Mr. Benjamin Laster (LTS), and Ms. Evangelina Sandoval

Guidance Department

Ms. Marjorie Duffy, Mr. John Lamaestra, and Mr. Joseph Varga

World Languages Department

Ms. Gleny Azcona, Ms. Jodi Diaz and Dr. Irahina Pacheco

Math Department

Ms. Rachel Bruno, Mr. Matthew Candiotti, Ms. Anisha Chaudhari,
Mrs. Leanne Pereda, Mr. Matthew Senni, and Mr. Edward Yaris

Physical Education, Health & Driver Education Department & Trainer

Ms. Sandra Cosenzo (LTS), Mr. Cesar Pereda, Mrs. Amanda Racioppi, Mr. Zach Rinaldi, and
Mrs. Drew (Andrews) Johnson (Trainer)

School Nurse

Mrs. Samantha Cartier, R.N.

Science Department

Ms. CarrieEve Birnbohm,, Mr. Andrew DuBrul, Ms. Katherine Fisher, Mr. John Fulmer,
Mr. Michael Knazek, Ms. Erin LeBar and Mrs. Georgie Rodan Ryan.

Social Studies Department

Mr. Christopher Bratty, Ms. Faye Johnson, Mr. Matthew Kresz, Ms. Erin LeBar,
Mr. Erik Pyontek, Mr. Rodney Roberson, Mrs. Georgie Rodan Ryan, and Mr. Nathan Smith

Special Education/Social Worker/Speech/Classroom Assistants/Effective School Solutions

Ms. Amber Benziger, Mrs. Sirena Broderick, Mr. Austin Brown, Ms. Anisha Chaudhari,
Ms. Carrie Davidson, Ms. Ta'Lisa Hutton, Mrs. Linda Kramer, Ms. Erin LeBar, Ms. Jessica Logan,
Ms. Eugenia Lewis (LTS), Mrs. Georgie Rodan Ryan, Ms. Allison Shelley, and Mr. Nathan Smith

Florence Township School District

2026-2027 School Calendar



DATE	EVENT/HOLIDAY	July 2026	January 2027
July 6	Buildings closed - 4th of July Observance	Su M Tu W Th F Sa	Su M Tu W Th F Sa
Jul 7	ESY Begins	1 2 3 4	1 2
Jul 30	ESY Ends	5 6 7 8 9 10 11	3 4 5 6 7 8 9
Aug 14	EDP Summer Camp Ends	12 13 14 15 16 17 18	10 11 12 13 14 15 16
Aug 19 & 20	New Staff Orientation	19 20 21 22 23 24 25	17 18 19 20 21 22 23
Aug 25	9th Grade Orientation	26 27 28 29 30 31	24 25 26 27 28 29 30
Aug 26	Kindergarten Signing Day		31
Aug 27	RF Hello Day		
Sept 1	Staff Orientation - Welcome Back!		
Sept 1	Preschool Open House		
Sept 2	Staff PD		
Sept 3	First Day with Students - Early Dismissal All Schools		
Sept 4	EMP/EDP Begins		
Sept 4	Early Dismissal All Schools		
Sept 7	No School - Labor Day		
Sept 22	HS Back to School Night		
Sept 23	Riverfront Back to School Night		
Sept 24	Roebing Back to School Night		
Oct 1	Future Flashes Night - HS		
Oct 5	Progress Reports - RF & HS		
Oct 9	No School - Staff PD Day		
Oct 12	No School - Columbus Day		
Oct 19	Progress Reports - R		
Oct 24	Open House - Preschool and Kindergarten		
Nov 5 & 6	No School - NJEA Convention		
Nov 11	End of MP #1 - RF & HS		
Nov 18	Report Cards - RF & HS		
Nov 19	Early Dismissal All Schools - PT Conf. afternoon and evening all schools		
Nov 20	Early Dismissal All Schools - PT Conf. afternoon all schools		
Nov 25	Early Dismissal All Schools		
Nov 26 & 27	No School - Thanksgiving Break		
Dec 4	End of Trimester #1 - R		
Dec 11	Report Cards - R		
Dec 15	Progress Reports - RF & HS		
Dec 23	Early Dismissal All Schools		
Dec 24-Jan 3	No School - Winter Break		
Jan 18	No School - M L King Day		
Jan 27	End of MP #2 - RF & HS; Progress Reports - R		
Feb 3	Report Cards - RF & HS		
Feb 11	Early Dismissal - PT Conf. afternoon & evening R & RF		
Feb 12	No School - PD Day		
Feb 15	No School - Presidents' Day		
March 2	Progress Reports - RF & HS		
March 12	End of Trimester #2 - R		
March 19	Reports Cards - R		
March 25	Early Dismissal All Schools		
Mar 26-Apr 4	No School - Spring Break		
April 12	End of MP #3 - RF & HS		
April 19	Report Cards - RF & HS		
May 4	Progress Reports - R		
May 12	Progress Reports - RF & HS		
May 20	Early Dismissal All Schools - Staff PD in PM		
May 21	No School - PD Day		
May 27	Snow Day #1		
May 28	Snow Day #2		
May 31	No School - Memorial Day		
Jun 4	Early Dismissal All Schools - Field Day R & RF - Staff PD in PM		
June 17	Early Dismissal All Schools - RF Moving up		
June 18	Early Dismissal All Schools - HS Graduation		
June 21	Snow Day #3		
June 22	Snow Day #4		

Board Approved - 06/22/2026

Time and Period Schedule of Classes

Regular Schedule -- #1

Hr/Period 1	7:40 am	to	8:35 am
Period 2	8:38 am	to	9:23 am
Period 3	9:26 am	to	10:11 am
Period 4	10:14 am	to	10:44 am Lunch
Period 5	10:47 am	to	10:59 am
Period 6	11:02 am	to	11:32 am Lunch
Period 7	11:35 am	to	11:47 am
Period 8	11:50 am	to	12:20 pm Lunch
Period 9	12:23 pm	to	1:08 pm
Period 10	1:11 pm	to	1:56 pm
Hr/2	1:59 pm	to	2:05 pm

Single Session Day -- #2

Hr/Period 1	7:40 am	to	8:14 am
Period 2	8:17 am	to	8:47 am
Period 3	8:50 am	to	9:20 am
Period 5	9:23 am	to	9:53 am
Period 7	9:56 am	to	10:26 am
Period 9	10:29 am	to	10:59 am
Period 10	11:02 am	to	11:32 am
Hr/2	11:35 am	to	11:40 am

Delayed Opening Schedule -- #3

Hr/Period 1	9:40 am	to	10:10 am
Period 2	10:13 am	to	10:42 am
Period 3	10:45 am	to	11:14 am
Period 4	11:17 am	to	11:47 am Lunch
Period 6	11:50 am	to	12:20 pm Lunch
Period 8	12:23 pm	to	12:53 pm Lunch
Period 9	12:56 pm	to	1:25 pm
Period 10	1:28 pm	to	1:57 pm
Hr/2	2:00 pm	to	2:05 pm

Activity Period (am) Schedule -- #4

Hr/Period 1	7:40 am	to	8:22 am
Period 2	8:25 am	to	9:01 am
Activity	9:04 am	to	10:00 am
Period 3	10:03 am	to	10:39 am
Period 4	10:42 am	to	11:20 am Lunch
Period 6	11:23 am	to	11:59 am Lunch
Period 8	12:02 pm	to	12:38 pm Lunch
Period 9	12:41 pm	to	1:17 pm
Period 10	1:20 pm	to	1:56 pm
Hr/2	1:59 pm	to	2:05 pm

Activity Period (pm) Schedule -- #5

Hr/Period 1	7:40 am	to	8:22 am
Period 2	8:25 am	to	9:01 am

Period 3	9:04 am	to	9:40 am
Period 4	9:43 am	to	10:19 am Lunch
Period 6	10:22 am	to	10:58 am Lunch
Period 8	11:03 am	to	11:39 am Lunch
Period 9	11:42 am	to	12:28 pm
Period 10	12:31 pm	to	1:07 pm
Hr/2	1:10 pm	to	1:16 pm
Activity	1:19 pm	to	2:05 pm

Key Information

This section of your handbook is intended to provide you with key information which will be of help throughout the school year. Please read this handbook carefully and read it often. Understand, however, that it is not all inclusive. It is advisable to check with an administrator, counselor, athletic director, teacher/advisor, office personnel--whenever you are uncertain about procedures, policies, etc.

Report Card Calendar

Marking Period	From	To	Progress Reports	Report Cards
1	Thursday September 3, 2026	Wednesday November 11, 2026	Monday October 5, 2026	Wednesday November 18, 2026
2	Thursday November 12, 2026	Wednesday January 27, 2027	Tuesday December 15, 2026	Wednesday February 3, 2027
3	Thursday January 28, 2027	Monday April 12, 2027	Tuesday March 2, 2027	Monday April 19, 2027
4	Tuesday April 13, 2027	Friday June 18, 2027	Wednesday May 12, 2027	Week of June 21 (tentative)

Parent Conferences

Monday, November 19 & 20, 2026

Board of Education Meeting Dates

Agenda Meetings

Held in the High School Atrium
Monday, September 21, 2026
Tuesday, October 13, 2026
Monday, November 16, 2026
Monday, January 4, 2027

Regular Monthly Meetings

Held in the High School Atrium
Monday, September 28, 2026
Monday, October 26, 2026
Monday, November 23, 2026
Monday, December 14, 2026

Please visit the link below to find dates for Agenda Meetings and Regular Monthly Meetings for the rest of the **2026-27** school year.

<https://www.florence.k12.nj.us/>

Testing Dates- 2026-2027

NJSLA – New Jersey Student Learning Assessments

Dates administered to be announced.

NJGPA Fall - New Jersey Graduation Proficiency Assessment

October 13 through 28, 2026 Select 11th and 12th graders- Dates administered to be announced.

AP--Advanced Placement Testing (8:00 a.m. or 12:00 p.m.)

US Govt. & Politics
May 4, 2027 (a.m.)

Chemistry
May 6, 2027 (p.m.)

English Literature & Comp.
May 5, 2027 (a.m.)

Cybersecurity
May 5, 2027 (a.m.)

European History
May 4, 2027 (p.m.)

United States History
May 7, 2027 (a.m.)

Microeconomics
May 4, 2027 (p.m.)

Calculus AB
May 10, 2027 (a.m.)

Psychology
May 14, 2027 (p.m.)

English Lang. & Comp.
May 12, 2027 (a.m.)

Spanish Lang. & Culture
May 13, 2027 (a.m.)

Biology
May 3, 2027 (p.m.)

Physics 1
May 5, 2027 (p.m.)

Statistics
May 11, 2027 (p.m.)

PSAT—Preliminary SAT/National Merit Scholarship Qualifying Test

October 17, 2026

SAT

FTMHS CEEB Code is 310- 385

(The S.A.T. is offered at several nearby high schools)

October 3, 2026

March 6, 2027

November 7, 2026

May 1, 2027

December 5, 2026

June 5, 2027

ACT

September 19, 2026

February 27, 2027

October 17, 2026

April 10, 2027

December 12, 2026

June 12, 2027

July 10, 2027

Driving to School

Only seniors and juniors who have a certified New Jersey driver's license and proper insurance will be permitted to drive to school and park in the school parking lot. A registration form must be completed and signed by both the student and his/her parent/guardian. The student will be asked to show their driver's license, registration card, and proof of insurance (copies of these will be kept on file). Mopeds and motorcycles must also be properly registered.

Additional Information:

- Cars must be properly parked in the student parking lot in front of the school in Lots C & D.
- Speeding, careless, or reckless driving will not be tolerated and may result in loss of student driving privilege.
- Students are not to loiter in or at their cars in the parking lot before or after school.
- A student who drives to school must properly park his/her vehicle in the designated location, lock the car, then immediately enter the building.
- Leaving school grounds during the day without permission may result in loss of student driving privilege.
- Taking another student home/off school grounds during the school day may result in loss of student driving privilege.
- Students will not be permitted to go to their cars during the school day without permission.
- The speed limit in the school parking lot is 5 mph.
- Smoking in cars is not permitted.
- Student drivers may lose their driving/parking privileges due to frequent lateness to school and/or first period.

Failure to comply with any of the above rules and regulations will result in the following:

- **Suspension and/or revocation of parking privileges; and/or,**
- **Towing of the vehicle at the owner's expense; and/or,**
- **Other disciplinary action.**

The parking lot is school district property. As such, any vehicle entering the parking lot is subject to search at the direction of school authorities. A search may be conducted without warrant for any reasonable purpose. Search of the vehicle includes all compartments and components thereof. Once notified of intent to search, the person in control of the vehicle will not be permitted to remove it from the premises until the search is complete.

Bicycles

Students are **not** permitted to ride their bicycles to school or to walk home, unless they live in a home that borders the High School and is accessible by means other than walking along Cedar Lane or Burlington-Bustleton Road. Likewise, students are **not** permitted to walk off campus at any time to go to Wawa, Burger King, or any other nearby restaurant or business. **Students who fail to follow these directions will be disciplined as per the Code of Conduct.**

Before & After School Supervision

Before School Supervision

Florence Township Memorial High School opens to students at 7:25 a.m. **All students must enter the building through the Main Office front door immediately upon arriving to school.**

Students are to go to the atrium when they arrive at school. At approximately 7:30 a.m., students will be dismissed to go to their lockers to put away their things, and to retrieve any other items necessary for class then report directly to their HR/Period 1 classroom.

Students who arrive at school late (after 7:40 a.m.) **must report** to the Main Office for a late pass.

After School Supervision

Our school day ends at 2:05 p.m. At this time, students are to collect their materials and **report directly** to their bus, a teacher/advisor, or a coach. Students are not to wander the halls. Student-athletes are not permitted to go to their cars for any reason unless permission has been granted by the after-school supervisor. Student-athletes are not permitted to leave the school building/grounds and then return for the start of practice. By **2:15 p.m.**, all students should either be gone, leaving the building, or in their assigned after school location and under the direct supervision of a teacher/advisor or a coach.

Students may stay after school to receive extra help, participate in an after-school club/activity, or serve a detention. These students **must stay** with their teachers until the late bus arrives or until a parent/guardian picks them up from school. **Students who do not follow these directions will not be permitted to stay after school.**

The late bus arrives on Tuesday, Wednesday and Thursday at approximately 3:10 p.m. In order to ride the late bus, students and parents **must complete** the appropriate late bus paperwork online.

Riding the bus is a **privilege**. The school reserves the right to revoke this privilege for any student who chooses to behave inappropriately on the bus.

Students will **not be permitted to stay in the school building beyond 3:10 p.m.**, unless they are under the direct supervision of school staff.

- a) Teachers who work with students after school on Tuesday, Wednesday and Thursday must make sure that their extra help sessions and/or club/activity events are over before the late bus arrives. If students miss the late bus, then these teachers **must stay** with said students until they are picked up from school. At no point in time can students be left unattended.

- b) Teachers who work with students after school on Monday and Friday **must** either (a) supervise these students until a parent/guardian arrives to school to provide transportation home or (b) make sure that these students are received by the appropriate coach/advisor for an after-school practice, game, or extra-curricular activity. Again, at no point in time can students be left unattended.
- c) Students who participate in interscholastic sports or any of our other activities and/or who would like to watch a sporting event, or an activity are **not permitted** to stay after school to wait for an evening game/activity, unless they will be under the direct supervision of a coach, advisor, or a staff member after school and up to the time of the game/activity.
- d) Coaches and activity advisors **must remain** at the High School until their players or members have been picked up from the High School for transportation home. Coaches, activity advisors, and teachers are **not** to provide students with transportation home.

E-mail

We have found e-mail to be one of the most effective communication tools at our disposal. Every teacher, guidance counselor and administrator have their own distinct e-mail address consisting of: (the first initial of their first name and their entire last name)

Example: HYPERLINK "<mailto:msadar@florence.k12.nj.us>" or "jcogan@florence.k12.nj.us"



Book Bags

Students are permitted to carry book bags from class to class. Student lockers will be available during the school day.

Visitors

The Florence Township School District has implemented the **Fast-Pass Visitor Management System** for all visitors to enter the school buildings. **Please have your driver's license readily available** when you enter the building. To leave the Main Office, as part of our new security protocol, you will scan your driver's license when you enter the vestibule, your picture will be taken, and you will be given a badge to wear while in the building.

All visitors (who have legitimate business at the school) should park in Row 6 of Lots A & B in the parking lot in front of the school, ring the bell for entry, and then follow the instructions for the iPad to scan their driver's license. Upon completion, ring the bell to enter the Main Office and obtain your badge. Parents are always welcome. In order to ensure the safety of students and staff, the Administration will press charges against any unauthorized person in the building or on school property.

If you need to leave an item for a student, please place the item in the storage container to the right of the main entrance. Be sure to put the student's name on the item, ring the door buzzer and let us know you have placed something in the container.

Substitute Teachers

Substitute teachers are to be treated as members of the Florence Township School system faculty. Any student causing a problem for a substitute teacher will be referred to the administration for disciplinary action.

Section 504, ADA Compliance

The Florence Township Schools comply with the provisions of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA)

School Closings -- How Do We Make Our Decision?

Please understand that we make the decision to open or close the schools in bad weather based on a careful analysis of all relevant factors such as:

- Information on road conditions from transportation staff and the police. We must give careful consideration to the most dangerous roads in the district. Even if your street looks clear, travel elsewhere in the district may be dangerous. Also, we must consider that some high school students drive to school.
- Amount of snow and ice accumulated.
- Whether precipitation is continuing.
- Building conditions (such as whether we have electricity or heat).
- Parking lot conditions. Administrators talk to maintenance and custodial staff members who are responsible for clearing and treating school parking lots and sidewalks.
- Temperature and wind chill. Please remember that some of our students walk to school and some must wait outside for the bus.

- Weather predictions. We prefer not making our decisions based on weather predictions, which are not always accurate--but sometimes this is unavoidable.
- What other school districts are doing. We also share information with other local districts and check whether they are opening or closing.

Who makes the decision? – The Superintendent of Schools, Dr. Ambrosius, is responsible for the final decision, based on the above factors and recommendations from both the supervisor of transportation and building facilities.

How is the public notified? – Parents will receive an automated phone call regarding school closings or delays. Tune to radio stations KYW-1060 AM, WKXW-101.5 FM and WPVI Channel 6. You can also check our district website www.florence.k12.nj.us for information. Please do not call the school unless it is an emergency.

When is the decision made? -- The Superintendent must make the decision by 5:30 a.m. or earlier so that she can notify radio and television stations and post the decision on our website. If she waits longer to announce a closing, some parents will have already left for work, leaving their children unsupervised.

Will we close School if conditions worsen? -- Keep in mind that, if weather conditions worsen, we cannot reverse our decision in the morning without endangering students. Once we make the decision to open the schools, many parents rely on it and leave for work. If we then send students right back home, many will return to unsupervised bus stops and empty houses. If conditions get worse during the school day, we may need to have an early dismissal, but we will give adequate notice to all parents first.

Although the staff does their absolute best in this process, we know that often no perfect decision exists. If you do not feel as though it is safe for your child to attend school, use your best judgment on whether he or she should attend. Also, discourage teenagers from driving in bad conditions and offer them alternatives if weather conditions worsen.

We hope that this explanation helps everyone understand the process that our district staff uses to make the best possible decision for all in our district.



School Counseling Services

The prime function of the school counselors is to help each student begin a realistic appraisal of his/her abilities, achievements, interests, and values so that he/she will be better able to make intelligent, personal, educational, and career decisions. Each student needs to be aware of the alternatives to and consequences of his/her decision, and a counselor will provide him/her an opportunity to assess these situations.

Florence Township Memorial High School affirms the rights of all students to pursue an educational program without regard to sex, religion, or ethnic background. In addition:

- Do you have questions about your standardized test results?
- Do you just feel like talking?
- Are you confused about something?
- Are you having trouble with a course or experiencing personal or social problems?
- Are the courses you are selecting appropriate for the type of future you are planning?
- Are you wondering about how to finance a post high school education?
- Do you have questions about how you can get involved in extracurricular school activities?

These are only a few of the reasons to visit your school counselor. Remember that discussions between a student and counselor are held in a confidential atmosphere. Parents are also encouraged to discuss matters of concern with their son's/daughter's school counselor. Call 499-4620 Ext. 4217 for an appointment with a counselor and/or staff member.

Grading System

90 - 100	A
80 - 89	B
70 - 79	C
65 - 69	D
0 - 64	F



Annual BCPSA Number One Student Recognition Dinner

The number one ranked sophomore, junior and senior who are eligible for recognition at the Annual Burlington County Principal and Supervisors Association Academic Awards Dinner in April of each year will be determined by averaging the student's final year-end grade in each subject. For example, if three juniors are tied for the number one ranking according to their grade point average, the final numerical grades in each course of their freshman and sophomore year will be averaged to determine a two-year cumulative average. The percentage will be calculated to the nearest tenth. The student with the highest average of final grades will be recognized at the Annual BCPSA Dinner.

Principal's List Requirements -- Grades 9 through 12

Each marking period, students earning A's in all subjects will be assigned to the Principal's Academic List.

Program of Studies

Please click on our [FTMHS Program of Studies - 26-27 SY](#) for more information regarding our courses, selection procedures, etc.

Graduation Requirements

Students must earn a **minimum of 125 credits** as identified in the chart below.

English	20
Math	15
Science	15
American Studies	10
World History	5
Phys. Ed/Health	20
World Language	5
Visual or Performing Arts	5
21 st Century Careers and Technical Education	5
Financial, economic, business, and entrepreneurial literacy	2.5
Electives	22.5

Homeroom Promotion Policy

- 10th Grade Homeroom = 30 credits earned
- 11th Grade Homeroom = 55 credits earned
- 12th Grade Homeroom = 90 credits earned
- Credit deficits may be made up by enrolling in an approved Summer School Program if applicable and/or retaken the following year.

Commencement

Participation in commencement is a privilege, not a right. It is a serious, formal occasion, and Grade 12 students who participate in the ceremony must have fulfilled all academic and attendance requirements for graduation, as well as having demonstrated consistent, acceptable conduct. If a senior is to participate, he/she will be required to dress in appropriate attire on the day of graduation.

MTSS/I&RS--Intervention and Referral Services

The Florence Township Memorial High School Intervention and Referral Services Committee has been organized to help teachers and parents in assisting general education students who are having difficulty in school. It is a process that enables the school to address concerns that are interfering with student achievement.

The intervention is comprised of the actions and steps a team takes to intercede with a problem. Research indicates that change is most likely to occur when interventions are appropriate, family supported, individualized, coordinated, and monitored.

The following steps describe the Intervention and Referral Services process:

- Problem Identification – The overall process begins when a staff member or parent concludes that he or she needs assistance with their general education student who is having a learning, behavior or health problem that is interfering with successful learning.
- Interventions
 - The teacher will work with the student to identify the problem and generate solutions.
 - The teacher will notify the parent if solutions are not working.
 - The teacher will network with the student's counselor and other colleagues to try other strategies.
 - If the above interventions do not rectify the problem, the teacher will fill out the "Request for Assistance Form" and forward it to the Intervention and Referral Services Committee.
- Data Gathering -- The team leader reviews the Request for Assistance Form and assigns a case coordinator who will facilitate the data gathering process.
 - Parent survey
 - Nurse's information
 - Discipline report
 - Attendance report
 - Counselor information
 - Additional staff information if indicated
- Schedule an IR&S meeting -- The initial problem-solving meeting is scheduled. The referring teacher is required to attend, and the parent(s) or guardian(s) are also invited to attend. The goal of this meeting is to develop an action plan that is mutually agreed upon and is monitored for progress.
- Support, Evaluate and Continue the Process

Child Study Team Services

The Florence Township School District Department of Special Services provides assistance to students with disabilities between the ages of three through twenty-one. There are a variety of services available including Child Study Team diagnostic services, special education, transition, and related services. All personnel servicing students with disabilities are appropriately certified and licensed, where a license and certification are required.

Our Child Study Team includes a Learning Disabilities Teacher-Consultant, a School Psychologist and a Social Worker, who together conduct all Child Study Team services.

All students with disabilities who are in need of special education and related services, regardless of the severity of their disability, are located, identified and evaluated according to N.J.A.C.6A:14:3.3. Decisions regarding students are made collaboratively by the Child Study Team Members, the parent(s)/guardian(s), and any other individuals having knowledge of the child.

The Florence Township School District offers a full continuum of educational services in the Least Restrictive Environment to students who have been identified as Eligible for Special Education and Related Services. Educational opportunities include placement in general education with supplementary aids and supports, in-class resource programs, replacement resource programs, and special class programs in district and out of district.

Child Study Team Members

School Social Worker:

The social worker's primary responsibility is as a member of the Child Study Team. As such, the social worker contributes to the CST evaluation process by conducting a "social history evaluation." The social history evaluation is an assessment of the developmental and psychosocial factors (social, emotional, physical, behavioral and cultural) that may impact a child's adjustment to and performance in school. The school social worker also provides counseling, crisis intervention and consultation services, and can help facilitate families' access to community services.

Learning Disabilities Teacher/Consultant (LDT/C):

The Learning Disabilities Teacher-Consultant is a master teacher who functions in the school environment as an educational diagnostician, instructional programmer, Child Study Team member, and educational consultant. The LDT/C has the professional preparation to make assessments, analyses, and classifications of students' learning differences; understand and implement special education law; plan and facilitate delivery of programs for children with learning differences; transfer specific and successful instructional techniques to classroom teachers through consultation, collaboration, and in-service education; and effectively communicate and consult with parents, counselors, teachers, and administrators. Performing an educational

assessment shall be the responsibility of a learning disabilities teacher/consultant employed by the district board of education. It shall include review of the student's educational history, input from the student's teacher(s), and an evaluation and analysis of the student's academic performance and learning characteristics.

School Psychologist:

The school psychologist consults with the student's teachers and assesses the student's current cognitive (thinking and learning), social, adaptive, and emotional status. The activities involved in the evaluation vary at times from student to student but, in general, most children are given an intelligence test to determine a child's expected levels of academic achievement and degree of success within the academic program. For certain students based on the nature and severity of their educational disabilities, the school psychologist provides counseling, crisis intervention or consultation services.

Nurse/Health Services

A certified school nurse is on duty throughout the school day. Please be advised that all medication must be in pharmacy labeled containers.

1. Our school Physician has written standing orders for the administration of Acetaminophen, Ibuprofen, Diphenhydramine (Benadryl) and Antacid. Consent must be given to the school nurse in order for these to be administered. Please fill out the nurse's form on Genesis. These medications will NOT be administered if consent is not given. Administration is at the discretion of the nurse.
2. The New Jersey Statutes mandate that each student have a medical examination on file that is performed by a licensed healthcare provider. Examinations must be performed yearly for students participating in athletics and must be completed on the supplied Pre-Participation Examination Form. Students must undergo an examination before they participate on an athletic team. Transfer students within the state are required to have a physical on file and transfer students from out of state are required to have a physical performed within the last year. The Florence Township Board of Education stresses the importance of obtaining subsequent examinations at least once during each of the students' developmental stages. If you do not have a family physician or health insurance, please notify the nurse so arrangements can be made.
3. The regulations of the New Jersey State Sanitary Code shall apply to all pupils attending school in Florence Township. No pupil shall be knowingly admitted or retained in a school if he/she has not submitted acceptable evidence of immunization as specified herein. The school nurse is to be notified at the time of a new pupil's entrance and shall review and accept all health records before a child is enrolled in school.
4. If your child has a medical condition (asthma, reactive airway disease, anaphylactic allergic reaction, diabetes), a policy has been put into effect by our school physician that your child may not be permitted into school in September without the medical form completed by you and your child's physician. Also, the prescribed medication must accompany this form to be kept in the school nurse's office when needed in the event of an emergency unless the doctor allows the student to self-carry as indicated on the form.

5. The New Jersey Legislature has charged that every Board of Education shall provide the following health screenings:
 - a. Height, weight, and blood pressure annually
 - b. Scoliosis screening bi-annually ages 10-18
 - c. Vision screening bi-annually K-10th grade
 - d. Hearing screening annually in K-3rd, 7th and 11th gradeStudents may be exempt from screening with written request from parent/guardian and proof/results of examination must be provided to the school nurse.
6. Tuberculosis testing may be required for certain students from out of the country where there is a high incidence of Tuberculosis as dictated by the New Jersey Department of Health.
7. Students must be symptom free (no fever, vomiting, diarrhea) for an entire 24-hour period prior to returning to school. If the student is sent home with these symptoms, he/she must remain at home for the entire next day. Students will be excluded from school with a temperature of 100.4 or higher.

Student Disability

In case of accident or illness, the student involved or other students in the vicinity should report at once to the teacher present. The teacher will have the student placed under the care of the nurse, parents or the doctor.

Affirmative Action

The Florence Township Board of Education affirms its responsibility to ensure all students in the public schools of Florence Township equal educational opportunity and all employees equal employment opportunity regardless of race, color, creed, religion, sex, sexual orientation, ancestry, national origin, and social or economic status. The Florence Township Board of Education Affirmative Action Plans are available in the Board of Education Office – 201 Cedar Street, Florence, NJ 08518. Any student who alleges that there has been an incident of discrimination should report the allegation in writing to the affirmative action officer at the following address:

**Ms. Jennifer Kennedy
Florence Riverfront School
500 East Front Street
Florence, NJ 08518**

HIB – Harassment, Intimidation, or Bullying

Florence Township Memorial High School Anti-Bullying Staff:

Mr. John Lamaestra, Coordinator – 499-4620 ext. 4225

Mrs. Marjorie Duffy, Guidance Counselor – 499-4620 ext. 4224

Mr. Joseph Varga, Guidance Counselor – 499-4620 ext. 4223

Sexual Harassment Statement

It is the policy of the Florence Township Public School System to maintain a learning and working environment that is free from sexual harassment.

It shall be a violation for students to harass staff members or other students through conduct or communications of a sexual nature.

Any student who alleges sexual harassment by any other student or employee may file a complaint to their supervisor, Asst. Principal, Building Principal, Superintendent or Affirmative Action Officer.

Sexual Harassment is unwanted, inappropriate, and offensive physical or verbal sexual advances.

What Behaviors Are Sexual Harassment? Below are some examples. Please note that this list is not all-inclusive.

1. Unwanted touching - patting, pinching, stroking, squeezing, tickling, or brushing up against someone;
2. Repeated unwanted love letters, phone calls, or advances;
3. Attempted kisses;
4. Elevator eyes - looking someone up and down;
5. Lewd or suggestive pictures;
6. Sexual jokes or cartoons;
7. Sexual name calling or offensive comments;
8. Offensive gestures - winking, throwing kisses, licking lips;
9. Spreading sexual rumors;
10. Spiking - pulling down someone's pants, shorts, and/or skirt;
11. Mooning;
12. Touching someone's hair, neck, clothing, or body;
13. Asking about sexual fantasies;
14. Rating a person's sexual attractiveness;

Disciplinary action will be taken against any student, or adult, who commits an act of sexual harassment.

Where Can You Go for Help?

1. Parents;
2. Teachers;
3. Guidance Counselors;
4. Affirmative Action Officer: Ms. Jennifer Kennedy at the Riverfront School;
5. Building Principal/Administrator;
6. Police Department, 609-499-3131;
7. Division of Civil Rights, 383 West State Street, CN 090, Trenton, New Jersey 08625.

Emergency Card Information—Online Form

Accurate emergency information must be provided each school year by all parents. This information is requested at the beginning of each school year. Please complete the online form as soon as possible.

Pledge of Allegiance and Flag Salute

New Jersey law requires the student to show respect to the flag of the United States of America. If a student is conscientiously opposed to the pledge and salute, or the child is of an accredited representative of a foreign government, he/she may abstain from the pledge and salute but shall be required to show full respect to the flag while the pledge is being given.

Fire Drills

Fire drills at regular intervals (once a month) are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obey orders promptly and quietly, and clear the building by the prescribed route as quickly as possible. The teacher in each classroom will give the students instructions.

Alert Code Drills

Emergency Alert Drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obey orders promptly and quietly. The teacher in each classroom will give the students instructions.

Hall Passes

Students must ask the teacher for a pass whenever they wish to leave the classroom—Lavatory, Nurse, Main Office, Guidance, etc. or they will be sent back to class.

Publicity

In an ongoing effort to inform the community about our many outstanding school programs and to recognize student achievement, the Florence Township K-12 School district likes to share student information and/or photographs with the local newspapers, school brochures, and other social media—Twitter, Facebook, etc.

Parents/students will need to sign a release form/Acceptable Use Agreement online giving permission for the district to use limited student information in publicity and website releases, etc. Student information used in media press releases, cable television and on the district website, etc., is limited to: student name, age, school, grade, participation in school activities/sports, description of award/honor received, and photograph related to press release.

Student phone numbers, street addresses, and e-mail addresses are NEVER listed in media press releases, media or on the district website. To view the district website, go to www.florence.k12.nj.us.

School Nutrition Policy Eliminates Junk Food

In a national attempt to halt the trend toward child obesity, every school district in the country that participates in the National School Lunch Program is required to implement a nutrition policy that sets goals for nutrition education, physical activity and nutrition guidelines for all foods sold on school grounds.

Beginning in July 2006, school districts were required to adopt a comprehensive policy that bans soda, candy and junk foods during school hours. The nutrition policy applies to all vending machines, school stores and cafeterias, as well as cupcake sales and other fundraisers.

The Florence Township Board of Education presented a Model School Nutrition Policy #5146. This policy was reviewed and discussed by the Florence Township School District's Wellness Policies on Physical Activity and Nutrition Committee composed of staff members, students, administrators, board members, food services staff, physical education and health teachers.

The Florence Township School District is pleased to report that they have already incorporated many of the new regulations into its food program. Our food services vendor, Sodexo, has introduced a variety of nutritionally balanced options into the school lunch menu. The cost for lunch is \$3.35. The salad bars and daily assortment of fresh fruits and vegetables are extremely popular with the students.

Breakfast Program

Breakfast is available in the high school cafeteria every morning for \$1.85.

Cafeteria Procedures/Expectations

Students may purchase a complete meal or items to supplement lunches brought from home. Students entering the cafeteria "late" should show a pass to the lunch monitor(s). Students wishing to leave the cafeteria to make up quizzes, tests, etc. should procure a pass for that purpose from the teacher involved and present it to the lunch monitor(s) to leave the cafeteria. Food is not to be eaten in the hallways or classrooms. Food and drinks are not allowed in areas other than the cafeteria.

Students are expected to behave themselves in an orderly fashion, remain seated and practice good manners in the cafeteria. Loud conversations or inappropriate activities may be cause for disciplinary measures. Students will clean up around the table before leaving the cafeteria.

Family Life Education

A Family Life Education Program has been mandated by the State of New Jersey (N.J.A.C. 6:29-7.1). As defined by the State: a "family life education program" means..."instruction to develop an understanding of the physical, mental, emotional, social, economic and psychological aspects of interpersonal relationships; the physiological, psychological and cultural foundations of human development; sexuality, and reproduction, at various stages of growth; the opportunity for pupils to acquire knowledge which will support the development of responsible personal behavior, strengthen their own family life now, and aid in establishing a strong family life for themselves in the future thereby contributing to the enrichment of the community." Any student whose parent or guardian presents to the school administrator a signed statement that any part of the instruction of Family Life Education is in conflict with his/her conscience, or sincerely held moral or religious beliefs, shall be excused from that portion of the course when such instruction is being given and there will be no penalties as to credit or graduation.

Physical Education Participation, Excuses and Attire

- I. Physical Education attire will consist of:
 1. Athletic sneakers that tie or have Velcro closures and sweat socks.
 2. Plain t-shirt.
 3. Athletic shorts or sweatpants.
 4. Proper sports undergarments.
- II. No jewelry may be worn during class. Lock all valuables in the Locker Room at all times (jewelry, money, handbags, book bags, etc.) Please do not throw your book bags, etc. on the bleachers.
- III. Clothing apparel worn to school may not be worn for Physical Education class.
- IV. To maintain favorable individual and group health standards, the attire should be frequently cleaned, and all students should use appropriate body deodorants.
- V. Excused from Physical Education Class (Medical Issues)
 1. A Doctor's note will excuse a student from dressing and participating in Gym Class in accordance with the written request.
 2. The Doctor's written request must be presented to the teacher on the first day of the occurrence.
 3. Students will receive work to do while medically excused. The work will be done in an assigned area. Work will be due in a timely basis in accordance with the Physical Education teacher.
- VI. Parental Request – By producing a parental note, a student who is present and dresses for gym may be excused from participation in gym due to illness or injury. The written parental request is limited to one day. The student will be given an assignment to do during class.
- VII. Teacher Discretion – Teacher discretion will be implemented to excuse students from gym class for specially approved activities and immediate wellness. Students will be asked to complete make-up work.
- VIII. Nurse Discretion – A student dressed for gym class must first request permission from the Physical Education teacher to consult with the school nurse about possibly being excused from gym class that day. The school nurse, based upon her professional judgment, may excuse the student from participation in gym.

Lockers

Students may use a book bag to carry books and other school supplies during the school day.

Students should plan their use of the locker to conform to their schedule. Avoid unnecessary use of the locker between every class by carrying enough books for several classes. Any locker which is not functioning properly should be reported to the office immediately. The student must obtain a pass from the teacher to go to a locker during a class. Please adhere to the following locker guidelines:

1. In an effort to protect the property of all students, we believe it is necessary to strengthen security in the school.
2. Each student will be required to have only one locker. The locker will be registered in the student's name. Students may purchase and keep locks at the cost of \$7. Alternatively, students may borrow locks and then return them at the end of the school year. All lockers must remain locked when not in use.
3. If the school personnel determine that a locker will be searched, the contents will be assumed to belong to whomever is assigned the locker. If students are sharing a locker, each will be responsible for the contents. Therefore, lockers are not to be shared.
4. The school will not be responsible for the security of student personal property. It cannot be held liable for reimbursement. Students are responsible for the care and condition of their lockers at all times. Use only your hands to close the doors.
5. Students are reminded that all lockers are school property and, as such, may be inspected/searched by appropriate school personnel when deemed necessary.
6. The Superintendent shall institute procedures to assist in ensuring that the schools are drug free inclusive of, but not limited to, locker searches and searches by narcotics dogs.

Loitering on School Property

Students must not loiter on school property or other Florence Township School's property while those schools are in session. Students suspended from school are never permitted to be on school property while on suspension.

Textbooks

Your books represent a large investment in taxpayer money. If a textbook is assigned, students are responsible for the books assigned to them from September through June. Textbooks need to be covered and taken care of throughout the school year. Lost, stolen or damaged books will be charged to the student to whom they were issued.

Working Papers

The Working Papers Application is now Online at MyWorkingPapers.nj.gov. Schools no longer distribute applications for working papers.

Bus Transportation

School bus drivers, while performing their duties, have the same authority as a member of the teaching staff. Due to the possible hazard of transporting students, improper conduct will not be tolerated at any time on school buses.

Students are expected to follow these guidelines:

1. Students must carry their school ID with them daily. The bus driver will be taking attendance by swiping the ID as they board the bus and when they get off.
2. Students boarding the bus are to go directly to an assigned seat and remain there until reaching their destination and the bus stops moving. Students are not permitted to stand or move to another seat unless directed to do so by the bus driver.
3. Be on time at the designated bus stop at least **10 minutes** prior to pickup time.
4. Never stand in the street or on private property while waiting for the bus.
5. Wait until the bus comes to a complete stop before walking toward it.
6. When you must cross a roadway at your stop, go to a point at least 10 feet in front of the bus and wait for the signal to cross from your driver.
7. Sit in your seat with both feet on the floor, facing forward.
8. Keep arms and other parts of your body inside the bus at all times.
9. Emergency exits should not be obstructed and should only be used in emergencies. In case of an emergency, remain in your seat until directions are given by your driver.
10. Shouting, whistling, profanity, or rowdy conduct will not be tolerated; smoking will not be permitted on the bus.
11. Students can only ride the bus they are assigned to. Students can only be assigned to 1 bus and 1 bus stop.
12. Students may not eat food, drink or chew gum on the bus.
13. Seatbelts are to be worn at all times.

Students who do not behave appropriately will be subject to discipline as outlined in the code of conduct.



Parent Responsibilities

Parental support for the school sends an important message to students about the importance of education. Professionals suggest the following basic responsibilities of parents in supporting the school and helping their children to become successful learners:

- Be sure your child attends school regularly and arrives on time.
- Follow school procedures in reporting legitimate absences.
- Let the school know of any serious family or financial problems. They may be able to help or ease the way for your child.
- Attend Back to School Night, parent-teacher conferences, special programs, concerts and events throughout the year.
- Support our school's discipline policies and bus safety rules.
- Stay tuned in to what is happening at school and assist your child with homework.
- If a problem arises, try to resolve it by following the chain of responsibility below:
 - Classroom Teacher
 - School Counselor
 - Assistant Principal
 - Principal
 - Superintendent of Schools
 - BOE

Tips for Parents on Helping Children with Homework

Parents can play a crucial role in encouraging their children to study and learn. Here are tips on ways you can help your youngster.

- Teach (help) your child to organize, prioritize and set goals.
- Provide an environment conducive to study. Eliminate as many distractions as possible.
- Remove barriers and do not accept excuses.
- Make homework time part of the regular family routine.
- Encourage your children to do their own work. Do not let them copy (cheat) and don't do homework for them.
- Show your child how you remember and meet deadlines.
- Teach your children memory tricks.
- Pay attention to whether your child is keeping up. Check with teachers if necessary.
- Teach your child to break big assignments down into manageable tasks and to take one step at a time.
- Help your child understand her or his learning style.
- To the extent possible, provide your child with the tools for study (paper, pencils, dictionary, rulers, computer, etc.)
- Discuss current events as a family.
- Practice listening skills as a family.

- Praise effort, as well as results.
- Encourage your child to take risks and try new things.
- Celebrate successes; do not nitpick or expect perfection.
- Do not threaten or offer bribes.

Parent Tips on Building a Child's Self-Esteem

Schools should help parents understand the power of a child's self-esteem and how to nurture it. The following practical tips can go a long way in boosting any child's self-concept:

- Communicate one-on-one with your child every day.
- Act as if your children are important in your life.
- Do not put your work before your children.
- Show your human side and your vulnerability.
- Be honest; keep promises; do not lie.
- Celebrate each child's unique personality.
- Hold high expectations, but remain flexible.
- Do not try to be perfect, and do not expect your kids to be either.
- Help your children overcome weaknesses without feeling inferior.
- Never belittle a child's dreams.
- Downplay competition and emphasize self-growth.
- Insist that no one is worthless.
- Show pride in your children, yourself, and your family.
- Reinforce positive behavior.
- Do lots of little things that show you care.

Experience in School

The schools recognize that all children are different in that they have different capacities, needs and interests, and that children grow at widely different speeds, physically, intellectually, socially, and emotionally. A child should be judged only on his/her own rate of progress. A child cannot be judged fairly by the growth of any other child.

How Parents Can Help

Most parents earnestly desire to help their children acquire the maximum benefits from their school careers. Here are some ways in which parents can help:

- Do not expect a child to stand at the top of his/her class. If he/she can do this without undue pressure, fine, but knowing that his/her parents will be disappointed or angry if he/she is not at the top puts many potentially strong pupils in a lower classification.
- Do not overload him/her with home duties and out-of-school activities. Remember he/she is growing; this alone takes some of his/her strength. A tired child cannot be a good student, no matter how intelligent he/she may be.

- Work with your child, not for him/her. A parent can do a lot to supplement the work of teachers. Useful help consists of explaining material that the child does not completely understand and showing him/her errors in his/her work.
- Students need to arrive at school no later than 7:30 a.m.
- Appropriate school dress is always required of pupils throughout the year.
- Establish and insist upon reasonable sleeping hours.
- Make attendance at school important to your child. Each of his/her absences interferes with his/her progress. Loss of time resulting from tardiness, being excused early, or being absent tends to cause a lack of interest on the part of your child.
- Accentuate the positive.

Eight Ways to Beat the Grapevine or Rumor Mill

- Always tell the truth.
- If you do not know, admit it.
- If you do not know, find it.
- Pay attention to rumors to find out what are the current concerns.
- Never try to use the grapevine for your own purposes.
- If a rumor is a lie, pounce on it immediately and refute it with facts.
- Communicate face-to-face and equally with everyone.
- Be sure to avoid making racist, sexist, or other inappropriate comments.

CHILDREN LEARN WHAT THEY LIVE

If a child lives with criticism,
HE learns to condemn.
If a child lives with hostility,
HE learns to fight.
If a child lives with ridicule,
HE learns to be shy.
If a child lives with tolerance,
HE learns to be patient.
If a child lives with encouragement,
HE will learn confidence.
If a child lives with praise,
HE will learn to appreciate.
If a child lives with fairness,
HE will learn justice.
If a child lives with acceptance and friendship,
HE learns to find love in the world.
Let Me grow as I be
And try to understand
Why I want to grow like Me.
Not like my Mom hopes I'll be,
Or my Dad THINKS I should be.
Please try to understand and help Me grow,
JUST LIKE ME.
Happiness is the child who:
...Will feel confident about accomplishments
...Will reflect a well-balanced individual who
...Will be awaiting a challenge, be able to solve
problems, and be ready for success.



Dress Code for Students

Schools throughout the country have found a relationship between the way students dress and the way they behave. Students at Florence High School are required to conform to an acceptable standard of dress based on cleanliness, health/safety, and good grooming. Within these guidelines, individual taste in dress and grooming shall be respected.

Individual teachers have the responsibility to determine the safety requirements of their respective instructional programs. However, an academic and businesslike atmosphere in our school requires a minimum standard of dress. For that reason, the following guidelines will help avoid certain practices that are distracting or offensive to other students and to our staff members.

Specific Guidelines:

Students must wear clothing that:

- Adequately covers undergarments and private areas of the body;
- Includes appropriate footwear for the school setting and for specific instructional activities where safety requirements apply;
- Does not contain images, language, or symbols that are obscene, sexually explicit, threatening, or that promote illegal drug or alcohol use;
- Does not contain language or imagery that harasses, intimidates, threatens, or demeans an individual or group based on a protected or distinguishing characteristic;
- Does not contain symbols or messaging that school administration reasonably determines pose a specific and credible threat to school safety or substantially disrupt the orderly operation of the school; and
- Does not interfere with the student's ability to participate safely in classroom, laboratory, physical education, vocational, or other instructional activities.

Students may be asked to adjust or change clothing or accessories when they do not meet these expectations. Whenever possible, the school will address dress code concerns in a manner that minimizes loss of instructional time. Disciplinary consequences should generally be reserved for repeated violations, refusal to comply with a reasonable directive, or conduct that independently violates the Student Code of Conduct.

Dress code expectations will be applied consistently and without discrimination based on sex, gender, gender identity or expression, race, religion, disability, body type, or any other protected characteristic.

Please Note: Any of the above guidelines can be modified by Administration when necessary for medical reasons, special circumstances, field trips, etc.

Student Code of Conduct: Our Approach to School Climate and Student Behavior

Florence Township Memorial High School is committed to creating a safe, respectful, and supportive learning environment in which all students feel a sense of belonging and are able to succeed. Our approach to student behavior emphasizes clear and consistent expectations, positive relationships, student responsibility, and opportunities for students to learn from mistakes. Through Responsive Classroom practices, staff work to explicitly teach and reinforce expectations, build positive relationships, strengthen student decision-making, and create a school community based on respect and responsibility.

When behavioral concerns occur, responses will consider the nature and severity of the behavior, the student's individual circumstances and behavioral history, and the need to maintain a safe and orderly learning environment. When appropriate, interventions and consequences will be designed not only to hold students accountable, but also to help students understand the impact of their actions, repair harm, develop more appropriate behaviors, and successfully return to the school community.

Behavior Expectations

The goal of a thorough and efficient education is to provide all children the educational opportunity that will prepare them to function politically, economically, and socially in a democratic society. The Florence Township School System recognizes the need for establishing student expectations. To promote an environment for positive student development and achievement that enhances learning and leads to success in school, students are encouraged to emulate the following student expectations.

Prepare them mentally and physically for the process of learning.

- Students are nourished, rested, clean, properly dressed and groomed.
- Students are free of drugs and alcohol.
- Students come to school prepared to learn.

Demonstrate respect for people and property.

- Students are honest, courteous, and polite.
- Students respect the property of others.
- Students accept the rights of others to their own opinions.
- Students settle differences peacefully.
- Students display good sportsmanship at school-related functions.
- Students participate in the maintenance and cleanliness of school facilities and property.

Students take responsibility for their own behavior and learning.

- Students recognize that school is work and academic development is the primary purpose.
- Students complete all homework, class work and assessments.
- Students make personal choices based on reasonable decision-making processes.
- Students accept constructive criticism and disagreement when necessary and appropriate.
- Students accept the consequences of their actions.
- Students attend school regularly and punctually.
- Students use books, Chromebooks and other equipment appropriately.

Share responsibilities when working as members of a group.

- Students cooperate, contribute, and share in the work of a group.
- Students accept and assume leadership when appropriate.
- Students listen to the points of view of others.

Board of Education policy in accordance with the laws governing public education in this state, specifically Title 18A:37-1, requires each pupil to comply with the rules and regulations

established for each school. Each student is expected to pursue the prescribed course of study for which he/she is enrolled and shall submit to the authority of the teacher (or other staff member) as specified in Title 18A:25-2, with each pupil being held accountable for his or her behavior during scheduled school hours as well as on the way to and from school.

New Jersey Law NJ 18A:37-2 states: "Any pupil who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface, or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school."

"Conduct" which shall constitute good cause for suspension or expulsion shall include, but not be limited to, any of the following:

- A. Continued and willful disobedience;
- B. Open defiance of the authority of any teacher or person having authority over him;
- C. Conduct of such character as to constitute a continuing danger to the physical well-being of other pupils;
- D. Physical assault upon another pupil;
- E. Taking, or attempting to take, personal property or money from another pupil, or from his presence, by means of force or fear;
- F. Willfully causing, or attempting to cause, substantial damage to school property;
- G. Participation or unauthorized occupancy by any group of pupils or others in any part of any school or other building owned by the school district, and failure to leave such school or other facility promptly after having been discharged to do so by the Principal or other person then in charge of such building or facility;
- H. Incitement which is intended to and does result in unauthorized occupation by any group of pupils or others of any part of a school or other facility owned by a school district;
- I. Incitement which is intended to and does result in truancy by other pupils;
- J. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises.

NJ 18A:37-2.1 states that "Any pupil who commits an assault upon a teacher, administrator or other employees of a board of education, acting in the performance of his duties and in a situation where his authority to do act is apparent, or as a result of the victim's relationship to an institution of pupil education of this State, shall be immediately suspended from school consistent with procedural due process pending expulsion proceedings before the local Board of Education."

Discipline Guidelines

Students have a fundamental right to a free public-school education. Along with this right is the corresponding responsibility to join with other members of the school community in respecting one another. Students also have the right and responsibility to live by the rules of law while being entitled to equal protection under the law. It is the obligation of each student to obey school regulations and the school authorities that enforce them. Therefore, the Florence Township School System has established standards for acceptable student behavior.

Discipline Procedures (Due Process Procedures for Suspension)

Students are subject to disciplinary procedures, if necessary, that promote positive behavioral change. The goal is to have all students function successfully in their educational and social environments and to protect fellow students, school staff members, public property, and themselves.

Any student who is suspected of committing a breach of discipline will have a conference prior to the decision whether to suspend the student. The only exception is for emergency situations when the Principal or Assistant Principal determines that the student's continued presence is an immediate danger to persons or property or may physically disrupt the school's orderly operation.

Whenever an emergency suspension occurs, the parent/guardian or emergency contact person must be notified immediately.

The following steps must be taken to follow due process procedures regarding suspensions:

- The Principal and/or his designee will notify the student of the charge(s).
- If the student admits the charge(s), an administrator shall determine the appropriate disciplinary action.
- If the student denies the charge(s), the Principal, and/or his designee:
 - Shall give the student an explanation of the evidence resulting in the charge(s).
 - Shall determine if the evidence will include the names of witnesses.
 - Shall give the student a reasonable opportunity to state the student's side of the story.

After reviewing the evidence, the Principal and/or his designee will determine if the charge(s) is supported by the evidence. If the student is found innocent, the incident is closed. If the student is found guilty, an administrator shall determine the appropriate disciplinary action in accordance with school district policies and administrative guidelines.

- Suspension becomes effective after the informal suspension hearing, after notification of the parent/guardian/emergency contact person, or at the end of the school day.
- Schools must notify the student and the parent/guardian/emergency contact person of the suspension and the reasons for the action. A suspension notice must be mailed/emailed to the parent/guardian and sent home with the student. The notice must contain the following information:
 - The time, date, and specific reason(s) for suspension.
 - The procedures to be followed by the student and parent/guardian for reinstatement.
 - The length of the suspension if there is no other administrative action.
 - Whether or not the parent and the school administrator must meet for a reinstatement conference before the student will be permitted to return to school.
 - Notice to the parent/guardian and student that suspension means the student cannot participate in any school-related activities during or after school or on weekends.
- The suspended student may not enter Florence Township Public School property without prior authorization of the Principal or her/his designee.

Appeal Procedures

An appeal procedure may be used by the student or parent by contacting the Principal if the student or parent is dissatisfied with the disciplinary decision.

Intimate Contact Between Students

Kissing and/or overt physical contact in school hallways is not appropriate school behavior. Students who persist in this type of activity will be notified that a meeting will be required with them and their parents.

Saturday School

Saturday School will be held from 8:00 a.m. until noon. Students are required to bring study materials. They will not be permitted to sleep, socialize, talk, use their cellphone, etc.

***Schedule for Saturday School Detention
2026-2027 School Year
8:00 a.m. to Noon***

<i>Saturday School Detention Dates</i>	
October 17	October 31
November 14	November 21
December 5	December 19
January 9	January 23
February 6	February 20
March 13	March 20
April 10	April 24
May 8	May 15
June 5	June 12
Consequence for Cutting a Saturday School Detention (SSD): ISS and the student is suspended from extracurricular activities for 30 school days.	

Please Note:

This document will be reviewed during the school year and changes may be implemented. Notification of all changes will be distributed to the students.

Unacceptable behavior that may not be addressed in the "Discipline Code" will be subject to review at the discretion of an administrator.

A student who brings an inappropriate item to school or on a school bus, may, before discovery, turn the item over to an adult.

No Disciplinary action will be taken provided the item has been turned in before discovery and the item turned in by the student is not illegal.

Attendance Policies and Procedures

The State of New Jersey's 18A:38-25 maintains that every parent, guardian, or other person having custody and control of a child between six and sixteen years shall cause such child regularly to attend the public schools of the district or a day school in which equivalent instruction is given. Regular attendance, according to N.J.S.A. 18A:38-26, is required unless it is shown, to the satisfaction of the Board of Education of the district, that the mental condition of the child is such that he cannot benefit from instruction in the school or that the bodily condition of the child is such as to prevent his attendance at school.

I. Attendance Policy & Academic Consequences

- A. Ten (10) unexcused absences will be allowed for a year-long course.
- B. Students who accumulate more than ten (10) unexcused absences will fall into an "In Jeopardy" category as these students will be in jeopardy of earning no credit for their academic courses. Unless evidence has been otherwise presented, meetings may occur at the end of the school year with these students and their parents so that these parties will have an opportunity to explain why so many school days were missed.
- C. Zero (0) class credit will be given for unexcused absences beyond the number listed above. (Students will not be able to make up class work, take missed tests/quizzes, or submit projects for any absence in excess of ten (10) unexcused absences, unless the absence has been authorized by administration as excused within ten (10) days.)
- D. A student who accumulates ten (10) unexcused absences may request an opportunity to make up an absence through a four-hour attendance recovery program that will be available on selected Saturdays. For example, if a student participated in a Saturday recovery program at ten (10) unexcused absences, this would reduce their total number of unexcused absences to nine (9). Students will be permitted to request an opportunity to participate in a Saturday attendance recovery program multiple times throughout the school year.

We are doing this because we know that our students want to succeed. Our parents and teachers want the same. We are offering this new program to ensure that students do not fall into an "In Jeopardy" category and are never in a position where they are not permitted to make up their school work.

E. Authorized School or Class Absences:

- 1. All documentation to authorize an absence must be submitted to the Main Office within ten (10) days of the student's return to school.
- 2. Documentation must be hand-delivered or faxed (609-499-3424) to the main office or it may be emailed to Alyson Perino, the Principal's secretary, at aperino@florence.k12.nj.us.
- 3. A list of excused absences includes:
 - a. The student's illness;
 - b. Requirements of a student's individual health care plan;
 - c. A death or critical illness in the student's immediate family, or others with permission of principal;
 - d. Quarantine;
 - e. Observance of the student's religion on a day approved for that purpose by the State Board of Education;
 - f. The student's suspension from school;
 - g. Requirements of the student's Individualized Education Program (IEP);
 - h. Alternate short- or long-term accommodations for students with disabilities;

- i. The student's required attendance in court;
- j. Interviews with an admissions officer of an educational institution;
- k. Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day; and
- l. Such good cause as may be acceptable to the principal.

- F. An Unexcused Absence is a student's absence for all or part of a school day for any reason other than those listed in Section E. Absences are expressly not excused for any of the following purposes (this list is intended to be illustrative and is not exhaustive):
- 1. Family travel;
 - 2. Performance of household or babysitting duties; and
 - 3. Other daytime activities unrelated to the school program.
 - 4. Participation in showcase events for sports teams.

II. Attendance Policy & Extracurricular Consequences

- A. If a student is absent because of illness, the student may not participate in practice, game, or other extra-curricular activity that day.
- B. If a student is absent an entire school day, the student may not participate in practice, game, or other extra-curricular activity that day unless prior arrangements have been made with the coach or the advisor in concert with an administrator.
- C. Students must meet the school-day attendance requirements for participation in extracurricular activities established in the Attendance Policy in order to attend a school dance, including Prom. Any exceptions must be approved by administration.
- D. When a student reaches **Three (3) cumulative days of unexcused absences**:
 - 1. A notification letter will be sent home to the parent and student.
- E. When a student reaches **Six (6) cumulative days of unexcused absences**:
 - 1. The student/parent will receive a letter notifying them of six unexcused absences.
 - 2. The student will meet with their school counselor, and the school counselor will reach out to the student's parents. The purpose of the meeting will be to identify the causes of the absences, reiterate the importance of attending school on a regular basis, and to develop an action plan.
- F. When a student has **Nine (9) cumulative days of unexcused absences**:
 - 1. The student/parent will receive a letter notifying them of nine unexcused absences.
 - 2. The Assistant Principal in charge of MTSS (Multi-Tiered System of Supports) will contact the student's parents to let them know that, due to the student's continued unexcused absences from school, the student is now being referred to our school's MTSS Program as per N.J.A.C. 6A:16-7.6. The student and the student's parents will meet with our school's MTSS team in an effort to identify problems and brainstorm solutions/interventions to help the student avoid truancy and find success in attending school consistently.
- G. When a student has **TWELVE (12) cumulative days of unexcused absences**:
 - 1. The student/parent will receive a letter notifying them of twelve unexcused absences.
 - 2. Students and parents will continue to participate in meetings with the MTSS team.
 - 3. The school will make a referral to our School Resource Officer and a referral to a court program, so that they may determine the necessary actions to improve the student's attendance immediately.

4. A student may request an opportunity to make up an absence through a four-hour attendance recovery program that will be available on selected Saturdays.
- H. When a student has **SIXTEEN (16) cumulative days of unexcused absences:**
1. The student/parent will receive a letter notifying them of sixteen unexcused absences.
 2. Students and parents will continue to participate in meetings with our MTSS team, as well as with our School Resource Officer, and a court program.
 3. Students will be removed from attending and/or participating in extracurricular events and activities for the rest of the school year.
 4. A student may request an opportunity to make up an absence through a four-hour attendance recovery program that will be available on selected Saturdays.
- I. When a student has **EIGHTEEN (18) cumulative days of unexcused absences:**
1. The student/parent will receive a letter notifying them of eighteen unexcused absences.
 2. Students and parents will continue to participate in meetings with our MTSS team, as well as with our School Resource Officer and a court program.
 3. Students will no longer be permitted to drive to school.
 4. A student may request an opportunity to make up an absence through a four-hour attendance recovery program that will be available on selected Saturdays.

Lateness Policy

Students will be expected to enter their Homeroom class between 7:30 a.m. and 7:40 a.m. Students who arrive to class beyond that time will be identified as late.

Students who enter the building after 7:40 a.m. will be checked in "late" and issued a pass to class by the main office. Please note that any student arriving after 10:40 a.m. without proper documentation will be charged with a ½ day (0.5) unexcused absence.

For an excused lateness to school:

1. All documentation to authorize a lateness must be submitted to the Main Office within two (2) days.
2. Documentation must be hand-delivered or faxed (609-499-3424) to the main office or it may be emailed to Alyson Perino, the Principal's secretary, at aperino@florence.k12.nj.us.
3. Here is a list that identifies what will be considered an excused lateness:
 - a. The student's illness;
 - b. Requirements of a student's individual health care plan;
 - c. A death or critical illness in the student's immediate family, or others with permission of principal;
 - d. Reinstatement from a student's suspension from school;
 - e. Requirements of the student's Individualized Education Program (IEP)
 - f. Alternate short- or long-term accommodations for students with disabilities;
 - g. The student's required attendance in court;
 - h. Interviews with an admissions officer of an educational institution;
 - i. Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day; and
 - j. Such good cause as may be acceptable to the principal.

An unexcused lateness to school is a student's lateness for any reason other than those listed in the above section. Lateness is expressly not excused for any of the following purposes (this list is intended to be illustrative and is not inclusive):

- a. Car trouble;
- b. Alarm Clock issues;
- c. Family travel;
- d. Performance of household or babysitting duties; and
- e. Other daytime activities unrelated to the school program.

Consequences for In-School and Out-of-School Suspensions

It is incredibly important that our students are held accountable. In doing so, our students, at times, may receive in-school suspensions, out-of-school suspensions, or a combination of both. In-school and out-of-school suspensions are different. Out-of-school suspensions are reserved for severe offenses. Students receive in-school-suspensions when they behave very poorly; however, their behavior does not warrant them to be removed from the school building. Our Code of Conduct (within our Parent/Student Handbook) provides examples of when in-school and out-of-school suspensions are necessary.

A student who receives an in-school or an out-of-school suspension is not eligible to attend or participate in any after school activity and/or event on the day of that suspension.

If a student is absent (on an unexcused basis) on the day of a scheduled in-school suspension, then that student is not permitted to attend or participate in any after school activity and/or event **until that in-school suspension is served**. The consequence of in-school suspension is not available every day in our High School. This means that, if a student misses his/her in-school suspension for a reason that is not identified as "excused" within our Attendance Policy, then that student may not be eligible to attend or participate in after school activities for a number of days as he/she awaits his/her rescheduled in-school suspension.

Students who accumulate too many suspensions are not eligible to attend or participate in any after school activity and/or event for a minimum of 30 school days. "Too many suspensions" is measured by a points system. When a student accumulates **3 points**, he/she becomes ineligible. One day of in-school suspension equals $\frac{1}{2}$ a point. One day of out-of-school suspension equals 1 point.

Here are some examples of how a student may become ineligible using our points system:

- A student is suspended from school for 3 days for one incident.
- A student receives 2 in-school suspensions for one incident and 2 out-of-school suspensions for another incident.
- A student accumulates 6 in-school suspensions over the course of one school year.

A Reinstatement of Privileges Committee will review the record of any student who has become ineligible at his or her request. **Requests for a reinstatement of school activity privileges will only be considered after 30 school days of discipline-free behavior have been exhibited by the student in question.** Requests for a reinstatement of privileges must be submitted in writing to the Principal. A meeting with the appealing student and his/her parents will be scheduled within one week of the receipt of the request for appeal. If the Committee should grant a reinstatement of privileges, the High School reserves the right to withdraw those privileges for any future misbehavior on the student's part.

<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
Violation of Safety/Health Protocols This section applies to any rules that the district may need to implement as per the guidance set forth from the State and/or the Burlington County Health Department.	First	- Warning by teacher/administrator - Teacher contacts parent/guardian
	Second	After the second offense, the teacher will report it to an administrator who will meet with the student and contact the student's parent/guardian.
	Third	- Administrative Detention - Administrative conference with student and parent/guardian.
	Fourth	- Saturday School - Administrative conference with student and parent/guardian.
	Additional	- In -School Suspension(s) - Loss of extra-curricular privileges for a minimum of 30 school days. - Out of school Suspension(s)
Unexcused Lateness (to school) It is the responsibility of students to arrive to school on time. The consequences on the right will be applied on a semesterized basis. Students will get a clean slate at the start of the second semester. (Note: The system-generated Genesis parent letter will not be sent home for a "third" lateness during the second semester or a "sixth" notice-administrator conference with student and parent.)	First & Second	Student Warning
	Third	Administrative Notification (letter) to Parent/Guardian
	Sixth	Administrative conference w/student and parent.
	Ninth	1 Administrative Detention - Administrative conference/student and parent.
	Twelfth	- Saturday School – 1 Day <i>or</i> Driving Privileges Revoked - Administrative conference/student and parent.
	Fifteenth	- Loss of extra-curricular privileges for a minimum of 30 school days. - Administrative conference/student and parent.
	Additional	Chronic offenders may receive any of the following consequences: - Saturday School - Continued loss of extra-curricular privileges. - In-school suspension(s) - Out of school suspension(s)

<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Unexcused Lateness (to class)</u> It is the responsibility of students to be in class on time. Students who arrive to school prior to 7:40 a.m. and who are late to any of their classes during the day are subject to the consequences identified here.	First & Second	Teacher Warning
	Third	Teacher Contacts Parent
	Fourth & Fifth	- Teacher Detention - Teacher Contacts Parent - Teacher Refers Student to Counselor (and, if appropriate, student's Case Manager)
	Sixth	- Administrative Detention - Administrator Contacts Parent - Administrator Contacts Counselor (and, if appropriate, the student's Case Manager)
	Eighth	2 Administrative Detentions - Parent/Guardian Conference w/ Administration and the Student's Counselor (and, if appropriate, student's Case Manager)
	Additional	Chronic offenders may receive any of the following consequences: - Multiple detentions - Saturday School (1 or more days) - Suspension of driving privileges - Loss of extra-curricular privileges - In-school suspension(s) - Out-of-school suspension(s)
<u>Cutting a Class</u> Any student who deliberately misses a class or an assigned area (lunch) will be considered cutting. Please note that a student will be identified as having "cut" a class if he/she has missed an excessive amount of time from that class. In other words, a student need not miss an entire class period to be identified as having "cut" that class.	First	1 Administrative Detention - Teacher Contacts Parent/Guardian; Teacher Refers Student to Counselor (and, if appropriate, student's Case Manager)
	Second	2 Administrative Detentions - Parent/Guardian Conference w/ Administration & Student's Counselor (and, if appropriate, student's Case Manager)
	Third	- Saturday School (1 day) - Parent/Guardian Conference w/ Administration (and, if appropriate, student's Case Manager)
	Additional	Chronic offenders may receive any of the following consequences: - Saturday School (2 or more days) - Loss of extra-curricular privileges - In-school suspension(s) - Out-of-school suspension(s) - BOE Hearing

<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Leaving School Without Permission</u> Leaving school building or grounds without permission, loitering in an automobile or on school grounds during the school day will be considered AWOL. This rule also applies to student lunch periods.	First	• In-school suspension • Suspension of driving privileges • Parent/Guardian Conference w/Administration and the Student's Counselor (and, if appropriate, student's Case Manager)
	Second	• In-school suspension (2 days minimum) • Parent/Guardian Conference w/Administration and the Student's Counselor (and, if appropriate, student's Case Manager)
	Additional	Chronic offenders may receive any of the following consequences: • In-school suspension(s) • Out-of-school suspension(s) • BOE expulsion hearing
<u>Cutting Teacher Detention</u> Cutting a teacher assigned detention.	First	• Teacher Contacts Parent/Guardian and Reassigns Detention
	Second	• 2 Administrative Detentions • Parent/Guardian Conference
<u>Cutting After School Detention</u>	First	• Administrator Contacts Parent/Guardian and Reassigns Detention
	Second	• 2 Administrative Detentions • Parent/Guardian Conference
	Additional	Chronic offenders may receive: • Additional detentions • Saturday School (1 or more days) • Loss of extra-curricular privileges • In-school suspension(s)
<u>Infraction</u>	<u>Discipline</u>	
<u>Violation of Acceptable Use of Technology Agreement</u> Each student will be required to sign the <u>Acceptable Use Agreement</u> in September. Use of technology or social media, especially the Internet, to purposely access and/or distribute obscene, scatological, racist, abusive or gender-biased materials will be considered <u>severe misuse</u> .	Depending upon the severity of the misuse, students may receive any of the following: • Teacher Warning • Teacher Contacts Parent • Confiscation of device for a length of time • Teacher Detention(s) • Administrator Contacts Parent • Administrative Detention(s) • Saturday School (1 or more days) • Loss of extra-curricular privileges • In-School Suspension(s) • Out-of-School Suspension(s) • BOE Hearing Students may also lose Network and/or Internet privileges.	

<u>Infraction</u>	<u>Discipline</u>	
<u>Parking Violations</u> Failure to comply with any of the parking rules and regulations in this handbook (Page 14) may result in any of the following disciplinary actions:	Depending upon the severity of the misuse, students may receive any of the following: • Warning • Administrative Detention(s) • Parent/Guardian Conference w/Administration • Suspension of driving privileges • Saturday School (1 or more days) • In-school suspension(s) • Out-of-school suspension(s) • Revocation of parking permit • Towing of the vehicle at the owner's expense	
<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Electronic Devices</u> Students must comply with our Yondr system and may not use cell phones, smartwatches, earbuds, headphones, or other personal electronic devices during the school day unless permitted by a 504 Plan or IEP. The only electronic devices permitted are school-issued Chromebooks. Tablets, laptops, Meta glasses, e-readers with messaging capability, and other personal devices are prohibited. Violations will result in the same consequences as violations of the cell phone policy. Students may receive consequences for: • Using a cell phone, smartwatch, or earbuds when devices are required to be off and secured in Yondr pouches. • Having larger headphones out when they are required to be put away. • Bypassing, opening, or tampering with the Yondr system. • Possessing a second device to circumvent the policy. Damaging or tampering with a Yondr pouch or other district-issued securing device will result in a minimum of one day of out-of-school suspension and responsibility for repair or replacement costs. Replacement fee: \$30.00 Make checks payable to Florence Twp. BOE. Additional discipline may be imposed for intentional defiance or repeated violations.	First	• 1 day ISS • Parent contact made • Phone confiscated and returned to the student at the end of the day
	Second	• 2 days ISS • Phone confiscated; parent must pick it up
	Third	• 3 days ISS • No extracurricular activities for at least 30 school days • No driving to/from school during this time • Phone confiscated; parent must pick it up
	Additional	Loss of privileges, OSS, Superintendent Hearing, and other actions as warranted.

<u>Infraction</u>	<u>Discipline</u>
<u>Improper Bus Conduct</u> When a student misbehaves on the school bus or at the bus stop the bus driver will notify the appropriate administrator and file a written description of the problem on the bus discipline form. At the discretion or interpretation of the administration, a conference between the bus driver, the student and his/her parent/guardian will ensue. Improper conduct on the bus will be treated in the same manner as conduct in the school and the same rules will apply. Getting on an incorrect bus on purpose will be treated as improper bus conduct.	The following range of actions will be utilized depending upon the student's behavior: • Warning • Parent/Guardian Conference w/Administration • Administrative Detention(s) • Suspension of Bus Privileges • Saturday School (1 or more days) • Loss of extra-curricular privileges • In-school suspension(s) • Out-of-school suspension(s) • BOE expulsion hearing. If a student is suspended from riding the bus, then returning to the bus requires parental conference with school administration and the student. Students must still attend school when they are removed from the bus. Parent(s) are responsible to provide the transportation under provisions of NJ Statutes, Section 18A:25-2.
<u>Student Behavior</u> Willful act of disrespect, insubordination, and/or derogatory behavior with respect to the directives of a teacher or administrator.	The following range of actions will be utilized depending upon the student's behavior: • Teacher Warning • Teacher Detention(s) • Parent/Guardian Conferences • Administrative Warning • Administrative Detention(s) • Saturday School (1 or more days) • In-school suspension(s) • Out-of-school suspension(s) • BOE expulsion hearing.
<u>Severe Misconduct</u> Overt and obvious improper conduct of an individual towards students or staff.	The following range of actions will be utilized depending upon the student's behavior: • In-school suspension(s) • Out-of-school suspension(s) • Complaint filed with law enforcement • BOE Hearing <u>Note</u> Complaint filed with law enforcement– Any student considered to be a “Disorderly Person” will be immediately turned over to the Florence Township Police.
<u>Verbal Threats To Students</u> Any verbal statement that threatens the health, safety, property or general welfare of another student will be considered a “verbal threat.” Parents/students will be encouraged to press charges against any student who verbally threatens them.	The following range of actions will be utilized depending upon the student's behavior: • Teacher Contacts School Administrator and Student's Counselor (and, if appropriate, student's Case Manager) • Parent/Guardian Conference w/Administration and Student's Counselor (and, if appropriate, student's Case Manager) • Administrative Detention(s) • Saturday School (1 day or more) • In-school suspension(s) • Out-of-school suspension(s) • Complaint filed with law enforcement • BOE Expulsion Hearing

<u>Infraction</u>	<u>Discipline</u>	
<u>Obscene/Indecent Behavior</u> Any behavior that is obscene or indecent, but is not limited to, language, song, gesture and writing.	The following range of actions will be utilized depending upon the student's behavior: • Teacher Contacts School Administrator and Student's Counselor (and, if appropriate, student's Case Manager) • Parent/Guardian Conference w/Administration and Student's Counselor (and, if appropriate, student's Case Manager) • Administrative Detention(s) • Saturday School (1 day or more) • In-school suspension(s) • Out-of-school suspension(s) • Complaint filed with law enforcement • BOE Expulsion Hearing Note: Complaint filed with law enforcement for any student considered to be a "Disorderly Person."	
<u>Cutting Saturday School</u> Anyone who misses an assigned Saturday School without a physician's note or other official excuse (parental note not accepted).	ISS and the student is suspended from extracurricular activities for 30 school days. • Parent/Guardian Conference w/Administration (and, if appropriate, student's Case Manager)	
<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Verbal Threats to Staff</u> Any verbal statement that threatens the health, safety, property, or general welfare of a staff member will be considered a Verbal Threat.	First	• 4 to 10 days out-of-school suspension; and, • Depending upon the outcome of a threat/safety assessment, a referral may be made to the Behavioral Threat Assessment Team; and, • Reinstatement conference with Principal to occur after #1 and #2 have been completed.
	Second	• Ten days out-of-school suspension • Complaint filed with law enforcement • BOE Expulsion Hearing
<u>Infraction</u>	<u>Discipline</u>	
<u>Disturbance in the Cafeteria</u> Any student who causes a disturbance in the cafeteria by throwing items.	The following <u>range</u> of actions will be utilized: • Warning from Security/Staff • Removal from lunch • Parent/Guardian Conference w/ Administration • Administrative Detention(s) • Saturday School (1 day or more) • Loss of Extra-Curricular Privileges • In-school suspension(s) • Out-of-school suspension(s)	
<u>Profanity</u> Language, which is abusive, irrelevant or contemptuous in the school environment.	The following range will be utilized depending on the profanity used: • Verbal correction • Teacher Notifies Parent/Guardian • Teacher Detention • Administrative Warning • Administrative Detention(s) • Parent/Guardian Conference w/ Administration • Saturday School (1 or more days) • In-school suspension(s) • Out-of-school suspension(s)	

<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Possession/Use of Tobacco or Smoking Paraphernalia</u> (Category A Offense) A. Any student who is found in possession of cigarettes/vapes or smoking paraphernalia (matches, lighters, etc.) shall be in violation of school rules and subject to the listed action. B. All forms of smokeless tobacco on school grounds will be reviewed with the same degree of severity as smoking. Smoking on School Property P.L. 2001, c.226, prohibits smoking on school premises.	First	• Administrative Notification to Parent/Guardian • One day of Saturday School • Extracurricular privileges removed for 2 weeks. • Driving privileges removed for 2 weeks.
	Second	• Two days of Saturday School • Parent/Guardian Conference w/Administration • Extracurricular privileges removed for 30 school days. • Driving privileges removed for 30 school days.
	Additional	• Students may be prosecuted if caught in the act of smoking.
<u>Infraction</u>	<u>Discipline</u>	
<u>Distribution/Possession of Alcohol or Drugs in School</u>	The following actions will be utilized depending upon the circumstances: • Students who are in possession of drugs in school will be suspended from school for at least 10 days. They will also be required to immediately go for a drug test and meet with a doctor for a physical exam. Students will need to show that they have been cleared by a doctor in order to return to school. As this is a safety issue, our school will be forced to contact DCP&P if parents refuse to take their child for the drug test and physical exam. • Students who are found to be in possession of drugs in school for the purpose of selling/distributing to others will receive the consequences identified in the bullet point above. In addition, they will be required to go before the Board of Education for an expulsion hearing. • In all cases, students and parents will be required to work with our Substance Abuse Coordinator for the health and the safety of the child.	
<u>Vandalism (Accidental)</u>	• Compensation – parental contact.	
<u>Vandalism (Willful)</u> (Category A Offense) Any willful destruction or defacing of school property will be considered vandalism.	The following range of actions will be utilized depending upon the student's behavior: • Teacher Contacts Parent • Teacher Detention (drawing on desk, etc.) • Teacher Contacts Administration (more serious offenses) • Parent/Guardian Conference w/Administration • Compensation for damages • Administrative Detention(s) • Saturday School (1 day or more) • In-school suspension(s) • Out-of-school suspension(s) • Complaint filed with law enforcement • BOE Expulsion Hearing	

<u>Infraction</u>	<u>Discipline</u>	
<u>Theft of/Tampering with Fire Alarms/Extinguishers/Security and Safety Devices</u> (Category A Offense) Since this act affects the students' safety and the safety of the community at large, this act will be dealt with in the severest way possible.		• Out-of-school suspension pending a BOE expulsion hearing • Charges filed with Police
<u>Theft</u> (Category A Offense) Possession of or taking another person's private/personal property or belongings without consent or related involvement which include keeping valuables and failure to turn in valuable property found to the authorized school authority. This includes the property of the Board of Education and the Cafeteria.		The following range of actions will be utilized: • Parent/Guardian Conference w/Administration • Compensation for damages • Saturday School (1 day or more) • In-school suspension(s) • Out-of-school suspension(s) • Complaint filed with law enforcement • BOE Expulsion Hearing
<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Fighting</u> (Category A Offense) The exchange of blows; altercations of fisticuffs between students will be treated as a fight. Students involved will be removed from school for safety. The disciplinary action for fighting, by investigation, will be applied unless it is clearly evident that an unprovoked assault has taken place. Those found guilty of instigating or provoking a situation which results in a fight will also be dealt with accordingly. Fighting – use of hands/feet/objects of any sort to strike another person. The Administrator reserves the right to send any student exhibiting severely aggressive, verbal and/or physical behavior for an evaluation to determine whether the behavior is a result of drugs and/or alcohol involvement. Additional Notes: 1) If students fight outside of school and, as a result, the safety of our students or the orderly operations of our school is significantly disrupted, then those students who fought outside of school are subject to the consequences outlined to the right. 2) Any students who record fights on our campus will be suspended. 3) Any students who record fights outside of school and, as a result, compromise the safety of our students in school and/or significantly disrupt the orderly operations of the school, will be suspended.	First	• Out-of-school suspension (10 days) • Complaint filed with law enforcement • Parent/Guardian Conference w/ Administration • Student's Counselor, the Substance Awareness Coordinator, and, if appropriate, Student's Case Manager, are informed of the incident. • Reinstatement conference is required before student may resume his or her classes.
	Second	• Out-of-school suspension (at least 10 days) • Complaint filed with law enforcement • Referral to Threat Assessment Team • Parent/Guardian Conference w/ Administration • Student's Counselor, the Substance Awareness Coordinator, and, if appropriate, Student's Case Manager, are informed of the incident. • Reinstatement conference is required before student may resume his or her classes.
	Additional	• Out-of-school suspension pending a BOE expulsion hearing • Complaint filed with law enforcement • Student's Counselor, the Substance Awareness Coordinator, and, if appropriate, Student's Case Manager, are informed of the incident. • If student is permitted to return to school, reinstatement conference is required before student may resume his or her classes.

<u>Infraction</u>	<u>Discipline</u>
<u>HIB “Harassment, Intimidation or Bullying”</u> (Category A Offense – Effective 9/1/11) “Harassment, intimidation, or bullying” is defined as any gesture, any written, verbal, or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that: A. A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or B. Has the effect of insulting or demeaning any student or group of students; or C. Creates a hostile educational environment for the student by interfering with the reasonable fear of physical or emotional harm to his/her person or damage to his/her property. “Electronic communication” means a communication that is transmitted by means of an electronic device, including, but not limited to a telephone, cellular phone, computer, or pager.	Consequences and remedial measures for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student’s history of problem behaviors and performance, and must be consistent with the board approved code of student conduct and <u>N.J.A.C. 6A:16-7, Student Conduct.</u> Consequences and remedial measures shall be designed to: A. Correct the problem behavior; B. Prevent another occurrence of the problem; C. Protect and provide support for the victim of the act; and take corrective action for the documented systemic problems related to harassment, intimidation or bullying. Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation, or bullying (“HIB”) may range from positive behavioral interventions and other remedial measures to disciplinary consequences, including suspension or expulsion, as permitted by law. Suspension or expulsion is not required in every instance. The appropriate response shall be based on the circumstances and severity of the incident, the student’s disciplinary history, and other relevant factors, consistent with applicable law and Board policy. Appropriate consequences and remedial measures will be determined based upon the nature and severity of the conduct, the student’s developmental age, disciplinary history, prior HIB findings, and other relevant circumstances. When disciplinary consequences have already been imposed for the underlying conduct, a confirmed HIB finding should not automatically result in an additional suspension. The District will prioritize restorative practices, counseling, behavioral interventions, relationship repair, skill-building, and other remedial measures designed to address the behavior and prevent recurrence. Additional disciplinary action may be considered when warranted by the severity of the conduct, a pattern of behavior, or other relevant circumstances. Responses may include restorative practices, counseling, behavioral interventions, detention, suspension when appropriate, Superintendent conference/hearing, CST referral when appropriate, law-enforcement referral when required or appropriate, and other measures consistent with Board policy and applicable law.

<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Reasonable Suspicion</u> (Category A Offense) If it is determined that a student may be under the influence of drugs or alcohol, the student is then in need of immediate medical attention. The parent/guardian must take the child for an immediate medical examination and a drug test for health and safety purposes. The student may not return to school until the student is cleared by a doctor. In addition, if the student produces a positive drug test result, then the student is subject to the consequences identified on the right. It is important to reiterate that because we cannot determine the substance in electronic devices (vapes, juuls, and/or other related devices), any student with these devices (or any related paraphernalia) will be referred for drug testing. For each violation, the student will be referred to the Substance Awareness Coordinator for follow-up upon returning to school. In addition, the Principal shall complete a Violence, Vandalism and Substance Abuse Incident Report. For additional information/procedure, please refer to Board Policy 5530 Drug/Alcohol.	First	4-day suspension (in-school, out-of-school, or a combination of both) and a mandatory referral to an outside agency for assessment Failure to complete a required drug screening or drug and alcohol evaluation may result in additional action, including referral to DCP&P when appropriate under law and Board policy.
	Second	6-day suspension (in-school, out-of-school, or a combination of both) and a mandatory referral to an outside agency for assessment Failure to complete a required drug screening or drug and alcohol evaluation may result in additional action, including referral to DCP&P when appropriate under law and Board policy.
	Third	8-day suspension (in-school, out-of-school, or a combination of both) and a mandatory referral to an outside agency for assessment Failure to complete a required drug screening or drug and alcohol evaluation may result in additional action, including referral to DCP&P when appropriate under law and Board policy. The Board of Education will conduct a formal hearing to determine long-term suspension or expulsion.
<u>Unexcused, Unlawful Assembly and/or Civil Disturbance</u> (Category A Offense) In order to clarify standards and regulations of authority which are expected here, the Florence Township Board of Education resolves that any student who participates in unexcused assemblies, or any unexcused occupation of school property, will be subjected to suspension or expulsion. The Board of Education further resolves that any persons attempting to incite pupils to commit acts of delinquency, encourage pupils to leave school buildings, incite or attempt to incite pupils to disobey school authorities, or otherwise interfere with the orderly educational process shall be arrested immediately.	First	• Five days out-of-school suspension • Parent/Guardian Conference w/ Administration
	Second	• Ten days out-of-school suspension • Parent/Guardian Conference w/ Administration

<u>Infraction</u>	<u>Offense</u>	<u>Discipline</u>
<u>Possession of Weapon</u> (Category A Offense) A. <u>N.J.S.A. 2C:39-5e</u> prohibits weapons on or near schools. B. Deadly weapons: within meaning of 2C:39-1r, any device capable of lethal use or of inflicting serious bodily harm or injury including guns of any kind (toy, BB, cap, firearms, etc.), knives, bludgeons, leather bands studded with metal filings, etc., tear gas, mace, pepper gas or any other substance to produce temporary physical discomfort. C. Be advised that even non-traditional items such as books, pens, pencils, when used as projectiles or to cause bodily injury, may be considered weapons. D. School authorities may use detection devices in school or at school functions/activities to insure a safe school environment.	First	• Minimum of 10 days out-of-school suspension • Complaint filed with law enforcement • Parent/Guardian Conference w/ Administration • Possible BOE expulsion hearing
<u>Principal's Discretion</u>	First and all	The Principal and/or his designee has the authority to issue appropriate disciplinary action for inappropriate behaviors in the Code of Conduct. The same is true for behaviors not covered within this document.

Policy Statement Concerning Drugs, Alcohol, Tobacco and Controlled Dangerous Substances

The Board of Education, acting upon the community's expectation that their public schools will provide the most conducive learning environment, recognizes that unless schools and their students are free of alcohol and other drugs, optimum conditions for learning do not exist.

The Board of Education recognizes that the misuse of substances by any student seriously impedes that student's education and threatens the welfare of the entire school community. The Board is committed to the prevention, intervention and rehabilitation of students involved with substance abuse but will take necessary and appropriate steps to protect the school community from harm and exposure.

Students are prohibited from possessing, consuming or distributing drugs or alcohol in any form while at school, in co-curricular and extra-curricular programs, on school grounds, attending a school-related function on or off campus, and when coming to and going from school. Students are further prohibited from smoking cigarettes, vaping, or using tobacco products in the school building or on school property.

In accordance with N.J.S.A. 18A:40-A Article 2 and N.J.A.C. 6:29-6.1-6.5, students suspected of being "under the influence" shall be subject to a drug test and a medical examination at the parent/guardian's expense. If the student is taken to the Carbon Health facility for an examination and testing, the school district will assume the cost. Disciplinary measures are initiated after confirmation of positive testing results. Students or parents who refuse to follow policy guidelines are automatically in violation of the "under the influence" policy requiring immediate disciplinary procedures. Students and parents are advised that New Jersey laws may require additional penalties beyond school sanctions for drug related offenses on and off school grounds in accordance with Drug Free School Zones.

Referrals to treatment or for evaluation will be made by the certified Substance Awareness Coordinator as required by N.J.A.C. 6:29.

The Board of Education intends to use the disciplinary sanctions of this policy as a means of helping students recover from the debilitating effects of substance abuse. It is in this spirit that the development of this policy was intended. Students are encouraged to seek help for problems with or related to alcohol and other drug use. The Substance Awareness Coordinator/Student Assistance Counselor provides confidential direct and referral services for students seeking help with an alcohol, drug or other problem related to their substance use or use by someone in a close relationship with them.

For additional information regarding prevention, intervention, and rehabilitation of substance abuse, please contact:

**Mr. John Lamaestra
Substance Awareness Coordinator/Student Assistance Counselor
499-4620 Extension 4225**

For additional information regarding interpretation of specific aspects of the policy and procedure, please contact the building Principal.

Dances

High School Dances, Grades 9–12

1. Informal dances are three hours long, and formal dances, including Prom, are four hours long. Students must meet the school-day attendance requirements for extracurricular participation established in the Attendance Policy. Any exceptions must be approved by the administration.
2. Appropriate attire will be announced by the sponsoring organization or club.
3. A student who leaves a dance may not return. Students who repeatedly leave dances early may be restricted from attending future dances.

School Clubs, Organizations and Activities

It is the firm conviction of the Administration and Faculty of Florence High School that for one's high school education to be complete and one's high school years to be happy and fulfilled, student involvement in school affairs and participation in extracurricular activities is essential. For this reason, there is an ongoing effort to establish and maintain as many extra-curricular clubs and activities as are needed and are possible for the growth and development of our students. You, as students, are invited to participate and are urged and encouraged to become involved in extra-curricular school activities.

Art Club
Black & Latino Student Union
Cultural Awareness for Everyone Club
Debate Team
Esports
Environmental Club
Farm to Table
Future Teachers of America
Game Club
Gender Sexuality Alliance (GSA)
Interact Club
Marching Band, Director
Marching Band, Front Line
Model UN

Musical Production - - Drama
Musical Production - - Vocal
Musical Production - - Instrumental
Musical - - Choreography
Musical - - Make-up/Costume
Musical - - Program
Musical - - Sound/Lighting
Musical - - StageCraft
Musical - - Stage Design
National Honor Society
No Place for Hate
Student Council
Unified
Yearbook/Clavis

Grade Level Class

9th Grade Officers
10th Grade Officers
11th Grade Officers
12th Grade Officers

Art Club

The high school Art Club is an additional opportunity for students interested in art to pursue projects in a creative and collaborative environment. Students do not need to be enrolled in an art class in order to participate. The projects and materials will vary throughout the duration of the club and will be done both individually and as a group.

Black & Latinx Student Union

The Black and Latinx Student Union provides a welcoming and supportive community for Black and Latinx students while fostering academic success, leadership, and personal growth. The club offers a safe space for students to discuss local, national, and global issues that impact their communities, celebrate their cultures, and build meaningful connections with peers and mentors. Through service, educational activities, and open dialogue, students develop the knowledge, confidence, and skills to navigate an ever-changing world while strengthening their sense of belonging within the school community. Membership is open to all students who are interested in promoting cultural awareness, inclusion, leadership, and mutual respect within the school community.

Cultural Awareness for Everyone Club

The club will introduce students to cultural diversity and promote greater awareness throughout the school community. Students will use online resources to explore and discuss the music, art, traditions, and experiences of different cultures. Monthly activities and celebrations will highlight cultural traditions while emphasizing the shared values and experiences that connect us.

Debate Team

The Debate Team provides students with opportunities to examine current issues and public policy topics from multiple perspectives. Students develop research, writing, critical-thinking, and public-speaking skills as they prepare and present arguments. The team competes in the South Jersey Debate League beginning each December. Experienced members may also support and mentor newer participants.

Environmental Club

The Environmental Club will raise awareness of NJ's diverse environment. Students will get to attend field trips to Brendan Byrne State Forest, Bass River State Forest, Wharton State Forest, the Franklin Parker Preserve, Wells Mills County Park, and be able to walk along sections of the Batona Trail. Students may also get to attend a trip to the Delaware Water Gap, canoe a Pine Barrens stream, and attend an evening bonfire/owl trip to the Franklin Parker Preserve.

Esports

The Florence Flashes Esports Club provides students with opportunities to participate in organized competitive gaming while developing teamwork, communication, and problem-solving skills. Members may compete against students from other schools in games such as Mario Kart, Super Smash Bros., Madden, and Rocket League. The club also introduces students to possible academic and career pathways related to gaming, technology, media, and esports.

Farm to Table

The Farm to Table program is an eight-week, hands-on culinary experience in which students work in small teams to develop kitchen skills, creativity, teamwork, and confidence. Students begin by learning kitchen safety, sanitation, equipment use, measuring, knife skills, and food preparation.

Participants then complete four culinary challenges focused on appetizers, salads, main courses, and desserts. For each challenge, teams use required ingredients to create an original dish while practicing time management, cooking techniques, presentation, and cleanup. Judges provide feedback based on taste, technique, creativity, presentation, use of ingredients, and teamwork. The program concludes with students creating a four-course menu and participating in a final Flashes Chopped competition.

Future Teachers of America

This program aims to allow students to explore the field of education and to gain some firsthand experience of what it's like to be a teacher in the field. As members of the club, students will have the opportunity to "shadow" a teacher in the district for a full school day several times during the school year. During the first visits, students will mainly observe teachers and their classes, but they may also help the teachers in whatever tasks the teachers feel are appropriate. By the end of the school year, students may teach a mini-lesson or a class with guidance from the classroom teacher. At our club meetings, we will review lesson plan formats, standards, different teaching methods, and other topics related to the field of education.

Game Club

The **Game Club** will provide students with opportunities to enjoy classic and modern board, card, and video games while building strategy, vocabulary, financial literacy, teamwork, and problem-solving skills. Students will help lead the club through elected officers and committees, organize socials and tournaments, and support fundraising for club activities and charities. The goal is to create an inclusive, respectful, competitive, and fun environment for all students.

Gender Sexuality Alliance (GSA)

The GSA works together to create a welcoming and safe environment for all members of our school community, as well as increase awareness, advocate for visibility, and foster acceptance.

Interact Club

Interact is a service-based club, sponsored by the Bordentown Rotary. Students must participate in a minimum of 40 service hours per year. Projects include volunteering at a local assisted living facility, assisting various community groups with projects, and helping with collection drives to benefit people in need.

Marching Band/Color Guard

Marching Band is a co-curricular activity that consists of both instrumental music students and guard members. The Marching Band rehearses outside of the school day and is an ensemble that provides spirit and enthusiasm for school and community events. The Band competes in a marching band circuit as well as performing for football games. The bands' performances are an artistic balance and blend of intense marching drill, highly visual equipment work, and musical repertoire.

The Marching Band is a highly active disciplined ensemble demanding dedication and responsibility from all its members. The Band, on many occasions, acts as ambassadors for our school and community by performing not only locally, but throughout the tri-state area.

Model UN

This group of talented students meets in Hershey PA for a weekend of debates, discussion, and international cooperation. The students in this group will research, write papers, and then represent the international community to try and solve real-world problems. If you join this group be prepared to set aside time to research and prepare, but then have a great time meeting new people from all around the tri-state area.

Musical Production

The 2027 Spring Musical will take place in March, with rehearsals starting in December. Students of all grades and levels of experience are invited to audition for the cast or express interest in the crew starting in November.

National Honor Society

The members of this Society are selected by a Faculty Council of teachers. Candidates eligible for selection to this chapter must be members of the Junior or Senior class and must have a weighted 4.0 GPA at the time of selection. Students who are eligible academically are notified and further considered for selection based on the high qualities of leadership, service, and character.

Academically eligible students are given an application packet. This packet requires the applicant to discuss their leadership, character, scholarship, and service qualifications. The applicants will participate in a group interview with the Faculty Council.

Thirty hours per school year of community service are required by all inducted members while maintaining the 4.0 GPA and a clean discipline record. Students must participate in 3 activities/sports each academic year. NHS members serve Florence and the surrounding communities throughout the year by volunteering for numerous events and charities.

No Place for Hate

No Place for Hate is a club that seeks to engage students and staff in dialogue and active learning on the topics of bias, bullying, inclusion and allyship that matter most to our community. Our goal is to help our school create a more equitable and inclusive climate.

Pit Orchestra

Pit Orchestra is an extra-curricular activity consisting of instrumental music students who perform for the Spring Musical. The Pit Orchestra meets at a variety of rehearsal times designated by the director and provides all the music necessary for the stage performers.

Student Council

The **Student Council** serves as the official voice of the student body, providing students with opportunities to share ideas, address concerns, and work collaboratively with school administration and staff. Members include class officers, homeroom representatives, and general members who help plan school events, welcome new students, support school improvement efforts, and organize service projects. Throughout the year, Student Council sponsors activities such as food and toy drives, Trunk or Treat, and other projects that support both the school and Florence Township community.

Unified

Unified Club is a unique program where students create more opportunities for inclusion to incorporate a more caring and compassionate climate at FTMHS. Students have the opportunity to develop as leaders, role models and build positive relationships with peers of all ability levels. Students also have the opportunity to participate in our Special Olympics Unified Champion Schools Program for Basketball each year.

Yearbook (Clavis)

The members of this club are responsible for the writing and composing, the printing and publishing of the school yearbook. Members are expected to help with fundraising, especially through ad sales.

School Clubs/Activities--Eligibility

To qualify for election to office, membership in a club or participation in any of the various school activities, students must satisfy the specific requirements for each office, club or activity as stated in the school's Eligibility Policy.

In keeping with the purpose of school clubs and activities, it is the intent of the Eligibility Policy to ensure that students participating in athletics or other extracurricular activities perform adequately in the classroom.

All elected and appointed student officers and leaders must display good school citizenship to be appointed to the activity or elected to the office. Any student suspended from school may not be permitted to hold an elected office or appointed position during that school year. Final disposition will be at the discretion of the principal.

Candidates for class offices must have at least a 70 average in all subjects to qualify for election. If elected, they must maintain at least a 70 average in all subjects. Should a class officer fall below a 70 average in any subject in any marking period, he/she will be placed on probation. Said probation will be terminated if the officer receives at least a 70 average in all subjects in the next marking period. However, if the officer fails to receive at least a 70 average in all subjects in that marking period, he/she will be dropped from that office. A special election must be held within 3 weeks to fill that vacancy. The Faculty Advisor in each activity will assist in administering these rulings.

Course Load/Athletic Eligibility

Attention All Students–Be Aware:

Dropping of courses could adversely affect your eligibility for participation in interscholastic athletics as per regulations mandated by the NJSIAA. Students/parents/guardians are responsible for the student carrying a course load of a minimum of 30 or more credits to ensure that the student will meet eligibility requirements. Students should be cautioned not to register for the minimum credits (13.75) in their first semester of their senior year, since a failure of just one course will result in ineligibility in the second semester. Contact your guidance counselor for specific details if you have any questions.

Sports

Florence Township High School offers a wide variety of interscholastic sports for boys and girls. By season, they are as follows:

Fall

Boys - Varsity Football, JV Football, Varsity Soccer, JV Soccer, Cheerleading
Girls - Varsity Field Hockey, JV Field Hockey, Varsity Soccer, Cheerleading,
Varsity Volleyball, JV Volleyball

Winter

Boys - Varsity Basketball, JV Basketball, Cheerleading, Wrestling (Co-op)
Girls – Varsity Basketball, JV Basketball, Cheerleading, Wrestling (Co-op)
Boys/Girls - Unified Basketball

Spring

Boys - Varsity Baseball, JV Baseball, Varsity Track & Field
Girls - Varsity Softball, JV Softball, Varsity Track & Field
Boys/Girls - Tennis



Visit <https://www.arbiterlive.com/School/39783> for the most up to date athletic schedules.

Eligibility For Athletics

Medical Clearance

Students must undergo an examination before they participate on an athletic team. This physical must be done yearly, and the examination must be completed prior to the first practice session (NJAC 6A:16-2:2(H)). The New Jersey Statutes mandate that each student's medical examination must be conducted by the student's health care provider at the provider's facility. If you do not have a family physician or health insurance, please notify the athletic trainer so arrangements can be made. An updated medical history form must be completed before the start of each subsequent season for which the physical exam is still valid.

In addition to the physical exam and health history, there are several other forms that must be read and signed by both the parent and student prior to sports participation. This includes but is not limited to the parental consent and concussion policy forms. All forms can be found and completed electronically on-line on the Genesis Parent Portal.

General Regulations

Participation in the interscholastic program at Florence High School has traditionally been a privilege that requires dedication and discipline by its participants.

1. If it is necessary to limit participation (provide tryouts and then make team selections) in a given sport, it will be done after sufficient time has passed to assess abilities of the candidates. Cutting shall be the responsibility of the coach. He/she will make himself/herself available to hold a conference with each student who is cut from a team if the student-athlete requests a meeting.
2. Any student dropping out of a sport has an obligation to confer with his/her coach before leaving the team.
3. An athlete who has been asked to leave or who elects to leave a sport after the first scheduled game may not join another sport until his/her original season is over unless he/she has the permission of the previous head coach and athletic director.
4. Since there will be overlapping sports seasons for some students who participate in more than one sport, the policy at Florence High School is to allow the student to finish the sport started before beginning the second sport. It is strongly recommended that three days be allowed for rest of the athletes between seasons. If athletes desire to visit colleges, coaches should urge that this time be utilized for that purpose.
5. Once a contest is started, coaches, players and parents must understand that it is in the control of the officials. Florence High School, the Burlington County Scholastic League and the NJSIAA will invoke strong punishments for those coaches who remove a team from play. This punishment may also affect the team itself in league standing or state competition. An athlete(s) or team leaving a game on their own will also face harsh punishment.

Code of Ethics

It is the duty of every athlete at Florence High School:

- a) To represent Florence High School in a manner that will improve the image of high school athletics.
- b) To always work for academic excellence.

- c) To display good sportsmanship, ethical conduct, and fair play.
- d) To respect the integrity and judgment of sports officials.
- e) To understand the rules of the game.
- f) To be aware of State Eligibility rules.
- g) To use athletics to develop leadership qualities both on and off the field.
- h) To obey the training rules of each athletic team you represent.
- i) To learn to cooperate and get along with your teammates.
- j) To remember that an athletic contest is only a game, not a matter of life and death.
- k) To refrain from the use of language or inappropriate mannerisms or conduct that do not represent you properly (i.e. profanity, vulgarity, etc.)
- l) To be loyal to your teammates and coaches.
- m) To discuss any problems that relate to you or your team with your coaches.

Equipment and Uniforms

All equipment issued to you is your responsibility. If any of the equipment is lost or stolen from you, you must pay for it. Always lock up your belongings.

A Florence athletic uniform is special. Wear your uniform only for practice and games and for special events designated by your coaches.

Insurance

Parent insurance covers all athletic injuries. School insurance becomes responsible after parent insurance is exhausted or unavailable.

Eligibility

The N.J.S.I.A.A. governs all of our athletic teams. The following rules must be understood:

1. To be eligible for athletic competition during the first semester (September 1 to January 31) of the 10th grade or higher, or the second year of attendance in the secondary school or beyond, a pupil must have passed 25% of the credits (30) required by the State of New Jersey for graduation, during the immediately preceding academic year.
To be eligible for athletic competition during the second semester (Feb. 1 to June 30) of the 9th grade or higher, a pupil must have passed the equivalent of 12½% of the credits (15) required by New Jersey for graduation at the close of the preceding semester (Jan. 31). Full-year courses shall be equated as one-half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester.
2. Notwithstanding the provisions of Paragraph 1 and 2 above, a pupil who is eligible at the beginning of a sports season shall be allowed to finish that season.
3. Even though the NJSIAA does not recognize cheerleading as an interscholastic sport, the same rules apply as to eligibility requirements and a sports physical for participation in cheerleading in the Florence Township Public Schools.

Age

If a student is 16 years old prior to September of his/her freshman year, he/she is ineligible for freshman athletics. If a student is 19 years old prior to September, he/she is ineligible for athletics.

Pregnancy

Any individual that finds out she is pregnant is required to notify the athletic trainer immediately. Pregnancy does not, by itself, prohibit a student from participating in interscholastic athletics or other co-curricular programs.

Consistent with Board Policy 2416, the district may require a pregnant student to provide the Principal with a written statement from her physician confirming that participation in the athletic or co-curricular program will not be injurious to her health or jeopardize her pregnancy. The district will work with the student, parent/guardian when applicable, medical provider, and appropriate school personnel to support the student's safe participation consistent with Board policy and applicable law. For additional information, please refer to Board Policy 2416, Programs for Pregnant Students.

Academics

The purpose of a good education is the primary goal of each student at Florence Township High School.

Time Budgeting

During your sports season(s), it is important that you work out your schedule to allow for a scheduled period of time each night devoted to schoolwork.

Early Dismissals

The Athletic Director will submit an official request for all dismissal times required for after school games. The Athletic Director attempts to schedule departures for games so that they do not interfere with scheduled class time. However, due to bussing and scheduling constraints, at times it is necessary to dismiss a team earlier. This will be done by a formal notice from the Athletic Director's Office.

Hazing

Hazing is considered as any individual or group act of harassment of another individual or group by banter, ridicule, criticism or by exacting unnecessary work, or participation in a disagreeable/unpleasant activity for the purpose of initiation. The practice of hazing is unhealthy and counterproductive to the positive climate promoted by student participation in athletic and activity programs.

Under no circumstances will hazing in any form be tolerated within the scope of the programs (including extra-curricular and co-curricular) sponsored by Florence Township Public Schools. Students/Staff participating in hazing practices will be subject to disciplinary action at the discretion of the principal/or designee, who will determine the level and severity of the discipline action to be taken including detention, suspension and/or removal from the team or school activity. Student leaders (team captain, club officers, etc.) are expected to discourage and report hazing to their coach, teacher, and/or administration.

Discipline

One of the most important qualities of an athlete is discipline. The ability to carry out your role on a team over and over again determines the outcome of a contest. We are creatures of habit. The way we act during a full day in school carries over into your practice time. An athlete who breaks school rules will be treated the same way as non-athletes. Each season your coach will set up rules for that sport. Violations of the rules may result in suspension or removal from the team.

Eligibility to Participate for Students Who Have Been Suspended from School

Any student who is given an in-school and/or out-of-school suspension is ineligible to practice, participate, or play until the conclusion of the suspension. The student is eligible to participate at the conclusion of the suspension after they have been properly reinstated to the school program by an administrator

Athletic Awards

1. Awards shall be as follows:
 - a. Freshmen, JV and Varsity non-letter winners - Certificate of Participation.
 - b. Varsity letter winners
 - i. Varsity letter, certificate, and sport emblem pin.
 - ii. Second, third, fourth year - bar for each year of participation in a particular sport.
 - iii. Team Captain - star.
 - c. Senior Plaque
 - i. Letter in the same sport during the athlete's Junior and Senior year.
 - ii. Participate in the same sport for four consecutive years regardless of letters earned.
 - d. Team Awards
 - i. Each team will nominate a MVP, MIP, and Practice Player for their sport.
 - ii. These awards will be voted on by the team/or can be selected by the coaches.
2. Students shall receive only one material award in the form of a varsity letter; upon earning additional varsity awards, they shall receive the appropriate certificate and sport emblem pin.
3. **One Award Per Season** – A student may receive only one award per season. As an example, a boy could not receive a Varsity and JV award in football for the same season.
4. **Wearing of Awards**
 - a. The awards must be worn on appropriate clothing.
 - b. All awards are issued on a conditional basis. If, in the judgment of school authorities, the award has not been properly respected or the student has misrepresented his team or school by poor conduct, the award must be returned to the school. Permission to regain the award must come from the Principal and Athletic Director.
5. When a letter has been damaged, it may be turned in for a new one.
6. **Award Requirements are:**
 - a. Football - ½ of the total game quarters;
 - b. Field Hockey - ½ of the total game quarters;
 - c. Basketball - ½ of the total game quarters;
 - d. Softball - ½ of the total innings or 1/3 the games for pitchers;
 - e. Baseball - ½ of the total innings or 1/3 the games for pitchers;
 - f. Track - 1.5 points per meet or score in a major meet;
 - g. Cheerleaders - be a member of the squad in good standing according to the rules of the coach and complete all requirements for the full season squad as determined by the coach and athletic director.
 - h. Tennis - ½ of total matches
 - i. Soccer - ½ of the total game minutes
 - j. Volleyball – ½ of total matches

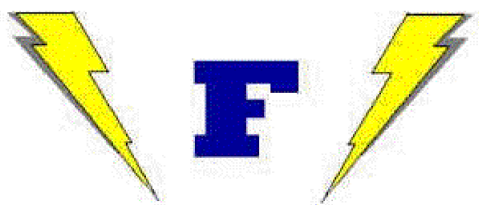
7. **Special Considerations**

- a. Seniors who have not met award requirements may receive a varsity award.
- b. The head coach may recommend awards in special cases to students who have not met the requirements.
- c. Certificates of participation shall be awarded to all students who complete the sports season but have not met award requirements.
- d. Manager's awards will be given as recommended by the coach:
 - i. Certificate - each year as a manager;
 - ii. Letter - three consecutive years as a manager in the same sport;
 - iii. Bar - four consecutive years in the same sport.
- e. Injured athletes while participating in a sport may also be considered for a letter.
- f. If a student-athlete quits the sport at any point during the season, they forfeit all rights to post season awards.

Athletic Events - Code of Conduct

1. Florence students are expected and required to speak and act in a polite and courteous manner while supporting their team(s) at an athletic event. If you don't play a sport, be one!
2. When Florence is the host school, the students, by their words and actions, are to make their visitors welcome and to help them feel comfortable and secure.
3. When Florence students are the visitors, they are to speak and act in such a manner as to cause their hosts to be happy they welcomed them and to be pleased to welcome them back.
4. Students are advised that rude, crude, vulgar or immoral language or gestures will cause immediate expulsion from the athletic event.
5. Exaggerated cheering of a loud or raucous nature or style will not be tolerated or permitted. DO NOT BOO!
6. Mean heckling of a belittling or humiliating nature is forbidden. Also, fighting, disorderly arguing or taunting of the opposition is not acceptable.
7. During the games, spectators are to stay off the playing area.
8. Respect the judgment and integrity of contest officials.
9. Food and beverages are not permitted in the gymnasium.
10. No smoking or vaping is permitted within the building or on school property as per NJ State Law.
11. Electronic devices or other noisy instruments are not permitted in the gymnasium.
12. Signs, posters, etc. of any nature are not to be displayed in the gymnasium.
13. Students who conduct themselves in an unacceptable manner will be removed from the event and possibly face exclusion from future events.
14. Refrain from use of controlled substances (alcohol etc.) before, during and after contests on or near the site of the contest or event.
15. Athletes are expected to be positive role models through their own actions.
16. Be modest in victory and gracious in defeat.

Florence Flashes
“Home of the Champions”



Division Champions

Softball.....	1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1997, 2001, 2002, 2007, 2013, 2014, 2022, 2026
Field Hockey.....	1992, 1993, 1994, 1996, 1997, 1998, 2000, 2002, 2009, 2010, 2011, 2014, 2019, 2021
Girls' Basketball.....	1977, 1979, 1984, 1991, 1992, 1993, 1994, 2000, 2009, 2010, 2020, 2022, 2026
Boys' Basketball.....	1975, 1986, 1987, 1996, 2001, 2004, 2012, 2015, 2016, 2017, 2020, 2023
Baseball....	1980, 1985, 1986, 1990, 1994, 1999, 2000, 2001, 2002, 2003, 2005, 2006, 2007, 2011, 2023
Football.....	1985, 1986, 1988, 1991, 1993, 1994, 1995, 1997, 1998, 1999, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2009, 2011(Liberty Division), 2012, 2013, 2018,(Classic Division)2022, 2023
Tennis.....	2004, 2006, 2007, 2008, 2009, 2019, 2022
Boys' Track and Field.....	1984, 2005, 2007, 2013
Girls' Track and Field.....	2012, 2013, 2014, 2017, 2019
Girls' Track and Field-BCSL Divisional Meet.....	2008, 2012
Boys' Soccer.....	2015, 2016, 2017, 2018, 2019, 2021, 2022
Girls' Soccer.....	2012, 2016, 2019, 2024, 2026
Volleyball.....	2017, 2021, 2024

South Jersey Champions

Softball.....	1987, 1994, 1997
Field Hockey.....	1992, 1993
Girls' Basketball.....	1983, 1985, 1987, 1991
Boys' Basketball.....	1986, 1991, 2000, 2001, 2003
Baseball.....	1969, 1977, 1980, 1985, 1986, 2001
Football.....	1985

Central Jersey Champions

Boys' Baseball.....	2011, 2012
Boys' Basketball.....	2005, 2016
Girls' Basketball.....	2009, 2010
Field Hockey.....	2000
Football.....	2003, 2004, 2005, 2006
Tennis.....	2005, 2006, 2022, 2023
Softball.....	2007, 2008, 2013
Soccer.....	2020, 2022
Unified Basketball.....	2022

New Jersey State Champions

Softball.....	1987, 2007
Field Hockey.....	1992
Baseball.....	1985, 1986
Football.....	1985, 2003, 2004, 2005, 2006, 2012
Boys' Basketball.....	1986, 2000, 2001

FLORENCE HIGH SCHOOL ALMA MATER

No other school, no other friend do we see
Besides thy halls and our own memory.
No other place, none other had the laughter
And tears we shed in our fight for thee.
This is our song, the song of all the students,
To Florence High our Alma Mater free.
Oh! may you always have the joys and friendships
That we enjoyed when we were with thee.

THE FLAG SALUTE

I pledge allegiance to the flag of the United States
of America, and to the republic for which it stands;
one nation, under God, indivisible, with liberty and
justice for all.

FLORENCE TOWNSHIP SCHOOL DISTRICT

201 CEDAR STREET
FLORENCE, NJ 08518

DR. DONNA AMBROSIOUS
Superintendent of Schools
609-499-4600 Ext. 1000
Fax: 609-499-9679



MR. LUIS VALENCIA
Business Administrator/Board Secretary
609-499-4600 Ext. 1007
Fax: 609-499-0129

www.florence.k12.nj.us

Annual Integrated Pest Management Notice - 2026/2027 School Year

Dear Parents, Guardians or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Florence Township School District has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an IPM Coordinator to oversee all activities related to IPM and pesticide use at the school. The IPM Coordinator for the Florence Township School District is:

Brian A. Richardson
Operations & Maintenance Manager
Florence Township Board of Education
201 Cedar Street
Florence, New Jersey 08518
Business Phone: 609-381-3766

The IPM Coordinator maintains the pesticide product label and the Material Safety Data Sheet (MSDS), when one is available, of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member or student attending the school. Also, the IPM Coordinator is available to parents, guardians and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan, Florence Township Schools may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environment Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

Sincerely,

Donna L. Ambrosius
Superintendent of Schools

SEE BELOW POLICY #7422