

此為「記得誤刪檔案的文稿代碼, 請原廠復原此檔案」的信件範本

【主旨】

Taipei Medical University - Request to restore deleted assignments and papers to instructor's account

【內文】

Dear Turnitin Team,

I am an instructor at Taipei Medical University. I would like to request your help with reinstating a deleted paper to my account.

Thank you for your assistance.

First Name: ○○○ (於Turnitin中的名)

Last Name: ○○○(於Turnitin中的姓)

Email address: (請填登入Turnitin時用的信箱)

Deleted Paper ID is ○○○.

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以下為補充資訊, 請勿貼入信件中寄出

如果記得檔案的所屬課程及作業, 可額外提供

- Deleted Class name: ○○○ (誤刪的檔案上傳到的課程名稱)
- Deleted Assignment name: ○○○ (誤刪的檔案上傳到的課程名稱)

請依個人需求修改或重寫復原需求信件。