

I-9/E-Verify form

E-Verify requires us to provide some necessary information in order to onboard you to our account in E-Verify. Please provide the following information to get setup for E-Verify Onboarding:

- Legal business name
○
- DBA business name
○
- Are you a state, local or federal government contractor or agency?
○
- Number of employees (including part-time and seasonal)
○
- 3-digit NAICS code ([look up](#))
○
- DUNS number (*optional*)
○
- Federal Employer Identification Code (FEIN)
○
- **Full name, Email address, and Phone Number** for who should sign the E-Verify agreement (MOU)
○
- Physical address of the main office or corporate headquarters (no PO boxes)
○
- Is your main office your primary hiring site? If not, provide the address of your primary hiring site
○
- Is your mailing address different from your main office?
○
- Please list the address of all hiring sites where you will be using E-verify:
○