

# How to View my Paystubs, W-2 or 1099 end of year

### Steps to View your W-2 or 1099 Form

#### Step 1: Log in to guHRoo

• Go to <a href="https://cloud.guhroo.co/login">https://cloud.guhroo.co/login</a> and log in with your username and password.

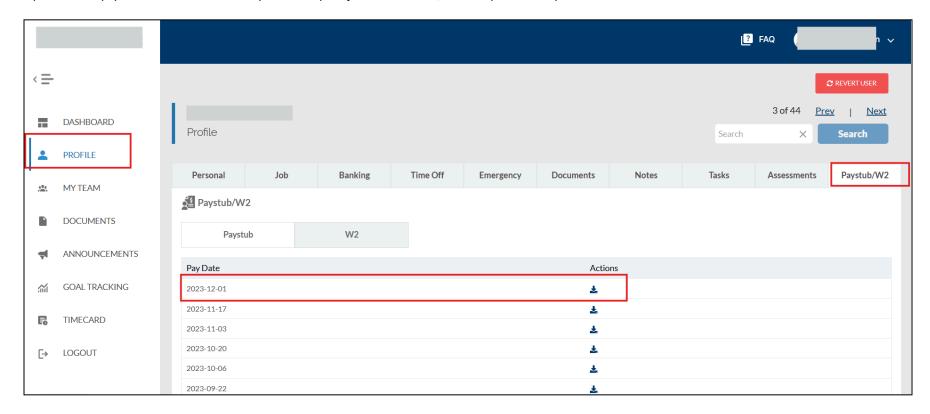
#### **Step 2: Navigate to Your Profile**

• From the left-hand menu, click on the Paystub/W-2 tab.

#### Step 3: Access the Job Tab

View the stub or form based on dates

If you have any questions or notice discrepancies in your job information, contact your HR department for clarification or assistance.





## **Troubleshooting:**

- If you encounter any issues accessing your profile or documents, ensure you are using a supported web browser and that your internet connection is stable.
- If documents are not loading or appearing as expected, try refreshing the page or logging out and back into your account.
- For any persisting issues or if you cannot find specific documents, reach out to our support team at support@guhroo.co