



Central Virginia's Longest Running Community Theater

5256 Governor Barbour Street, Barboursville, Virginia, 22923
540-832-5355 fourcp.org

**Annual Meeting – June 16, 2025
6:30 p.m., at the theater**

Agenda

1. Call to Order
 - Katie called the meeting to order at 6:34
2. Recording of attendance by the Secretary,
3. State of the Theater report: Katie Hutchins, President
 - See Katie's official state of the theater document for details.
 - Katie made a most excellent pun about taking "chair" of the new seats in the cellar.
 - HVAC is officially pronounced Havoc, says David Hutchins
4. Treasurer's report: Hannah Vidaver, Treasurer
 - Hannah's Highlights, see document for specifics.
 - HVAC system cause lots of problems, especially in the winter which led to unexpected costs
 - We are working on making lasting fixes that while expensive now, will save money in the long run
 - Because of where the annual meeting falls, the report does not 100% reflect the entire year.
 - Kudos to our fundraising committee for a fantastic year.
 - \$6,000 grant from Bamaworks, for general operating which is unusual.
 - Shakespeare was a "big ticket winner".
 - Shakespeare's windfall helped us pay for the many unexpected expenses this past year.
 - Kudos to the board, especially the "Daves", David Hutchins and David Merriman, for doing a lot around the theater allowing us to not have to pay for outside sources. Edward has taken over most of our graphic design, and has saved the theater a lot of money.



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- Kudos to Gary and Devynn, our production managers, our production costs only went up by _____ dollars. Truly amazing considering the rise in cost for everything.
- Gary gave a shout out to Nick for his incredible work in the shop with resources.
- Last year we were -\$15,000 for the year, having not finished receiving money from Shakespeare. This year we are +\$30,000.
- We, for the first time, have a savings account.
- The future is bright, we are starting to see what sustainability looks like as we continue to increase sales, membership etc. This allows us to take care of the theater the way it was meant to take care of.
- Four CP has moved from Quickbooks Desktop to Quickbooks Online. It was not easy, but Hannah was committed to making the transition and she did it. Linda Zuby explained how difficult the transition was and gave further kudos to Hannah.
- David Hutchins asked a question about the HVAC and how much of the line item was truly HVAC. HVAC amount is rolled into the General Administrative line item. Hannah says approximately \$24,000 for building maintenance which was pretty much all HVAC
- John Baker posed a question about the commitment from the county to helping with building maintenance. David Merriman stated that it looks like Orange County will pick up the tab for the front stairs. We have a good relationship with them. While we don't expect them to cover the cost of things, occasionally we are surprised.
- There are no current plans to make Four CP an official historical building, too many rules or red tape.
- Geri Schirmer - How do we know when to ask Orange County? David Merriman says it is a "gentleman's" agreement that under \$10,000 is our responsibility and over \$10,000 they will help out. Loosely we ask for help with things that pertain to the building, especially outside. Theater things such as lights and currents we do not ask.
- If anyone ever has questions about our finances, please contact Hannah or the new treasurer.



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5. Theater business

- a. Introduction and brief statements from members standing for election. Read their document for the details.

- i. Brian Johns
- ii. Andy Phelps
- iii. Devynn Thomas
- iv. Stephanie Finn
- v. John Wharton
- vi. Linda C. Zuby

- b. Board of directors election

All candidates up for election were elected to the board.

6. Open Forum - Community Comments

Open forum discussion: Technology asks - headsets, subwoofers, etc. Emphasis on headsets for the theater. Connectivity of the headsets, technology of our current headsets seems outdated and not up to date. Bylaw change proposal by John Baker: Members at Patron members or above, if they want to be known as a couple or family (ex John Baker & Mary Cahill, Katie & Dave Hutchins) - they could get two separate membership votes. Discuss on the board first, then bring the proposal to the next annual meeting.

- John Wharton idea, have officer terms match the fiscal year.
- John Baker, missed the big playbills, can we look at getting those back. Do people actually look at the online playbill and the advertisers? Can we pre-send the playbill when a ticket is purchased.
- David Hutchins, "This place is awesome"
- John Baker - can we get rid of the delay between the video and audio for the backstage monitors?
- John Baker - has the board thought about recycling, will be discussed in an upcoming bistro committee meeting

7. Announcements

New sign in the works

Camp showcases, June, 20 - Odyssey, July 11 - Main Camp Showcase

Opening night SpongeBob July 18



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8. Adjournment

Katie adjourned the meeting at 7:44