

Sending and receiving letters

We have included a photo of a sample envelope on the next page. Prior to sending a letter to your pen pal, please carefully review the details below.

1. **After writing the letter**, address the envelope as follows:

Immigrant Name

A#####

Address of the detention center (see [this document](#) for detention center mailing addresses)

2. **The importance of a return address:** Please be certain to include one of the following return addresses on your envelope:

Option 1: If you would like the letter to be physically forwarded to you or scanned and e-mailed to you:

Attention: *[your name]*

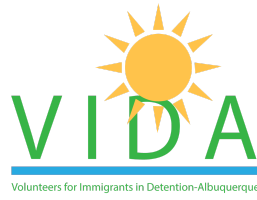
VIDA: Volunteers for Immigrants in Detention- Albuquerque

PO Box 26061

Albuquerque, NM 87125

Option 2: Use your own home address if you choose.

If the letter needs to be returned for any reason (*insufficient postage, prohibited items, person has been transferred/released/deported*) **the detention center will not know where to mail it if we don't include a return address.**



Here's a sample of how to address your letter:

